MINUTES OF THE OPERATIONS
MANAGEMENT COMMITTEE OF THE
BOARD OF EDUCATION FOR THE
CITY OF HAMILTON

Minutes

JANUARY, 1988.

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 01 12.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES: PAGE

NEW BUSINESS:

ELEMENTARY/SECONDARY

NEW BUSINESS:

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 01 12

Present: Robert McMurrich (Chairman); Trustees Deans, Desmarais, Detwiler, Lowe, Rogers and Van Horne.

Also Present: Trustees Allen, Clarke, Cunningham, Hicks, Kennedy, Mulholland and Vine.

Officials Present:
Mr. A. J. Krever (Director of Education and Secretary)
Mr. K. A. Rielly (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. C. McKague (Superintendent of Curriculum & Special Services)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services - designate)
Mr. F. Kelly (Superintendent of Schools - Area Two)
Mr. A. Stockwell (Superintendent of Schools - Area Three)
Ms. P. Gillie (Superintendent of Schools - Area Four)
Mr. D. Rothwell (Superintendent of Schools - Area Five)
Mr. R. Lavoie (Superintendent of Schools - French As A First Language)
Mr. O. Jackson (Supervisor - Research Services)
Mrs. S. Rogers (Administrative Secretary)

The Chairman called the meeting to order and asked the members' wishes with respect to the minutes of the last meeting.

Moved by Canon Rogers:

That the minutes of the last meeting of this committee be approved as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report re: Alternative Education Program (deferred from November meeting - 1987 11 10)

Mr. Krever informed the members because of the uncertainty of secondary school accommodation in the east end of the city, this item will be deleted from the agenda until further notice.

NEW BUSINESS:

Recommendations of the Director of Education

Mr. Krever informed the members there were no recommendations under General this month.

Investment of Short Term Funds

Mr. Penner reviewed the Investment of Short Term Funds.

Moved by Miss Detwiler:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Penner reviewed the Cash Flow report.

Moved by Canon Rogers:

That the report on Cash Flow be received for information.

CARRIED.

Solicitor Fees

Mr. McMurrich informed the members the complete information on the Solicitor's Fees is not available at the present time. However, Mr. Penner has some useful information regarding the Dofasco appeal that he would like to present to the members at this time.

Dofasco Appeal

Mr. Penner stated as the members are aware, Dofasco appealed its property tax assessment to the Ontario Municipal Board for the years 1983-1987 inclusive. The Ontario Municipal Board ruled in favour of Dofasco resulting in a reduction in assessment.

A resolution was approved by this Board that, on its behalf, the Regional Assessment Commissioner be authorized to appeal the Dofasco Inc. decision by the OMB.

Information has now come in stating if the appeal of the Region is not instituted the total amount of assessment is just under seven million dollars and this Board's share will be two million eight hundred dollars. It is important to note if this Appeal is not won, the Hamilton Board of Education will be losing tax revenue although it may be getting more grant revenue.

The Hamilton Board may have to pay back approximately one million dollars. Mr. Penner further stated the appeal may not be processed for a year or two, therefore, it may be prudent, to set up some type of reserve fund in the event the appeal is lost particularly since the penalty may be rather harsh as far as the ruling is concerned.

Mr. Penner suggested because the Board is expecting some surplus this year, perhaps $760,000 could be set aside from the 1987 budget.

Moved by Mrs. Deans:

That the Board establish a Reserve in the amount of $760,000 from the 1987 Revenues to cover the Dofasco Appeal.

Mr. Hicks asked, if the penalty is approximately 1 million dollars as Mr. Penner indicated, would it be possible to defer payments for a few years? How would this be handled and will the Board have the opportunity to defer payments?

Mr. Penner replied Dofasco first made its appeal in 1983 and the money committed was from 1983 to 1987 and more than likely 1988 as well. The appeal may not be heard until later this year and it is the understanding of the Board officials, the Board is expected to repay Dofasco in 1988.

Miss Detwiler clarified this money will go into some type of fund or will it go into the Surplus Fund.

Mr. Penner replied the $760,000 would be a reserve fund allocated for this particular purpose. It could be returned to revenue if the payment is not made. In other words, if the appeal goes through and the Region wins, the fund will be put back into this Board's Revenue Fund.

Mr. Mulholland asked what is the total projected surplus for 1987?

Mr. Penner replied although it has not been determined at the present time, it is anticipated it will be in excess of one million dollars.

Mr. Mulholland suggested the entire surplus go to this fund. He felt this was the sensible thing to do. If the appeal is won by the City, the fund could be maintained as such because Mr. Mulholland knew of one other instance which may follow this ruling, therefore, it would be feasible that the entire surplus go to the Tax Assessment Reserve Fund and maintain it.

Mr. Penner noted Mr. Mulholland mentioned another place this Board may lose tax revenues and if he is thinking of the Firestone plant closing, the losses will not be as great if that plant closes.

Miss Detwiler asked for clarification on Mr. Mulholland's suggestion. Is Mr. Mulholland suggesting that if the Board has one million dollars surplus then it is not necessary to add another $760,000?

Mr. Mulholland clarified if in fact the Board's total surplus is one million dollars he is suggesting this surplus be put into a special fund to start a sensible plan. This Board has done many excellent things with its surplus in past years such as upgrading the OMERS Plan, etc... and this tax assessment reserve fund would be another excellent plan.

Mr. Kennedy asked if Mr. Penner saw anything negative in putting the entire million dollars into this special Fund?

Mr. Penner replied the Trustees would have to see the budget and what the surplus may be before such a decision is made.

Mrs. Deans' motion was then put to a vote and was CARRIED.

Membership Fees 1987

Canadian Education Association

Moved by Canon Rogers:

That the 1988 membership fee of $2,747.36 be paid to the Canadian Education Association.

CARRIED.

Ontario Educational Research Council

Moved by Canon Rogers:

That the 1988 membership fee of $650 be paid to the Ontario Educational Research Council.

CARRIED.

Hamilton Board of Education's Share of Fees for By-Election held on 1987 11 17

Mr. Penner informed the members the Board expected to be charged approximately $50,000 and the invoice from the City is for approximately $40,000.

Moved by Mrs. Deans:

That the Hamilton Board of Education's Share of Fees for the By-Election in Ward 3 held on 1987 11 17 in the amount of $39,675.87 be paid.

In referring to the letter sent by City Hall, Mrs. Van Horne noted it makes reference to the "Ward 3 and Ward 5 By-Elections". She is assuming the Board is paying a share of the Ward 5 by-election, is this correct?

Mr. Penner agreed this is how he interpreted the letter also, however, the Board is only paying for the Ward 3 Trustee by-election.

Mrs. Deans' motion was put to a vote and was CARRIED.

Correspondence from A.L.S.B.O. re: Proposed Changes to Copyright Law

Mr. McKague advised Bill C-60 is not yet law, however, if it should be passed by the Federal Government, it could have a negative effect on students.

According to the A.L.S.B.O. report, Boards of Education may find themselves billed for 10 million dollars if action is not taken to exempt some of the exigencies that are not in this Bill as far as students are concerned.

The Association of Large Schools Boards in Ontario has asked Boards of Education to take some action relative to this Bill. It is asking that Boards either support the ALSBO resolution or write their own resolution, write to members of Parliament sharing this resolution and write to ALSBO advising the Association of the Board's decision.

Bill C-60 will have some impact on students and teachers in the classrooms with its passage, particularly the photocopying of printed materials. It could also affect inner-library loans for Boards of Education that do a lot of necessary research for their education systems.

Mr. McKague concluded he felt the A.L.S.B.O. resolution is worthy of support particularly since a large voice from Boards of Education from across the Province could impact on the decision.

Moved by Mrs. Van Horne:

That the Board of Education for the City of Hamilton support the Association of Large School Boards in Ontario brief which asks the Government of Canada not to proceed to Third Reading of Bill C-60 in the House of Commons at least until the Government has disclosed publicly the other copyright amendments it intends to introduce dealing with any exemptions for educational purposes

AND

That the Board of Education for the City of Hamilton write a letter to the following groups advising of this support as well as expressing its concerns relative to the passing of Bill C-60:

- The Government of Canada
- The House of Commons

- The Local Members of Parliament
- Association of Large School Boards in Ontario.

Mr. Allen advised the members there is a Library Board meeting on Monday, 1988 01 18 and he suggested that the Board's resolution be sent to the Library Board as well. Mr. McMurrich agreed with Mr. Allen's suggestion.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Correspondence from Canadian Council on Smoking and Health re: Bill C-51, "The Tobacco Product Control Act"

Moved by Mrs. Van Horne:

That the Board of Education for the City of Hamilton support Bill C-51 which bans tobacco advertising and promotion and that this support be communicated to the appropriate people.

CARRIED.

Mr. Hicks asked if the officials will send memos to all Board employees asking they observe "Non-Smoking Week" which starts this week.

Mr. Krever agreed to send the memos.

Correspondence from Canadian School Trustees' Association re: Proposed Federal Tax Reform

Moved by Mrs. Van Horne:

That the Board of Education for the City of Hamilton support the Canadian School Trustees' Association and send a letter to the Honourable Michael Wilson, Minister of Finance, expressing its concern regarding the Proposed Federal Tax Reform and the detrimental effect this may have on Boards of Education.

Mrs. Van Horne advised the members the proposal Mr. Wilson has made is in regard to a massive Federal Tax Reform. Several pieces of information have come to light in the last few months regarding this reform.

The C.S.T.A. did an in-depth review on how this could affect Boards of Education and although this was somewhat difficult to do because there is no formula in place, there was a strong feeling that some suggested reforms could be detrimental to Boards of Education.

Mrs. Van Horne spoke to Mr. Shewfelt on this matter and it was felt since the possibility of this reform is coming closer, it is time this Board voiced its concern and asked that if the Government of Ontario is to introduce tax reform, it not be done in such as way as to be detrimental to Boards of Education.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Secondary School Trust Fund Awards

Mr. Beveridge informed the members the list of the Trust Fund Awards are included in the agenda package and if there are any questions, he will answer them.

Moved by Mrs. Deans:

That the following report re: secondary school recipients of the Trust Fund Awards for the school year 1987/1988 be approved:

AWARD	STUDENT	SCHOOL
Annie Dora Needle	Gregory Sennema	Hill Park
	Margaret Dehal	Sir John A. Macdonald
	Dina Silva	Sir Allan MacNab
Hamilton Draftmen's Association	Odilia Batista	Scott Park
	Jim Bayne	Sherwood
	Stephane Levesque	Georges P. Vanier
Buchan Medal Award	Cameron Ferroni	Sherwood
The Lawrence Munro Scholarship	Darrin Heaton	Westdale
Awards Pertaining To Sir John A. Macdonald		
(a) Art School Trust Fund:		
(i) Art: First Prize	Lisa Spisak	
Second Prize	Thomas Schoenholz	
(ii) Drafting:		
Architectural	Philip Moore	
Mechanical	John Toito	
Sir John A. Macdonald Award	Tuoi Nguyen	
(c) George R. Parke Trophy	Gary Reid	
The Ida M. Robb Memorial Award	Beatrice Robinson	Briarwood

CARRIED.

Secretary Second Issue
Land Grants.

Partnerships in Education
Adopt-A-School

Mr. Krever reviewed the report.

Mrs. Lowe asked what is the overlap with the Co-operative Education Department and this program?

Mr. Krever replied very little except for the fact that the Board is now able to tie into industry where it could not before. For example, Procter and Gamble would not take any co-op students up until a year ago. The company then linked with Delta in the Adopt-A-School program and co-op students are now being introduced to Procter and Gamble. This has had a positive affect.

Mrs. Lowe noted the recommendation is for all three boards to pay the seed money for the co-ordinator until the end of the year and she asked what happens after that?

Mr. Krever replied after the seed money is spent, the officials hope the co-ordinator will no longer be necessary. At the present time, a person is needed who can reach out into the community. After this is achieved, the schools will have the responsibility for the program and it will be school oriented.

Mr. Krever concluded these are his own personal feelings and he could not say how the Industry Education Council would feel.

Mrs. Deans asked what is the cost for the industries?

Mr. Krever replied the industries are not being asked to assume any cost for the co-ordinator. Once the companies have moved into a partnership, the schools themselves will benefit. For example, the company employees have gone into the schools and offered career courses; they have produced booklets for the students, etc... This is the contribution the industry makes and the three Boards are being asked to share the cost. Mr. Krever did point out, however, that the industries do contribute to the Industry Education Council.

Mrs. Deans argued since both sides benefit from this arrangement, the industries should be asked to share in the costs also.

Mr. Krever explained the role of the co-ordinator is to work with the school and identify organizations. Westinghouse, for example, has formed a partnership with Hill Park. It is up to the co-ordinator to convince the industries that the Adopt-A-School program is a good one and try and develop potential linkage between school and industry.

Mrs. Deans still felt the industries should share in the costs.

Mr. Krever reiterated the co-ordinator tries to find companies that will work with the schools. The officials feel the grants contributed by the industries directly to the Industry Education Council is their way of helping.

Miss Detwiler had the opportunity to be present when the partnership between Westinghouse and Hill Park was established and it was a well done ceremony.

Referring back to Mrs. Lowe's comments, Miss Detwiler would be interested in knowing how much of the co-op education program is linked with this proposal in placing students. Is there any way the Board members can receive feedback on this?

Mr. Krever replied Mr. McKague could provide a report, however, as mentioned earlier, one of the benefits from the Adopt-A-School program was the Procter and Gamble linkage with Delta Secondary School. Procter and Gamble did not want co-op students but with the Adopt-A-School program, the co-op students were accepted.

Miss Detwiler felt it would be interesting to know if the co-op program is assisted by the Adopt-A-School partnership.

Mr. Krever agreed to obtain the information.

Mr. Mulholland supported both programs. He had the pleasure of attending the Procter & Gamble/Delta partnership when it was established.

In answer to Mrs. Deans' concerns, Mr. Mulholland felt although the industries may not contribute monetary funds, they contribute in other ways. For example, Mr. Mulholland witnessed the co-ordinator from Westinghouse spending time with the students in the schools. This person donated work time to the Adopt-A-School program which, in some instances, could prove costly.

Another spin off is the students themselves who had the opportunity of watching industry at work and having explained to them what procedures to follow. The time contributed by industry to do these types of things adds up and Mr. Mulholland felt the Board's share for the co-ordinator is much less than the time given by industry.

Moved by Mrs. Van Horne:

That the Board of Education for the City of Hamilton provide $7,500 as its share of the cost of a project coordinator's salary and benefits for the Adopt-A-School project of the Industry Education Council, commencing September 1, 1988 and ending December 31, 1988.

Miss Cunningham asked what is the rationale in having this Board pay the higher amount and Mr. Krever stated it is based on the number of students.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Research Proposal: Changes in Educational and Occupational Aspirations by Students

Mr. Beveridge reviewed the report.

Mr. Kennedy opposed this request because he felt in his ten years as a Trustee, although there have been some worthwhile research programs conducted, the researchers tend to use the Hamilton Board as "ready made specimens". He felt the researchers do this for personal acclaim and in most cases to improve their own academic background.

Mr. Kennedy asked how much money is the Provincial Government paying for these research programs? He did not recall any research papers coming to this Board showing the results of these surveys and he felt it is time the Board put a stop to these requests.

Moved by Miss Detwiler:

That the current study by Dr. D. Looker entitled Changes in Educational and Occupational Aspirations by Students and scheduled to take place in the spring of 1988 be approved.

Mrs. Vine stated although she could have some sympathy for what Mr. Kennedy was saying, she felt it was irrelevant where these researchers were getting their funds. A lot of these people depend on this to make a living and who pays them is beside the point.

If the Board thinks this study is worthwhile then it should support it and if not, the members can vote it down.

Mr. Krever commented the concerns brought forth are valid, however, he wanted to point out this is only the tip of the iceberg. For every research request that is brought to this committee, the officials may turn down a half-dozen. These requests do not come forward unless the officials feel there is a valid need and if it could have implications to this system.

Mrs. Vine felt it may be a good idea to know what this Board is going to do with this study once it is completed.

Miss Detwiler could see the benefit of this study particularly as the report indicates no school personnel nor school time will be involved. She would be critical of it if the study was going to take any significant time in the classroom unless the benefits were warranted, however, since it will not, Miss Detwiler could not understand the arguments against this study.

Miss Detwiler wondered if the Board receives the findings of some of these surveys and concluded she felt this study would be worthwhile to have done.

Mr. Kennedy stated the one thing he could accept is the fact there is no school personnel involved. He asked what is the significance of Hamilton to an east coast project. Why was Hamilton chosen instead of another city?

Mr. Krever replied McMaster University is one of the groups conducting the study and universities tend to use surrounding school boards.

Mrs. Deans asked the age group of the students that will be interviewed and Mr. Beveridge replied youngsters born in 1970.

Mrs. Deans asked what were the results of the last study and what did the guidance counsellors learn from these results.

Mr. Beveridge replied that last study was done in Hamilton in 1975. The Hamilton Board was not involved in the 1975 study, however, if this request is approved, it will be in the one conducted in the spring of this year. After the results are in, a comparison will be made to see how opinions have changed. The study will include drop out rates which Mr. Beveridge felt can and will be of real value to this Board.

Mrs. Van Horne stated the parents are always involved in these studies and it is up to the parents if they want their children included.

Mrs. Deans agreed the information about the drop outs will be useful to this Board and asked if she could obtain a copy of the last study done in 1975.

Mr. Beveridge replied there is some information available from the 1975 study and more will be known when the results are compared to this year's study.

Mr. McMurrich asked if a copy of the 1975 report can be made available and Mr. Beveridge agreed.

Miss Detwiler's motion was put to a vote and was CARRIED.

Report re: AIDS Education and the Position of Health Consultant

Mr. McKague reviewed the report.

Moved by Mrs. Deans:

That the position of Health Consultant be extended for the second semester, commencing 1988 02 01 and ending 1988 06 30 in order to provide leadership in in-service and instruction in Acquired Immune Deficiency Syndrome Education.

Mrs. Deans felt the constant upgrading and availability of information on this subject alone supports this recommendation. She would not be surprised if this came back again in 6 months asking for another extension because of the information always being made available.

Miss Detwiler noted the guidelines have come from the Ministry of Education regarding this and Boards of Education have to write their own courses. She asked if the courses are complete to the end of Grade 13.

Mr. McKague replied the first course for grades 7 and 8 and the second course for grades 9 and 10 are in place. If the members will recall, concerns were expressed in the fall last year that several students in grades 11, 12 and 13 may move out of the system without any AIDS education. This is why this is being proposed at this time because in order to effectively complete the senior division courses, Mr. Craven's position as Health Consultant should be extended for the second semester. The course itself is 90 minutes of instruction allowing for questions and inter-action with the students as well as working with doctors, nurses, etc...

Miss Detwiler clarified that Westdale has had the course and Mr. McKague replied yes.

Mr. Mulholland preferred to delay this decision particularly since he read in the newspaper that the Government has committed $146,000 to Hamilton to immediately hire two health consultants in the area of AIDS to help with the education of AIDS in Hamilton. This program will be provided to staff and students.

If Ontario has committed $146,000, Mr. Mulholland felt this Board should take advantage of this and perhaps touch base with these consultants to see if this Board is going in the right direction with what it has accomplished. Mr. Mulholland did not think the Board should commit another $30,000 if it can utilize the grant from the Ontario Government.

He could not understand why this should be extended for another semester when other services are available.

Mr. Hicks asked if Mr. McKague could respond to Mr. Mulholland's information.

Mr. McKague replied he does not have any news on what specifically was reported in the newspaper. Mr. McKague did know, however, that the Health Department was applying for additional grants for nurse support as resources for instruction in the public schools but this information is not available at the moment.

Referring to the report, Mr. Hicks noted twelve parent groups have received presentations and he asked which parent groups were involved.

Mr. McKague replied basically they were parent groups from across the system who were active in the schools' functions. The principals sent out the information that advised the parents AIDS education was going to be taught. There was an information meeting for the parents to receive an overview on what the students would be learning.

Mr. Hicks encouraged the officials to continue in this fashion and felt interaction with parent groups is a positive step. The more involvement there is on the part of parent groups, the better the learning process.

Mr. Hicks then requested at the end of the semester, an evaluation report on the process and procedures and if in fact the course content satisfied the students; if the students were receptive and the type of feedback received on the courses. Mr. Hicks asked if this was a reasonable request?

Mr. McKague replied yes because at the end of each semester a review takes place. Since the Supervisor of Physical and Health Education, Donna Calder, and Al Craven, the Health Consultant have been working closely with the groups and a program evaluation is built into each new program, the results will be tangible.

Mr. Hicks also suggested a linkage between this Board's program and other educational institutions. When students leave the Hamilton Board and go on to other educational institutions, it is important they continue their education on this topic of AIDS.

Mr. Kennedy supported the program and felt the money will be well spent.

Mrs. Van Horne supported the program but believed Mr. Mulholland made a good point also. Would it be possible to ask the officials to investigate the article that appeared in the newspaper and have a brief report for the Board meeting scheduled for January 21st? If the Ontario Government has committed $146,000 to Hamilton and the purpose is to hire people to work with the Board of Education, this should be considered.

Mrs. Deans agreed to change her motion to add the following after "Education":

"and that the officials investigate the availability of funds assistance according to the newspaper article of 1988 01 12 as referred to by Trustee Mulholland".

Mr. Kennedy asked if the decision to extend the appointment will be delayed.

Mr. McMurrich replied no, the officials will investigate this and report back to the January Board meeting on January 21st.

Mrs. Lowe found it difficult in trying to understand parts of the report. Al Craven, Donna Calder and staff members from Westdale received special in-service. If the members decide not to proceed with this task, she presumed teacher in-service will still take place at the other schools as did at Westdale.

Mrs. Lowe could not help but wonder where the Board's staff can reach the stage of in-servicing themselves. She asked if the Board was looking at keeping the Health Consultant on staff as long as there is AIDS, in other words, is the Board thinking of making this position a permanent appointment?

Mr. McKague replied no, one of the questions asked of the Physical Education Department was if the preparation for the senior course could be accomplished by the end of June. All this proposal is doing is bringing this Board up to date on AIDS education and it is felt this task can be accomplished by June. The public can then be told all students will have had AIDS instruction before they leave the

Mrs. Lowe hoped her remarks were not construed as being in opposition to AIDS education and she thanked Mr. McKague for answering her question.

Miss Detwiler asked if the students coming up into grades 12 and 13 will have already received a course, is this correct?

Mr. McKague replied yes.

Mr. Hicks had some concerns because this was a sensitive health issue that was changing on a daily basis. He would like to see the evaluation because this Board may need to have an on going consultant.

Mrs. Deans' motion was then put to a vote and was CARRIED.

Report re: Adult Continuing Education

Mr. Beveridge reviewed the report.

Moved by Miss Detwiler:

That the Board of Education for the City of Hamilton support the recommendation of the OACE Task Force that promotes the increase of the provincial grants to $3,075 for full time equivalent adult continuing education students and that the Board convey its support for this recommendation to the Minister of Education.

Miss Detwiler informed the members the Board is now negotiating with the O.S.S.T.F. on the rate of pay for occasional (supply) and continuing education teachers. Any money the Board can receive in grants will be necessary to continue the adult education programs.

Moved in amendment by Mrs. Deans:

That the following words be added to the recommendation: "and that the local members of the Provincial Government be informed of this resolution and asked to add their support".

CARRIED.

Miss Detwiler's motion, as amended, was put to a vote and CARRIED.

Report of the Communications Advisory Committee

Mrs. Clarke presented the report.

Moved by Mrs. Van Horne:

That the following report of the Communications Advisory Committee be approved:

(a) That a sign measuring 13'4" long and 5'9" high be placed in front of the Education Centre bearing the Board of Education logo and the words "The Board of Education for the City of Hamilton" at an approximate cost of $12,000.

(b) That the proposed 1988 budget for the Communications Advisory Committee in the amount of $130,500 be approved.

Mrs. Lowe asked what was the budget last year compared to this year.

Mrs. Clarke replied the 1987 buget was $134,500 and the 1988 requirements total $130,500.

Mr. McMurrich asked if the cost of the sign is included in this year's budget and Mr. Krever replied yes.

Mrs. Lowe commented the Education Centre is the most beautiful building in the City and she did not think the sign will enhance it, therefore, she was opposed to having the sign in front of the Education Centre. She was curious to hear Mr. Singer's comments regarding this sign.

Mr. Hicks agreed with Mrs. Lowe and felt the Education Centre building is a recognizable one and the sign may take away from the attraction of this building.

Mrs. Van Horne was in favour of the sign because she did not believe everyone knows where the building is even though she agreed the Education Centre was one of the most beautiful buildings in the City.

Mrs. Van Horne continued by stating she is in the Education Centre almost daily and the Trustees would be surprised to know the number of people who ask at City Hall for directions to this Education Centre. The positioning of the sign will be seen by people coming along Bay Street and down Main Street. Mrs. Van Horne urged the members to support this proposal.

Mr. Krever was given to understand Mr. Singer was enthusiastic about the sign.

Mr. Norm Forster, Information Officer, advised the members when he saw the dimensions in relation to the proportion of the building, the size is appropriate. The design of the sign itself is in a planter shape, sprayed on stone with a concrete base. It will be bronzed to match the lettering under the archways and illuminated from within.

Mr. Forster pointed out Mr. Singer is very enthusiastic about it and is quite confident the sign will not have a detrimental effect on the architecture of the building.

Mrs. Clarke agreed Mr. Singer is very particular about this building and felt it was a good idea. She also agreed not everyone knows this building.

Mr. Allen asked from what material will the sign be made particularly since he had concerns about the sign being defaced.

Mr. Forster replied the pricing came from Emery who recommended a type of vinyl that will be vandal resistant and more sun resistant than Lucite.

Mr. McMurrich then informed the members that clause (a) of the report was approved at the December Board meeting, therefore, the vote will only take place on (b) and (c). It was agreed the two clauses will be voted on separately.

Mrs. Van Horne's motion to approve clause (b) was approved.

Referring to clause (c), Mr. Allen asked for clarification on the display racks, what are they, when are they going to be used and is there any possibility of having these made within this education system.

Mr. Forster replied the construction of these racks has been completed for 60 schools. The racks were designed to hold brochures and would be put in areas in the schools most seen by the public. Included with the racks are velcro attachment areas to hold large pieces of information put on posters. These are seen as permanent fixtures for every school.

In answer to Mr. Allen's questions regarding the possibility of this system producing these racks, Mr. Forster explained this suggestion was explored and it was found that it is difficult to mass produce these and using plastics posed some problems with the alignment and the professional appearance was difficult to accomplish. The teachers also felt if a major project such as this was undertaken, it would take away from the curriculum and the question came up of how much learning was there for the students in designing these racks.

Mrs. Van Horne's motion to approve clause (c) was put to a vote and CARRIED.

Report of the Special Education Advisory Committee

Moved by Mrs. Van Horne:

That the following report of the Special Education Advisory Committee be approved, as presented to the members:

(a) That a letter be forwarded to the Honourable Chris Ward on behalf of the Special Education Advisory Committee to express concern over proposed changes to Regulation 262 affecting the psychological assessment completed within Boards of Education as presented.

CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Deans:

That the recommendations of the Director of Education be approved as presented to the members.

Regarding clause (b), (xiii), Mrs. Vine noted this involves yet another trip to Europe but for elementary school children which in her mind defeated the officials' arguments that students save for these trips for years. She asked that it be noted she opposed this trip.

Mr. Rothwell replied this trip involves the Skip Rope students from George L. Armstrong school and the British Heart Fund. These students skip rope for the Heart Fund and have raised money through their rope skipping skills and have been invited to compete in the United States as well as Canada.

There is a full itinerary for these youngsters and these children have worked very hard to gain this honour for all of Canada.

Mrs. Van Horne stated she normally did not vote in favour of these overseas trips for students, however, she felt this was different and she will be voting in favour. At the February Board meeting the Skip Rope Group will be here demonstrating their jump rope skills. It is a real honour for children their ages to have done this kind of thing and receive an invitation by people from another country.

Miss Cunningham asked how many children from the Hamilton schools are involved?

Report of the Central
Education Advisory
Committee

Mr. Rothwell replied the children, with the exception of one, are all students from George L. Armstrong and one is a grade 9 student but was a former grade 8 student at that school.

Mr. Rothwell commented since Mr. Stockwell was the Area Superintendent when the program was initiated, perhaps he could elaborate.

Mr. Stockwell explained the program was started at George L. Armstrong by the physical education teacher. She put together a skip rope team in the school and the team became experts to the point of achieving Canadian recognition. The program then developed to be a part of the physical education course and there are many children now involved in this form of physical activity.

Miss Cunningham asked if the parents are paying for these trips or are they somehow funded?

Mr. Stockwell replied they have been funded in a variety of ways; contributions from parents as well as community organizations. They are not, however, Board sponsored.

Mrs. Deans' motion was put to a vote and was CARRIED.

Compensatory Education

Mr. Rothwell reviewed the report.

Moved by Canon Rogers:

That the following recommendations from the report on Compensatory Education be approved:

(a) That a budget of $5,000 be established for an in-service program designed for all personnel assigned to compensatory education schools.

(b) That an additional two school social workers be appointed for the compensatory education schools, effective 1988 09 01.

Canon Rogers felt this Board had a long way to go to catch up in the compensatory schools. He thought there was another school that should be added to the seventeen as well as others that have severe problems because of social economic situations.

In Canon Rogers' opinion, the Board cannot do enough to bring about some relief and provide education and assistance to students and families that belong to these schools.

In continuing, Canon Rogers stated he has had the opportunity to speak to teachers in the compensatory education schools and he supported the in-service being proposed as well as the appointment of two additional social workers.

If this Board is going to reverse the many "ills" it finds in certain areas of the city and certain schools, it has to be willing to spend some dollars and provide compensatory education.

The Board is just beginning to address the very tip of the iceberg of the problems so many students face in their compensatory schools. The members only have to look at statistics for Hamilton-Wentworth to see the growing number of adults that can barely read and write and know this Board of Education still has a lot to do in the area of compensatory education.

In addition to this, the members have requested, through research, further identification of some of the schools in need of this service.

Canon Rogers had the opportunity to take part in a Professional Development Day to orientate new teachers to a community who is also suffering from social problems. That school is not listed and Canon Rogers would not want to identify this school in public.

This Board is doing an excellent job but it is only the beginning to providing equal educational opportunities in Hamilton.

He would like to see other things accomplished; particularly for teachers who spend many years in compensatory education schools. They become so dedicated and adept at handling the problems in their schools that they remain in those schools. Many of these teachers find it very difficult to avail themselves of the opportunity to move around the system and serve in other educational environments. Canon Rogers felt this Board must find a way to address this, perhaps in the in-service sessions.

Many teachers in the compensatory education schools are gifted to serve the needs of those schools, but they are also gifted to serve elsewhere and this is a problem not being addressed. Many teachers have remained in the compensatory education schools since they became employees of this Board.

Canon Rogers concluded he supported the recommendations and he hoped that every year, the officials find further ways to address the problems existing in more than seventeen schools in the City of Hamilton.

In referring to the school workers on page 46 of the agenda, Miss Detwiler commented this is another thing that was more or less promised as a result of the Discipline Committee action in assisting teachers and principals to solve problems of students who find it difficult in adjusting to the system. This was discussed when Corporal Punishment was abolished.

Mrs. Vine was proud of the Board in discussing this sensitive issue. She also regretted hearing this particular area was coming under budget for its in-service needs.

Mrs. Vine felt there was something missing from this report and that was in-service for teachers not teaching in compensatory schools because the same problems exist in all schools in varying degrees. Mrs. Vine concluded in this area she would rather spend more money.

Mrs. Deans also supported both recommendations and agreed with Mrs. Vine that perhaps $5,000 was not enough for an in-service program for personnel. There is a real difference between the inner city schools and other schools and Mrs. Deans hoped new teachers are prepared to teach in the compensatory schools.

She was pleased to see the recommendation on appointing two additional school social workers particularly with the abuse of children being reported in today's society and eventually Mrs. Deans hoped this cycle will be broken.

Mrs. Clarke asked if there is a program whereby all schools have an opportunity to be identified as a school in need or not.

Mr. Rothwell replied the report mentions the "Five Factor Study" which is conducted in association with the Research Services Department for all elementary schools in the system.

Mrs. Clarke asked if there is an overlap with COMSOC and the social workers.

Mr. Rothwell replied if there is an overlap, it is the opportunity the Board has in being able to use COMSOC and social service agencies to better advantages as in such cases Mrs. Deans mentioned. Most social workers employed by this Board have been employed previously by other agencies and this allows this Board to "tap" them better than any other group in the system.

Mr. Rothwell also mentioned Mr. Yurkiw from the Adjustment Services Department provides in-service throughout the first year of the appointment.

Mrs. Clarke asked if there was any funding from the Ministry for compensatory education.

Mr. Penner replied there is a factor applied and it is determined by the type of community and the jurisdiction it serves. This compensatory education factor is applied increase the grant only to defray some costs of the social workers.

Mr. Allen asked what takes place in the Morning Nourishment Program.

Mr. Rothwell replied anything from prepared types of breakfasts for identified children to that which is handled independently by each classroom teacher who determines if the children have had any nourishment before they begin their school day. The Morning Nourishment Program varies from school to school.

Mr. Allen was pleased to see there was no negative barrier nor stigma attached to the Morning Nourishment program. At first, he was opposed to the addition of social workers within an educational system but since then he has changed his mind particularly since he has seen the conditions in some compensatory type schools. The teachers are not trained nor in-serviced at teachers' colleges to deal with social problems they face on a daily basis in these schools. These problems can sometimes lead to stressful situations and drain the teachers of their teaching ability.

Mr. Allen was supportive of the program and encouraged to see that the Board may have a stronger team approach with the addition of more social workers in the system.

Mr. Kennedy also supported the recommendations and felt this is the most worthwhile program in the system and most of the members can see the benefit of social workers.

Before the vote was taken, Mr. Rothwell wanted to comment on the fact that a few Trustees questioned if $5,000 was enough for in-service. This Board is now reaping the benefits of the Associate Director's original intent in that, through the staff development program, the teachers can now develop enough expertise to provide a professional in-service program to other teachers.

This Board has the finest compensatory education teachers in the Province and they are now willing to share their expertise. The principals are emphasising this through their former Area Superintendents, therefore, the in-servicing will be done at very little cost using the Board's own staff.

Canon Rogers' motion was put to a vote and was CARRIED.

Before the meeting adjourned, Mr. Krever informed the members the map they were given at the beginning of the meeting shows Binkley and Princess Elizabeth Schools. The information given at the Accommodation meeting the other evening was incorrect and the operating capacity for Binkley is only 172.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

FEBRUARY, 1988.

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 02 09

GENERAL

BUSINESS ARISING OUT OF THE MINUTES: PAGE

NEW BUSINESS:

ELEMENTARY/SECONDARY

NEW BUSINESS: PAGE

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 02 09

Present: Robert McMurrich (Chairman);
Trustees Deans, Desmarais, Detwiler,
Lowe, Rogers and Van Horne.

Also Present: Trustees Allen, Baskin, Barker, Bell, Clarke, Cunningham, Hicks, Kennedy, Mulholland, Paquin, Vine and Whiteman.

Officials Present:
Mr. A. J. Krever (Director of Education and Secretary)
Mr. K. A. Rielly (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. J. Singer (Deputy Administrator - Buildings)
Mr. C. McKague (Superintendent of Curriculum and Special Services)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services - designate)
Mr. J. Forrester (Superintendent of Schools - Area One)
Ms. P. Gillie (Superintendent of Schools - Area Four)
Mr. D. Rothwell (Superintendent of Schools - Area Five)
Mr. B. Adams (Supervisor - Special Education)
Mr. O. Jackson (Supervisor - Research Services)
Mrs. S. Rogers - (Administrative Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes of the last regular and special meeting of 1988 01 11.

Moved by Mrs. Deans:

That the minutes of the last regular and special meeting of this committee be approved as presented to the members.

CARRIED.

BUSINESS ARISING OUT OF THE MINUTES:

Officials' response to the presentation by the George R. Allan Home and School Association (from Special Operations Management Committee 1988 02 03)

Before discussing this item, Mr. McMurrich asked the indulgence of the committee to nominate a temporary chairman so that he may speak on this matter.

Moved by Mrs. Van Horne:

That Canon Rogers be nominated temporary chairman for this part of the Operations Management Committee meeting.

CARRIED.

Canon Rogers took the chair and asked Mr. Forrester to proceed.

Mr. Forrester turned the members' attention to page A1 of the agenda and the officials' response to the George R. Allan brief. The members will note the enrolment will rise to 528 by 1991 on an even increment. The effective operational capacity, taking into consideration the special education classes, is 420.

In last year's accommodation report, a recommendation came to the Board regarding a permanent addition to this school, however, the members postponed this decision to make sure the enrolment forecast could be substantiated. The numbers being forecast now are solid and the officials looked carefully at what possibilities existed for this school.

A number of schools in the west end are closed; Binkley, Princess Elizabeth and Fairview. Some thought was given to re-opening a closed school and providing a single track French Immersion, however, as the officials proceeded to investigate this possibility, it was found none of the closed facilities could hold a full French Immersion program or 250 plus students when the program is completed.

In addition to this, re-opening a school has considerable costs and would cost, in some cases, more than the proposed addition or renovation to George R. Allan.

At the last special meeting of this committee, a suggestion was made that the third floor of Sanford Avenue School be utilized. This could make available 284 places, however the cost of renovating this is approximately $230,000 which does not take into consideration salaries, wages, benefits, supplies, etc..., the costs would be similar to re-opening Princess Elizabeth.

In continuing, Mr. Forrester also pointed out there has been no assurance that children in the French Immersion program at George R. Allan would leave the neighbourhood school to attend the program in another facility.

Mr. Forrester concluded that after considering all alternatives, the officials' best opinion is that the recommendations on page A2 of the agenda be brought forward for the members' consideration.

Moved by Mr. McMurrich:

That the following recommendations regarding accommodation at George R. Allan be approved:

(a) That four new permanent classrooms be added and renovations be made to G. R. Allan Elementary School, to be completed December, 1988.

(b) That one portable classroom be placed at G. R. Allan September, 1988.

(c) That funds be raised by sale of unneeded schools and/or sites in possession of the Board of Education for the City of Hamilton.

(d) That we continue to rent space at Temple Anshe Sholom until the space required at G. R. Allan is available from the construction.

In speaking to his motion, Mr. McMurrich stated it appears to be the only logical solution left for this Board.

This Board makes a lot of decisions on a daily, weekly and monthly basis and some of these decisions have more impact than others.

In 1982, this Board closed Princess Elizabeth because the enrolment in that area was declining and the statistics showed a continuous decline. It was decided, at that time, in order for this Board to deliver a viable educational program, "bigger was better" and the solution was to consolidate. It was also said that "community" was not necessarily where the local school was situated, therefore, the community base was widened.

There are now only two schools servicing the entire west end of the city, George R. Allan and Prince Philip.

In 1984, decisions were made on the C. B. Stirling situation. Two alternatives were discussed, one was to bus grades 6, 7 and 8 out of C. B. Stirling and into Southmount or Highview and the other alternative was to build demountables. This Board decided to build demountables which replaced the older portables. This Board was prepared to look at the needs of the C. B. Stirling community and when faced with alternatives, decided to build.

When French Immersion was introduced in 1984 to George R. Allan, there was no doubt on the message given to this large community at that time and that was that French Immersion wold be offered in the west end. The numbers have nbow grown and that area is running out of spaces and as Mr. Forrester has pointed out this trend will continue for quite some time.

When the recommendation to build a permanent addition to George R. Allan came from the officials last year, the members of this Board decided to wait and verify if this trend would continue. The verification is now there and the only solution is to add a permanent addition which would provide a long term solution that allows this Board flexibility.

The approval of this recommendation would provide stability and comfort for this community and at the same time ensure a dual track French Immersion program. It would provide the students at George R. Allan with an excellent educational program, something this Board is committed to and would best utilize the space available at that school while solving the practical problems such as moving the classrooms from the basement to the upper floors.

In continuing, Mr. McMurrich commented on the other possible alternatives for this area. He felt it was fair to say that the possible re-opening of Princess Elizabeth and/or Binkley can be dismissed out of hand for any short or long term solutions. The alternative of moving the Grade 5 students to Dalewood would not be a fair solution because that school does not have any room.

The cost of adding demountables would not meet the needs of that community and to increase the portables would further compromise the already small playground at that school.

The alternative of continuing to rent from Temple Anshe Sholom on a long term basis would compromise the interaction of students at George R. Allan although Mr. McMurrich did agree the Board should continue to rent from the Temple on a short term basis thereby giving this Board the available opportunity to complete its long term solution.

The proposal of moving the French Immersion program to a single track program at Sanford Avenue, in Mr. McMurrich's opinion, defied logic. He could not understand why this Board would ask parents to shift their children to a faculty halfway across the city. It does not make any sense to disrupt a community program that has received the support and enthusiasm this one has at George R. Allan. There is no need to empty two-thirds of the school for this and why would the Board want to test the interest of the school? Why move a program when this Board does not know if any students will go to another facility?

A quick survey was done in the George R. Allan area and Mr. McMurrich felt the numbers would surprise the members because a large portion of the parents indicated they would not be interested in sending their children to another facility. More important than this, the Board does not know if any of these students would attend the program at another facility and this Board could make a decision on moving the French Immersion program without having any real information.

There is no reasonable alternative for George R. Allan other than what is being recommended by the officials. This would keep a growing community united and committed to the community school concept.

In conclusion, Mr. McMurrich stated the George R. Allan community is a happy community and in favour of the dual track French Immersion Program they have at the present time. This program is working very well, therefore, it should be left alone and he urged the Trustees to support the recommendations to give credence to this Board, that it is committed to its students.

Mrs. Deans supported the motion because there is a quality program at George R. Allan as well as for economic reasons. The addition of the permanent construction is the best value for the dollar this Board will receive and she also urged the Trustees to support the motion.

Miss Detwiler felt many of the things Mr. McMurrich commented on also applied to the time when the Board closed two schools and moved the French Immersion program from Pauline Johnson to Norwood Park.

Miss Detwiler felt if this Board could use any of the three closed elementary schools in Area One, then it should do so. It is going to be difficult to try and convince the Ministry of Education this Board needs to build when there are empty spaces in this area, however, recommendation #3 and the sale of properties should take care of the costs for these additions.

Miss Detwiler then asked about a middle school facility. When the students complete grade 5 French Immersion and are ready to move into grade 6, where will they go?

Mr. Krever replied the intention is to have these students go to Dalewood. In looking at the capacity of that school, there is some space there and in the long run Dalewood would not face that much pressure because most of the students from George R. Allan will be at Dalewood regardless of whether or not they are in the French Immersion program.

Miss Detwiler was still not convinced that a total French Immersion Centre was not a good idea. She felt strongly about a French Immersion centre and she wanted clarification that for a French Immersion centre, the facility would need approximately 500-600 places, is this correct?

Mr. Krever replied it depends on what this Board wants to do. In order to incorporate a full French Immersion program, then approximately 450-500 spaces would be needed.

Miss Detwiler would support the recommendation as long as she was assured the existing facilities in Area One could not be used. She also supported recommendation #3 to raise funds by disposing of property this Board no longer requires.

In reviewing the Sanford Avenue figures, Mrs. Lowe noted the operational capacity for Sanford Avenue is 284 and for the entire school it has a Board capacity of 546. There are now 330 students enrolled at Sanford Avenue and this is projected to go up to 394 in 1991. This would leave approximately 152 spaces, therefore, it is not true that Sanford Avenue has a lot of empty spaces.

Mr. Jackson clarified the numbers shown in the accommodation report talk about the 1st and 2nd floors only because the third floor is closed. The operational capacity as mentioned on page A of the agenda refers to the third floor only.

Mrs. Lowe then stated she considered all options and by a process of elimination, she supported the recommendations because they make the most sense. This is a neighbourhood of 482 students which will increase to 528. These students have to be housed and educated somewhere and in this particular area the population will continue to grow within the next 15 to 20 years.

Mrs. Lowe was not in favour of buying portables and she felt enough had been said regarding the demountables.

She felt it may be possible to start a French Immersion Centre at Sanford Avenue, however, in her conservations with parents Mrs. Lowe, in her own personal opinion, never detected such fervent dedication to a program that parents would be willing to send their children anywhere for this program.

Mrs. Lowe concluded although she supported the recommendations, she had some reservations regarding recommendation #3 and hoped this Board does not put on a "Fire Sale" on properties because some of these will have to be looked at very carefully.

Mrs. Baskin wanted to comment on the survey conducted by the George R. Allan Home & School, copies of which were given to the Trustees at the beginning of the meeting. There were 90 responses and she drew the members' attention to the second page item 5 where 65 of the 90 parents have moved into the neighbourhood in the last 5 to 10 years. Out of those 65 parents, only 21 were influenced by the fact that a French Immersion program was offered at the school. Mrs. Baskin concluded she supported the motion and was pleased with the Trustees' reaction.

Mrs. Vine clarified that 5 to 10 years ago, French Immersion was not available at George R. Allan. It was only put in temporarily four years ago while the Board studied accommodation for the French Immersion program.

Going back into history, Mrs. Vine pointed out French Immersion was never intended to be a neighbourhood program but a centralized one. Studies were conducted that pointed out the fact that dual track is not the best alternative because resources are costly but the program was put in George R. Allan because the needs were there and the program became permanent.

In referring to the four room addition, Mrs. Vine seemed to feel this would not accommodate very many students, however, she was not in favour of portables, particularly since this overcrowding situation seems to be happening at other schools with dual track French Immersion.

Mrs. Vine concluded by asking the officials if she was wrong in her history of the French Immersion program and in thinking this Board has accommodation problems in other dual track French Immersion schools.

Mr. Krever replied the history account is accurate and as far as accommodation in other French Immersion schools is concerned, the problems vary. For example, there are some accommodation problems at Earl Kitchener and A. M. Cunningham, however, there are no problems at Glen Echo and Peace Memorial. Norwood Park has a single track program and there are no problems there. There are no problems at Sanford Avenue school either.

Mr. Kennedy asked what is the effective capacity with special education classes at Dalewood School and Mr. Forrester replied 420.

Mr. Kennedy noted a few Trustees mentioned Dalewood, however, there is a forecast by 1991 of 317 for Dalewood which will not leave too much space for the senior French Immersion program to continue. He could see a similar problem happening in the senior French Immersion program as there now exists in the junior program and this Board cannot wait for this to happen.

It is economically viable to have a single track French Immersion program particularly with the amount of junior students at George R. Allan who will be put in the 4 new classrooms and will be predominantly French Immersion students.

Mr. Kennedy could not understand why the Director could not see any accommodation problems at Dalewood in light of the problems facing George R. Allan and the only solution would be single track French Immersion.

Mr. Kennedy concluded Boards of Education will have to find monies for their own renovations and even with the increase of the population on the mountain, this Board is being forced to add accommodation up there. He supported the motion because he could not see any other alternatives being made but hoped the officials would seriously consider the future of the French Immersion program.

Mr. Krever explained that he indicated there is a possibility that Dalewood may need a portable but the officials do not anticipate any severe problems as most students from George R. Allan who will be going to Dalewood are out of the regular classroom. Most of the French Immersion students from George R. Allan going to Dalewood are not additional students, because they would be attending that school anyway and the addition of a portable at Dalewood will handle French Immersion as the program moves forward.

Miss Cunningham was pleased that Mrs. Vine reviewed the history of French Immersion. She had concerns regarding what this committee was trying to do at this meeting. This Board has an excellent program called French Immersion and there is overcrowding in all schools where this program was started. This problem could be sensibly handled if Sanford Avenue was established as a French Immersion Centre similar to what is being done at Norwood Park on the mountain. The program could then be open to all students across the city and the resources would be there. The program would also become stronger if it was in one location and if parents and members of this Board felt that the French Immersion program was important enough then it should be placed where it will best serve the needs of this city.

Miss Cunningham felt it was time this Board did something about this popular program instead of continuing in the direction it is going because this will only compound the problems the Board is now facing.

Mrs. Vine agreed with Miss Cunningham that this Board cannot go on the way it has with the French Immersion program and felt this should be looked at in a rationale way. She wanted to see a quality program and one that is available to every child in the system who wants it.

Mrs. Van Horne felt this Board has created this problem as well as other accommodation problems by its own lack of ability, will or combination of both to look at long range planning and what would be best in the long run for people. There may have been a handful of people who foresaw the kind of problems this committee is facing and some people were convinced the solution would be to look at centres which would solve all accommodation problems and the Board would have a total JK-8 French Immersion program.

If there were to be French Immersion Centres, then Mrs. Van Horne would advocate busing because it would be unrealistic to ask parents to take their children to a program so far out of their neighbourhood even though it is an optional program.

Mrs. Van Horne then outlined some of her reasons for reaching the decisions she did regarding the accommodation issue.

Provincial grants to build are not available to this Board or any other Board of Education that has empty pupil places. However, the Hamilton Board does receive busing grants, therefore, Mrs. Van Horne suggested putting a hold on this item until such time as the officials can consider phasing out the present French Immersion program from George R. Allan one grade at a time so as not to disrupt any of the present students. Perhaps by 1989, a French Immersion Centre will be at Sanford Avenue then the members will find out whether the parents' commitment is to the community or French Immersion.

Mrs. Bell stated this committee is attempting to solve the problem of French Immersion at an accommodation committee meeting which is the wrong place to solve this.

The French Immersion program was started without any plans being made for the future and the temporary program at George R. Allan was supposed to be a stop gap to relieve the pressure from Earl Kitchener while at the same time allowing this Board to review accommodation for French Immersion in the City of Hamilton.

If this Board does what it appears it will do, it will be an injustice because people have no way of getting their children to this program.

There is accommodation potential for this program at Sanford Avenue where it would draw from all areas of the City of Hamilton, therefore, Mrs. Bell agreed this should be put on hold until the philosophy of French Immersion can be addressed.

Mr. Krever clarified the accommodation problem at George R. Allan is not due to the French Immersion program but rather that the whole area is rejuvenating. Out of the 45 students accepted into the French Immerison program at George R. Allan, 42 reside in the area.

Mrs. Baskin asked out of the 342 students at Sanford Avenue, how many are in the French Immersion program?

Mr. Jackson replied 28 in Kindergarten and 17 in Grade 1.

Further debate and discussion followed on the French Immersion issue and Mr. Allen stated this meeting was called to discuss the accommodation report, therefore, accommodation problems have to be addressed. He would, therefore, strongly suggest to the Chairman of the Development Committee, when this committee meets the first agenda item would be long range planning for French Immersion.

This meeting of the Operations Management Committee is to deal with the Accommodation Report, therefore, Mr. Allen was in support of the recommendation.

Mr. Allen also noted there are approximately 200 acres of undeveloped land and perhaps there is something in recommendation #3 that can be considered.

Mr. Hicks felt the delivery of programs in schools has changed from four or five years ago and this must be addressed.

In referring to Mr. Allen's suggestion, Mr. Hicks recalled a committee studying the future of French Immersion and it was decided at that time that French Immersion would be dual track programs in most areas and in neighbourhood schools.

Mr. Hicks went on to say he is pleased with recommendation (c) that deals with the possibility of raising funds for building additions through the sale of unneeded schools. He wanted clarification if this specifically meant the Board will look at Binkley at the general properties or both?

Mr. Krever replied both.

Mr. Hicks seemed to feel the consensus around this table was that this is a good idea and he did not want to lose sight of this. This Board must spend money at this point in time and since the Ministry of Education will not provide grants, it has to look at selling properties and buildings this Board will never use.

Mr. Hicks asked if there is an approximate cost on what the Board could realize on the sale of a school such as Binkley?

Mr. Penner replied the real estate prices are not stable and it would depend on the user, however, it will probably not be more than $250,000 maximum if the buyer can use the building, if not, the purchase price may be less.

Mr. Hicks noted this would realize half the cost of the addition to George R. Allan.

Mr. Whiteman stated he too received telephone calls from parents and their main concern was keeping the community together particularly since there seem to be a lot of three and four bedroom homes which means large families are moving into the area. He agreed there is an accommodation problem and Mr. Whiteman was having problems with the money aspect of this addition.

Mrs. Van Horne found it difficult to separate the French Immersion program from the accommodation problems. If only the English program was being considered, then the members would seriously consider looking at re-opening a closed school in the neighbourhood.

Mrs. Van Horne then requested the motions be dealt with separately.

Clause (a) was then put to a vote and was CARRIED.

Clause (b) was then put to a vote and was CARRIED.

Regarding clause (c), Mr. Mulholland recalled the Board giving Mr. Penner the authority to look at all properties that are subject for sale, is this not correct and Mr. Penner replied yes.

Mrs. Vine asked if the officials will go back to the sites the Board owns and sell what is necessary.

Mr. Penner replied item #4 under Business Arising out of the Minutes on the agenda addressed this issue.

Mrs. Bell suggested this be tabled until the members hear what the officials have to say on item #4.

Moved by Mrs. Van Horne:

That clause (c) of the recommendations regarding accommodation at George R. Allan be tabled.

CARRIED.

Before voting on clause (d), Mrs. Baskin declared a possible Conflict of Interest.

Clause (d) was then put to a vote and was CARRIED.

Officials' response to the presentation by the Thornbrae Home & School Association (from Special Operations Management Committee 1988 02 03

Mr. McMurrich thanked Canon Rogers for standing in as temporary Chairman and resumed the Chairmanship. He then asked Ms. Gillie to proceed.

Ms. Gillie informed the members there is existing space in Area 4 that may be utilized for those students presently being bused to Thornbrae School.

In reviewing the projected enrolment up to 1990, Ms. Gillie noted there is room at Franklin Road and Huntington Park to accommodate Thornbrae students. Page A6 of the agenda is a map which shows the area from where students could be bused. As of February 5th, there were 73 students in Block 89 who are now attending Thornbrae and 62 in the remaining blocks in that area.

Ms. Gillie concluded by reviewing the recommendations on page A4 of the agenda.

Moved by Mrs. Deans:

That the following recommendations regarding Thornbrae School be approved:

(a) That students now bused to Thornbrae School from Block 89 be transported to Franklin Road effective, September, 1988.

(b) That students now bused to Thornbrae School from Blocks 90, 91, 92, 97 and 98 be transported to Huntington Park School, effective September, 1988.

(c) That a new junior elementary school be constructed in Block 79 to open in September, 1989.

(d) That existing library facilities at Thornbrae be reviewed in relation to the actual enrolment of September, 1988, and a recommendation be included in the 1988-1989 Accommodation Report.

Mrs. Deans noted some students in Block 90 are being bused to Vern Ames and she asked if this will continue. Ms. Gillie replied yes.

Mrs. Deans then wanted reassurance that the new school being constructed as a core concept will be large enough.

Miss Detwiler could not support the motion because the community at Thornbrae nor the members were given advance warning of this proposal. This recommendation is taking students out of their school and placing them elsewhere without the parents' consent and Miss Detwiler felt that out of common courtesy this should be held for another meeting to give the parents an opportunity to be apprised of this situation.

If this recommendation is approved, the same situation will occur at Thornbrae that is occurring at Buchanan Park. There are 89 students living in the vicinity of Buchanan Park and the rest are bused in and the recommmendation for Thornbrae is spreading the school around. Discussions with the community must take place with input from the staff of the school and Board officials.

If the students are moved and some are bused to Huntington Park, there is a greater possibility of integration with the students at Huntington Park, however, this has to be explained to the parents of students who are being bused into that school.

Miss Detwiler concluded this proposal may not be a bad suggestion, however, apprise the parents of the situation first and get their reactions.

Mr. Krever replied Administration concurred with Miss Detwiler's concerns. When the officials originally put the Accommodation Report together, consideration was not given to other locations that may be available to relieve the overcrowding at Thornbrae. In looking at the long range projections, it does not make sense to keep adding portables when there is space in the east end of the mountain. The officials see no problem in tabling the recommendation and reviewing this issue again.

Miss Detwiler felt there were good features in the report and she did not want to lose sight of this fact.

Moved by Miss Detwiler:

That the recommendations regarding Thornbrae School be tabled.

Mrs. Vine asked if there is any reason why clause (c) could not be dealt with separately.

Mr. Krever agreed the new school is essential, however, he would like to keep the whole package together and bring it back next month.

Miss Detwiler's motion was put to a vote and was CARRIED.

Mr. Krever assured the members that the Thornbrae community will be contacted.

Recommendation from the Director's Accommodation Report re: Buchanan Park (tabled from Special Operations Management Committee 1988 02 03)

Mr. Rothwell reviewed the report on page A7 of the agenda. The members were advised statistics not listed on the chart are those in the far west and south west of the mountain in the area between Upper Wellington and Upper Wentworth, south of Chase Street and North of Rymal Road. Upon further examination, the officials have found that there will be 334 new homes being built almost immediately. Sixty two percent of those homes will have children and approximately 1.5 students per household will be junior school pupils. This will amount to approximately 340 students not accounted for.

In reviewing the schools in that area, Mr. Rothwell noted Seneca may have some space but this will fill quickly. James Macdonald will fill and may need an addition. R. A. Riddell will be filled, Ridgemount is full and Buchanan Park will continue to attract over 400 students and perhaps Ryckman's Corners should be considered for re-opening.

Mr. Rothwell concluded this report brings the members up to date and in view of this the officials would like to recommend that a new resource centre be added to Huntington Park at an approximate cost of $200,000.

Moved by Mrs. Van Horne:

That the following recommendation regarding Buchanan Park be lifted from the table:

(a) That a new resource centre be constructed for Buchanan Park for September, 1989 by expanding the existing library into classroom No. 2 at a cost of $20,000 and the addition of portables at a cost of $25,000 per portable unit.

CARRIED.

Mrs. Van Horne recalled Mr. Krever stating at the last meeting that, in his opinion, if this Board is going to look at the alternatives as outlined on page 68 of the Accommodation Report and decides to go with alternative #2, this Board would, in essence, be making a commitment that would tell people this would be a permanent facility to look after the students on the mountain. However, Mr. Krever felt this would not be the same if alternative #3 was considered. Mrs. Van Horne felt from a philosophical point of view, it is the same.

If this Board commits $200,000 to establish a Resource Centre, in her mind, it will make Buchanan Park a future site for a large number of students. The numbers are going to grow and something has to be done now, therefore, Mrs. Van Horne spoke in favour of Alternative #1 because at this point, she was not sure this Board has had enough time to make a philosophical commitment on whether this will be the school it wants or the new elementary school in Block 72.

Mrs. Van Horne concluded by asking if she was correct in assuming there are approximately 156 students from Blocks 62 and 72 being bused to Buchanan Park.

Mr. Krever turned the members' attention to page A10 on the agenda and noted the numbers within the blocks Mrs. Van Horne mentioned are of the students being bused to Buchanan Park.

Mr. Rothwell further explained 156 students in those blocks are being bused to Mountview with the remainder going to Buchanan Park.

Mrs. Van Horne supported the motion because she was not prepared to make a commitment that she wanted Buchanan Park to be the school this Board is going to use to accommodate whatever overflow there will be on that part of the mountain.

At some point in time, it may be more sensible to build a school further south to accommodate more students.

Mr. Kennedy also could not support a cost of $200,000 for an addition and felt the west end of the mountain should have been looked at years ago in planning for the future of a new school. If a $200,000 addition is built onto Buchanan Park, this Board will be busing for quite a few years and this Board already has a networking of busing, a portion of which is paid for by the taxpayers of Hamilton, therefore, Mr. Kennedy supported the motion on the floor.

Mr. Hicks recalled when Buchanan Park was considered for closure and it was decided not to close that school. The parents and students in Blocks 62 and 72 were told Buchanan Park was their neighbourhood school and they were going to keep that school from closing and now some students are being considered for busing somewhere else and he found this unacceptable.

This area is the western part of the new Area 5 and there is no area more efficient in filling up the spaces. In looking over the figures approximately 155 students from blocks 47, 49, 81 and 74 are walking into Buchanan Park and at the time when this school was considered for closure, the total enrolment was between 95 and 105, is this correct. Mr. Forrester replied yes.

Mr. Hicks stated the number of students who walk into Buchanan Park have increased by 30 students. The message this Board is telling the parents is that Buchanan Park is a healthy school and a good school to send their children. In the near future, 19 more students from Block 46 will be walking to Buchanan Park, therefore, there is potential of having 174 students who are not bused to that school.

The new resource centre at a cost of $200,000 is needed now because as Mr. Rothwell pointed out in his report, this Board may be looking at additions to James Macdonald and this centre would fit in nicely with the neighbourhood school concept. The students at Buchanan Park should not be deprived when this school is crowded. This Board has provided a good program in that school by busing and now it is up to the members of this Board to provide a need for that school.

Mrs. Deans asked how many students would there be needed before this Board considered building a core school.

Mr. Krever was not sure if he could answer that question because first the Board must try and fill existing spaces. This has been done on the west mountain and there are no more spaces in that area. The members must now decide if they want to put additions on the schools or consider re-opening Ryckman's Corners.

Mrs. Deans agreed the resource centre is needed for Buchanan Park but she would still like to see this Board consider something else for that part of the mountain.

Mr. Krever concurred this will be part of next year's accommodation report and one of the questions that will be asked is what type of accommodation should be provided on the west mountain; reopen a school or build a new school? This will be monitored through Mr. Jackson's office but at the present time, with the number of students at Buchanan Park, that school needs a library.

Mrs. Clarke felt the location and site of Buchanan Park make it a fine school which will be kept full for many years to come and this entire area will begin to rejuvenate.

Mrs. Clarke had some concerns regarding the existing classrooms at Buchanan Park and the fact that the staff room is being used by students at the present time. This is not fair to this community although it does encourage this Board to know this school is being fully used and occupied.

Mrs. Lowe asked why it costs more to build the resource centre rather than just paying for an addition.

Mr. Penner replied the fixtures and equipment needed for the resource centre are more expensive.

Mrs. Lowe supported the motion on the floor because it will improve the library facilities and buy this Board some time, particularly when she looked at the projections and realizes there are only 51 vacant spaces which could mean a lot of reshuffling.

Mrs. Vine agreed school space in that area is needed particularly with the construction of homes going on at the present time and these home will produce school age children.

Mr. Allen appreciated the comments of the members concerning Buchanan Park. He noted for this particular school, students are being bused from communities outside this area to attend this school. Mr. Allen was concerned that once new facilities are available for these students, Buchanan Park will go back to being an almost empty school as it was three years ago, therefore, he is reluctant to commit $200,000 at this time. He supported the motion on the floor because it addressed a temporary need on a short term basis.

The motion was put to a vote and was CARRIED.

List of Properties owned by the Hamilton Board of Education (requested by Trustee Allan from Special Operations Management Committee - 1988 02 03

Mr. Penner reviewed the report.

There are a number of schools that are no longer required especially on Upper James and Mohawk Road. These schools presently have tenants. Five properties may be available for sale in 1989. Two schools are not recommended for sale and they are Highview and Ryckman's Corners which may be needed in the future by this Board.

This Board has always been hesitant to sell any properties although approximately $400,000 was made on the sale of properties in 1986 and another million dollars in 1987. The sale of McIlwraith, Inverness and the Rymal site in 1988 should realize a million dollars.

Regarding page A13, Mr. Penner indicated it is difficult to determine which sites will be needed. These are being brought to the members for their attention and as Senior Management reviews these properties, recommendations will come forward for the sale of some of these.

Mr. Penner concluded by reading the recommendation on page A11.

Mrs. Baskin suggested the site Binkley is on at the present time could be split because the school is close to McMaster University and the rest of the building is on Main Street. Because the site will be zoned differently, the site estimate will be quite low.

Mr. Penner stated any estimate would be of little value because this Board must get appraisals of all properties because of Ministry regulations. Appraisals are based on highest and best use.

Mr. Penner then advised the members the Wentworth Library Board is still using Binkley School and has asked for a three year extension which has not been acted upon because of what has been discussed at the accommodation meetings.

Mrs. Baskin asked about the Kirkendall South property and asked if this was a small site. Mr. Penner replied yes.

Mrs. Baskin knew there was a shortage of housing in that area and she would like to see this area put up for sale right away.

Mr. Penner replied there is a playground on it at the present time. The Board allowed the City to use this as a playground.

Mrs. Vine asked about the size of Ryckman's Corners and Mr. Penner replied approximately 300 pupil places.

Mr. Kennedy asked if when these schools are rented out to organizations, does this Board keep a close look at these properties and the people renting them from a maintenance point of view?

Mr. Penner replied there is a person who inspects these schools once a week which is part of the charge to the tenant.

Moved by Canon Rogers:

That the officials continue to review the Board's vacant and undeveloped properties and bring recommendations on surplus properties to be sold on a periodic basis.

Mrs. Lowe supported this motion and asked who the buyers will be for some of these places. She also hoped not all properties are sold at once.

Mr. Penner replied of the buildings we have sold to date, three have been to the city for housing and one to a developer. Land is usually bought by developers.

Mr. Allen thanked Mr. Penner for the information and asked for clarification of Blocks 93-97.

Mr. Penner replied they are adjacent to St. Elizabeth's Village and could be developed as a single property. The Board should hold to at least one block in the event there is residential construction south of Rymal Road.

Mrs. Bell asked when the Board goes through the process of offering these sites to the City, is there any stipulation as to what use they can put these properties to or could they put these properties into their inventory to be sold at a later date for profit?

Mr. Penner replied if they resell these properties within a five year period, the Board receives the additional proceeds.

Mrs. Deans stated this Board has been reluctant to sell properties in the past and it should be careful before it sells in the future. The members should ask what will these properties be used for and will it cost more to replace this service to the taxpayers. Mrs. Deans will support the recommendation that allows the officials to look at what properties and what land this Board has for sale and bring each one to the Trustees to make the decisions.

Mr. Hicks did not feel this report gave him enough information because he assumed the officials would bring forward a game plan to sell some schools to help pay for renovations. This report does not do this and if this motion is approved, it is only reinforcing what this Board has been doing for years.

Mr. McMurrich felt this report gave a clear direction.

Mr. Hicks argued it does not. For example, Binkley may be available for sale so does this mean this Board will actively pursue selling that school now or just take a look at it because there is a possibility the lease may be renewed by the tenant? What will be done with that school?

Mr. McMurrich replied the inventory will be reviewed and Senior Management will come back with a recommendation.

Mr. Hicks felt this Board should be more aggressive and advise the tenants of Binkley the Board does not want to rent or lease anymore but wants to sell the school to help pay for renovations on other schools.

Mr. Penner advised if the Board sells as many properties as it did last year, then it will be out of inventory within 6 years.

Mr. Krever further explained Senior Management will take a look at the properties the Board has and make recommendations as to which ones we should be moving on.

Mr. Hicks asked if this could take place within 6 months and Mr. Krever replied he would think so.

Mrs. Vine noted the lease for Binkley expired in 1987 and the building will be available for sale in 1989 and she asked if this Board has the option not to renew any leases.

Mr. Penner replied the tenant has the option so that rather than renting for 5 years, the tenant may rent for three years with a two year option.

Canon Rogers' motion was then put to a vote and was CARRIED.

Solicitor's Fees

Moved by Miss Detwiler:

That the payment of the solicitor's fee in the amount of $17,741.50 to cover the period September 1, 1987 to December 31, 1987 be approved.

CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Canon Rogers:

That the following recommendation of the Director of Education be approved as presented to the members:

(a) That the 1988 Trusteeship of $3,000 be paid to the Hamilton District Science and Engineering Fair.

CARRIED.

Investment of Short Term Funds

Mr. Penner reviewed the report on Investment of Short Term Funds.

Moved by Mrs. Deans:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Mr. Penner reviewed the report on Cash Flow.

Cash Flow

Moved by Mrs. Deans:

That the report on Cash Flow be received for information.

CARRIED.

Budget Review Meeting Dates

Mr. Penner advised the members this is for information purposes only and gave the following tentative meeting dates for the Budget Review Committee: Monday, 1988 02 29, Monday, 1988 03 07, Monday, 1988 03 21, Wednesday, 1988 03 23, (if necessary), Monday, 1988 03 28 and Wednesday, 1988 04 06 (if necessary).

Bill 76 (Trustee Distribution and Bill 77 (Improved Voter Identification System

Mr. Krever advised the members Bill 76 pertains to Trustee Distribution which includes having 18 + 3 Trustees representing the Wards in Hamilton for this coming election. Bill 77 deals with an improved voter identification system. There is another new bill still to be introduced which will deal with registration for Trustees, expenses, etc...

Mrs. Van Horne noted if this bill goes through it will be in effect for the election coming up this year. She asked if this meant that the Board may have to respond to the City if it wants to keep to the 8 wards for election because by next election if the Board does not communicate to City Hall it wishes to keep to the 8 wards, the Trustee distribution may be done on a city wide basis, is this correct?

Mr. Penner replied this is correct. If the Board wishes to keep the Trustee distribution by wards, then it must communicate its request to the City, if not the City will determine this by the next election. Mr. Penner noted the dates have gone by for this to be appealed so it may affect the next election after this year's.

Mrs. Baskin was of the understanding that this bill will affect this year's election. The members might consider giving an opinion to City Hall that since public school electors will be identified by a new proceed, then the two wards with the largest number of public school supporters should have three trustees in them. This would be a simple way of handling this matter.

Mr. McMurrich asked Mr. Krever for clarification if this bill will affect this year's election and Mr. Krever replied yes, there will be 18 Trustees + 3 French speaking Trustees.

Moved by Mrs. Van Horne:

That the Board of Education for the City of Hamilton send a letter to City Hall requesting that for the 1988 Municipal Election, the two wards with the greatest number of public school electors be increased to three trustees with the remaining wards having two trustees; in the event the legislation in its present form passes.

It was then suggested this item be held until the next meeting to get a clarification on whether this Bill will affect this year's election process or not.

Mrs. Van Horne felt there was no harm in contacting City Hall to advise them that the Hamilton Board would like to see the wards with the highest number of public school supporters have three trustees elected in 1988 and the other 6 wards would remain with the two trustees each.

Mrs. Vine would like to see some clarification from the Board's solicitor on this matter particularly since the Board missed the February 2nd deadline for Appeal and this will not be in place until 1992.

Mrs. Bell shared the members' concerns. City Hall often does things without giving thought to the ramifications their actions may have on Trustees. Mrs. Bell would hesitate to make any type of motion until this Board knows exactly what will happen with these Bills. She suggested if this Board wants to communicate with the City, advise them that the Hamilton Board is requesting clarification from its own legal counsel.

Mrs. Van Horne did not want to withdraw her motion because it should be made clear to City hall that if this Bill is approved, there will be 18 Trustees in 8 wards and subsequently it will be up to this Board to decide if it wants to go with the Ward system or a general vote.

This Board has had the solicitor's interpretation and now it is up to the members of this Board to communicate to the City that this is how the Hamilton Board would like to see the formula set up.

Mrs. Vine noted Bill 76 has had its first reading and no doubt before it becomes law, this Board will discuss it further. She supported the motion because it advises the City that this Board is aware of the Bill and should have some say in it.

Mrs. Clarke commented she hoped this comes back on the agenda. There is a great deal of concern among the A.L.S.B.O. legislative committee about the practicality of implementing this in legislation and the members should be kept informed of new developments as this Bill progresses.

Mrs. Van Horne's motion was then put to a vote and was CARRIED.

Membership Fees - 1988 Association of Large School Boards in Ontario - $30,215.66

Moved by Mrs. Van Horne:

That the 1988 membership fee of $30,215.66 be paid to the Association of Large School Boards in Ontario.

Mrs. Van Horne stated for the last two years this Board has belonged to A.L.S.B.O. rather than both A.L.S.B.O. and O.P.S.T.A. Both organizations are looking at coming together as one large Trustee Association and although there is no reflection on the part of O.P.S.T.A. by not having the Hamilton Board as a member, Mrs. Van Horne felt this Board did not require both because of major duplication of work.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Request re: approval to purchase supplies for erection of portable - Barton Secondary School

Mr. Penner reported to the members the Board approved the construction of a portable on the Barton Secondary School site as part of a technical training project. This would cover approximately $10,000 in labour costs. Mr. Penner is seeking approval to put $15,000 in the budget for materials and supplies for this project.

Moved by Canon Rogers:

That $15,000 be put in the budget for the purchase of materials and supplies for the construction of a new portable at Barton Secondary School.

CARRIED.

Report re: Visual Art Careers Day

Mr. McKague asked that this item be withdrawn from the agenda and be brought back in another month.

McIlwraith School - Offer to Purchase

Moved by Miss Detwiler:

That the offer of $332,500 from Mission Services of Hamilton Inc., for the purchase of McIlwraith School and site be accepted.

Mrs. Lowe asked for clarification of the two classrooms that will be accommodated at another school.

Mr. Penner replied they will be accommodated at Sir John A. Macdonald and Mr. Beveridge explained one is a core class of Independent Home Study and the other is a modified basic education program.

Miss Detwiler's motion was put to a vote and was CARRIED.

Consolidation of Trust Funds and the Foundation

Mr. Penner reviewed the report.

Moved by Miss Detwiler:

That all present trust funds of the Board of Education for the City of Hamilton be transferred to the Board of Education for the City of Hamilton Foundation, effective 1988 01 01.

Education Centre - Designated Smoking Area

Mr. Penner reviewed the report and advised the members effective March 1, 1988, the designated smoking area for the Education Centre will be in the west end of the lower level cafeteria.

Mrs. Van Horne asked if it was realistic in a building the size such as the Education Centre to have only one designated smoking area for all employees.

Mr. Penner replied it will be workable because the employees will be allowed to smoke in that area during their two coffee breaks, one in the morning and one in the afternoon.

Mrs. Van Horne commented on the Trustees and the evening meetings that take place. Often these evening meetings do not have breaks and there are still three or four trustees who smoke, therefore, did this mean that at an evening meeting, the two or three will have to go downstairs in order to have a cigarette. Would it not be reasonable to have a designated area within the Trustees' part of the building?

Mrs. Vine felt as well as the question of the Trustees, there is still the public to consider. The public are invited to attend these meetings and when they present briefs, she felt they are under some pressure so that when there is a break, they would like to have a cigarette.

Mr. Hicks asked for an update on the school situation and their designated areas.

Mr. Rielly replied the officials have heard from the secondary school principals and there have been no major problems in association with this. The only query there has been is how the schools will go about getting the renovations done for the designated areas.

Mr. Hicks asked when do the areas have to be identified in the schools, is there a timeline for this?

Mr. Rielly replied the smoking ban is effective immediately but the principals are to have a report in to the Superintendent of Schools on where the designated smoking areas are by the first of May.

Mr. Hicks remarked he was receiving mixed messages from the schools and he wanted to make sure the timeline is verified and it is consistent. Mr. Hicks then asked if the principals were informed that if there is a conflict among the teachers and staff as to the designated smoking areas, this would be brought to the attention of the Superintendent of Schools through the principals.

Mr. Rielly replied yes, the designated smoking areas were to be discussed with the staff and if there were problems, the Superintendent of Schools would handle this.

Mrs. Barker asked what would happen if a person got caught smoking outside the designated smoking area. Has there been any thought to implementing this policy?

Mr. McMurrich did not think this could be answered because he did not know how the people would be disciplined.

Mrs. Barker stated she would like to know this at a future time.

Moved by Mrs. Lowe:

That the Trustees' office be a designated smoking area during Board and committee meetings.

Mrs. Lowe felt since this is a public building, she was not sure it has been mandated to lay down any legislation for the public.

Mr. Hicks asked for clarification if this meant for officials and the public.

Mrs. Vine felt the idea of having this area designated is because during long evening committee meetings, some people may like to take a break and have a cigarette. This could mean the public, Trustees or officials.

Mrs. Barker asked if this room can be ventilated and Mr. Penner replied yes.

Mrs. Lowe's motion was put to a vote and was CARRIED.

Report of the Special Education Advisory Committee

Moved by Mrs. Deans:

That the following report of the Special Education Advisory Committee be approved:

(a) That the Special Education Advisory Committee supports the recommendations presented in the "Review of the Gifted Program" report.

(b) That the Special Education Advisory Committee appoint a representative to sit on the Accommodation Committee.

(c) That the Accommodation Committee continue to take into account the need for special education students to remain as much as possible in the same family of schools and with the same peer group.

Mrs. Van Horne asked that these motions be dealt with separately and the committee agreed.

Miss Detwiler recalled the students in the Grade 9 gifted program at Sir John A. Macdonald came from Ballard and now this would mean they would go to Grade 10 at Westmount. Mr. Beveridge replied yes.

Clause (a) was put to a vote and was CARRIED.

Regarding clause (b), Mr. Krever stated the administration would not be in favour of this recommendation. The Accommodation Committee is made up of staff that gathers information and puts together a report. Special Education is one small part of a myriad of problems the committee faces and to have a SEAC representative is inappropriate.

Mrs. Deans asked if the Special Education Advisory Committee could give any input to the committee before the report is completed.

Mr. Krever replied the Accommodation Committee would be more than pleased to invite representatives to attend a meeting at different times during the process.

Clause (b) was put to a vote and was LOST.

With respect to clause (c), Mrs. Baskin noted this recommendation is being proposed because there is a strong feeling among the SEAC members dealing with the location of the children in the special education classes and keeping them in their neighbourhood schools. Mrs. Baskin did not feel there was any harm in approving this recommendation.

Mrs. Van Horne asked if the officials had any concerns regarding this recommendation.

Mr. Krever replied the phrase "as much as possible" gives the officials the leeway it needs. The officials realize there are some individual cases.

Clause (c) was put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Deans:

That the recommendations of the Director of Education be approved as presented to the members.

CARRIED.

Hamilton Philharmonic Youth Orchestra - request for funds

Mr. McKague stated in connection with this particular item, Senior Management felt it was a trustee item and the officials did not want to make a recommendation to the Board. The members of the Board are being asked to consider the request from the Youth Orchestra and make a recommendation if they so deem.

Mr. Krever further explained the Board has not done this in the past and if approved, it may be precedent setting that could have major implications.

Mrs. Baskin stated the Supervisor of Music for this Board is the conductor of this group and this event is by special invitation only where only 7 other groups were invited to attend.

Moved by Canon Rogers:

That no action be taken on the request of the Hamilton Philharmonic Youth Orchestra for funds in the amount of $2,400 to help defray the cost of 24 students participating in the Canadian Festival of Youth Orchestras in Banff, Alberta in April, 1988.

Mrs. Clarke felt it was time this Board started giving support to talented young people. Since there is no policy of this nature, perhaps this is something the Board can look into because she wanted to see this handled in some manner.

Mrs. Lowe supported the motion and although it is a worthy cause, she did not think the members could make another precedent setting situation.

Mr. Krever commented the Board is supporting the Philharmonic in a sense in that Mr. Mallory has been asked to go to this conference and the Board is allowing him to attend and conduct the band.

Trustees Baskin and Deans did not support the motion on the floor.

Miss Detwiler suggested if the Trustees felt deeply enough, they could make individual donations.

Canon Rogers' motion was put to a vote and was CARRIED.

Request for funds re: Rental of Copps Coliseum - OFSAA Hockey Finals - March 26th, 1988

Before the meeting adjourned, Mr. Hicks asked the members to consider another item.

The Hamilton Interscholastic Athletic Council runs physical education activities for this Board. On March 26th, Hamilton will be hosting the Ontario Federation School Athletic Association (OFSAA) Hockey championship finals. A committee has been meeting for the last three weeks and the members have been working hard trying to obtain Copps Coliseum for the Bronze and Gold Hockey events.

Through the efforts of the aldermen, subsidization is being requested to go towards the rental of Copps Coliseum for March 26 and through a co-operative effort, a motion will be presented to the City Council to obtain the use of Copps Coliseum. The motion reads:

"That the City of Hamilton contribute $6,000 towards the rental of Copps Coliseum for the OFSAA Hockey Finals to be held on March 26th".

The total cost is approximately $12,000 and Mr. Hicks had some concerns with Copps Coliseum asking this amount of money for amateur sports.

In discussion with Chris Newman, there is $3,000 in the existing budget and Mr. Hicks wanted a member of the Operations Management Committee to make a recommendation that an additional $3,000 be put in to match the contribution made by the City so that Copps Coliseum can be rented for this event.

The committee working on this has decided that half the gate proceeds would go back to try and pay for half the money paid by the City and by this Board. Realistically, with the number of teams coming into this city for the two games, Mr. Hicks felt approximately $2,000 could be taken in at the gate which would mean this Board would receive back $1,000.

If Hamilton reaches the finals, this figure would double so that if $3,000 is contributed, there is the possibility of getting all $3,000 back again.

Moved by Mrs. Deans:

That the Board of Education for the City of Hamilton contribute $3,000 towards the rental of Copps Coliseum for the OFSAA Hockey Finals to be held on March 26, 1988.

LOST.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

MARCH, 1988.

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 03 08

GENERAL

BUSINESS ARISING OUT OF THE MINUTES: PAGE

NEW BUSINESS:

ELEMENTARY/SECONDARY

NEW BUSINESS:

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 03 08

Present: Robert McMurrich (Chairman);
Trustees Deans, Detwiler, Lowe, Rogers and Van Horne.

Also Present: Trustees Baskin, Clarke, Cunningham, Kennedy, Mulholland, Vine and Whiteman.

Not Present: Trustee J. Desmarais.

Officials Present:
Mr. A. J. Krever (Director of Education and Secretary)
Mr. K. A. Rielly (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. J. Singer (Deputy Administrator - Buildings)
Mr. C. McKague (Superintendent of Curriculum and Special Services)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services - designate)
Mr. J. Forrester (Superintendent of Schools - Area One)
Mr. A. Stockwell (Superintendent of Schools - Area Three)
Ms. P. Gillie (Superintendent of Schools - Area Four)
Mr. D. Rothwell (Superintendent of Schools - Area Five)
Mr. R. Lavoie (Superintendent of Schools - French As A First Language)
Mr. P. Shewfelt (Manager, Accounting and Budget)
Mr. O. Jackson (Supervisor - Research Services)
Mrs. S. Rogers - (Administrative Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes of the last regular and special meeting of 1988 02 03.

Moved by Miss Detwiler:

That the minutes of the last regular and special meeting of this committee be approved as presented to the members.

CARRIED.

BUSINESS ARISING OUT OF THE MINUTES:

Before discussing the agenda, Mrs. Baskin asked for clarification regarding the sale of properties. She had concerns because she recently read in the newspaper the lease for Princess Elizabeth School had been renewed for one year and she was under the impression that this school was going to be sold.

Mr. McMurrich clarified the motion approved at the meeting last month asked the officials to continue to review the Board's properties and on a periodic basis, recommendations would come back proposing the sale of some properties.

Mr. Penner further clarified the lease was renewed for one year for Princess Elizabeth because the tenants had not been given sufficient notice to find alternative accommodations.

Mrs. Baskin felt Trustees should have the power to renew leases and she hoped future issues such as this come before the Trustees before a decision is made.

Mrs. Vine agreed with Mrs. Baskin in that if a decision was to be made the Trustees should have had the opportunity to make it.

Recommendations re: Thornbrae Accommodation (tabled at February Operations Management Committee - 1988 02 09)

Ms. Gillie informed the Trustees a meeting took place on February 17 with the Trustees from the wards involved and the parents of Thornbrae School.

Another meeting took place with Mr. Jackson and Ms. Gillie and City Hall Officials to review the growth on the mountain. Mr. Jackson has prepared a map and he will review the report to point out the forecast.

Mr. Jackson reviewed the map prepared by the City of Hamilton's Planning Department. He noted the changes in the Upper City are proceeding more quickly than they were three to five years ago.

Mr. Jackson then reviewed pages 2-8 of the agenda and noted in 1988/1989 it is expected that close to 14,000 people will move into the upper southern exterior of the city.

Ms. Gillie reviewed recommendations 1, 2 and 5 on page 1 of the agenda. These would keep the enrolment at Thornbrae and establish a school of attendance for the anticipated growth east of the blocks mentioned in the recommendation.

Mr. Rothwell reviewed recommendations 3 and 4 on page 1. Ryckman's Corners is in Block 95. This recommendation is being proposed after information was gathered from the principals in the area, the City Planning Department and first hand observation on a daily basis as to the growth taking place in this area. At the present time, without even looking at further growth, Ridgemount would need additional portables .

Relative to Ryckman's Corners, the Board could consider sharing the facilities with the incumbent and open a primary school. This could be a distinct possibility that would accommodate a number of students. There are 500 single family units in Block 86 with further construction happening around the periphery of that block.

Presently there are 95 students from that area attending Ridgemount and 80 of those students are in the primary grades.

In reviewing recommendation #4, Mr. Rothwell pointed out the success of the sales in "Wellington Chase Estates" will give future direction on the mountain. The area around James Macdonald School shows all lots in place ready to be sold and on March 23rd, there will be a public meeting to explain the new construction to the local people.

Mr. Rothwell concluded as a matter of information, the Separate School Board is putting in a request to build in the same area. The Hamilton Board should monitor the situation particularly what happens after "Wellington Chase" is completed because it may need an addition to James Macdonald School or possibly, a new school.

Miss Detwiler asked for clarification of the tabling motion and if this would be left on the table or lifted and acted upon.

Moved by Mrs. Deans:

That the motion tabled at the 1988 02 09 meeting of the Operations Management Committee be lifted from the table.

CARRIED.

Mrs. Deans then agreed to WITHDRAW her motion.

Miss Detwiler commented on the parents' meeting and the promise made to these people who had good reasons for not wanting their students moved. She wanted to hold to that promise.

The new recommendations take care of the students who would have been moved to Franklin Road and also address the concerns of parents in Block 89 whose children have attended Thornbrae since the survey was built.

The 1987/1988 Accommodation Report did not address the rapid growth on the east mountain and the parents in that area are concerned about the break up of their association that has been formed. The children at this school have experienced many moves during their time at Thornbrae and they do not want to be disrupted again. This area is similar to Buchanan Park in that it is a bused community and busing in both cases made it possible to keep these schools open. Thornbrae has a good volunteer program and has formed its own Home & School Association.

It has been pointed out there is room at Franklin Road and Huntington Park to relieve the overcrowding at Thornbrae, however, the parents feel very strongly that their children have endured more than enough disruption.

Miss Detwiler concluded she would urge the Board members to think carefully about leaving the students at Thornbrae for another year and possibly approve the "consideration" part of the report because in 1989, the new school will be built which will look after Block 89, and perhaps by that time the people living in Block 90 will not be opposed to having their children attend Huntington Park.

Mrs. Lowe agreed with Miss Detwiler particularly since for the small children, this is a close knit association. This may not be a school community but they deem themselves as such. The new proposal of not sending the children from Block 89 to Franklin Road eases the situation for the parents but does not do anything for Block 90. She concluded by urging the members not to vote on recommendation #1 because it is unfair to the parents and students.

Mrs. Deans felt it was time this Board prepared a policy as to what is going to be done for that end of the mountain and any motion dealing with Block 90 will have to be studied very carefully. The fifty students affected by recommendation #1 should remain at Thornbrae, particularly since Mrs. Deans was not sure if long term busing to Huntington Park is the answer. The members have to consider the new school and whether it should be built in Blocks 79 or 89.

Mr. Mulholland suggested this Board should look at alternatives that would eliminate the need for portables and perhaps have an entire Junior Kindergarten to Grade 8 school.

St. Jean de Brebeuf from the Separate School Board will shortly become available and Mr. Mulholland suggested the Hamilton Board contact the Separate School Board and propose that the Hamilton Board take over that school. This school is in Block 71 and it would save the expenditure of two and a half million dollars; it would provide the students in that area of the mountain with a permanent school and eliminate the overcrowding situation at Thornbrae. Mr. Mulholland asked what affect would this have on the mountain and is it a logical alternative?

Mr. Krever replied this has not been considered at the present time.

Canon Rogers asked for clarification on how Ryckman's Corners could be shared with the present tenant; Heritage Christian College.

Mr. Rothwell replied it is a distinct possibility to share the school if the present tenants cannot find alternative accommodation and provided the Board could run a primary program at the same time.

Canon Rogers felt this may be worthwhile considering particulary since if these arrangements were made it would not disrupt the entire accommodation situation.

Mr. Rothwell stated the officials could examine this in the context of what the present tenant of Ryckman's Corners' plans for next year and how many rooms the tenant would allow the Board to use this year.

Mr. Kennedy stated perhaps Mr. Mulholland's suggestion of using St. Jean de Brebeuf should be considered. He did not feel it would be practical at the present time because the school is too far to the north to serve the needs of the growing population to the south which would mean an increase in the cost of busing.

Regarding the recommendations, Mr. Kennedy felt the construction of a new school to accommodate 400 students is worthwhile and one the Trustees should consider. Thornbrae is one of the few schools on the mountain that just established a Home & School Association and he hoped the Trustees voted in favour of these recommendations.

Mr. Whiteman was also concerned that Thornbrae was not mentioned in the Accommodation Report and in his opinion this Board has no choice but to proceed with the building of another school, therefore, he wanted to vote on the matter.

Mrs. Van Horne commented she has heard the members speak on the overcrowding situation at Thornbrae and the school's need for stability and more portables. However, not approving recommendation #1 did not make any sense because if recommendation #1 was supported, it would alleviate the overcrowding problems. She suggested by leaving things the way they are, then this Board should not bus any more into that school and seriously look at any new students moving into that area.

Moved by Mrs. Van Horne:

That the following recommendation regarding Thornbrae School be approved:

(a) That students living south of Stone Church Road and east of Upper Gage Avenue (Blocks 90, 91, 92, east half of 97 and 98) and being bussed to Thornbrae in 1987/1988 be bussed to Huntington Park School (effective September, 1988).

Mrs. Deans wanted to amend this motion to read "that any new students moving into south of Stone Church Road, etc..." and Mr. McMurrich stated he would not accept this as an amendment because it does not address the present accommodation problem at Thornbrae.

In answer to Mr. Whiteman's question regarding the use of St. Jean de Brebeuf, Mr. Krever noted the Separate School Board is going to move those students into the Southmount building; the intention of this Board is to keep Southmount for its long range plans. The officials can look into the possibility of using St. Jean de Brebeuf but if this is done, it would be contingent upon this Board giving up Southmount to the Separate School Board.

Mrs. Vine felt Mrs. Deans' amendment should be considered and asked if this could address any of the accommodation concerns.

Ms. Gillie replied this would be another form of capping and would require two additional portables at Thornbrae. New people moving into those areas would attend Huntington Park.

Mrs. Van Horne agreed to WITHDRAW her motion at this time.

Further discussion took place on the wording of a new motion regarding new families moving into this area and Mr. McMurrich asked what impact would the new motion have?

Ms. Gillie replied the addition of portables may make this possible if new students attended the other schools.

In answer to Mrs. Deans' question regarding the portable being built at Barton Secondary School, Mr. Krever replied the progress is very slow because students do not spend all their time on this project.

Moved by Mrs. Lowe:

That the following recommendation regarding Thornbrae School be approved:

(a) That students of families with no present attachment to Thornbrae School and living south of Stone Church Road and east of Upper Gage Avenue (Blocks 90, 91, 92, east half of 97 and 98) be bussed to Huntington Park School, effective September, 1988.

Mr. Mulholland stated he would not vote on this matter and felt his suggestion should be considered by the officials.

Miss Detwiler supported the motion and felt perhaps only one portable may be necessary. Although she had great faith in numbers, Miss Detwiler felt this Board must also consider the human element. If the idea regarding sending students to St Jean de Brebeuf is considered, this would mean the students living in Block 86 and surrounding areas would have to be transported.

Mr. Kennedy commented if this motion is approved, two portables would be added and students of the new families moving in would be bused to Huntington Park and Franklin Road. He supported the recommendation, however, he asked why this has to be done in September and could this not be effective immediately particularly because new families are moving in at the present time and making this effective immediately may save the cost of a portable.

Mrs. Lowe agreed to change her motion to read, "effective March 18th, 1988" and deleted "effective September, 1988".

Mrs. Lowe's motion was put to a vote and was CARRIED.

Regarding recommendation #2, Mrs. Deans asked how soon does this Board have to start this in order for this school to be completed by September, 1989.

Mr. Singer replied construction should commence by September/October and an architect should be appointed no later than April, 1988.

Moved by Mrs. Deans:

That the following recommendation regarding the construction of a new elementary school be approved:

(a) That a new school to accommodate a minimum of 400 students be built in Block 79 or Block 89 as quickly as possible to accommodate residents of Block 79 and Block 89.

Mrs. Deans would like the officials to reconsider the possibility of building the new school in Block 89.

Mrs. Deans' motion was put to a vote and was CARRIED.

Regarding recommendation #3, Miss Detwiler asked if this is approved, when would the renovations take place if the tenant does not have to vacate until after June and the Board re-opens Ryckman's Corners in September.

Mr. Rothwell replied the movement will take place as of September, 1988. If, however, the Board shares the building with the present tenants, it would be necessary to use 3 rooms because there would be 79 students attending the school. The class structure would be as follows: Junior Kindergarten, Senior Kindergarten, split 1/2 and split 2/3. Renovations should be started immediately because the present facility is not adequate although the playroom area is not needed at the present time. Mr. Rothwell concluded there would be a one class difference if the school was shared or not.

Mr. Kennedy asked what the numbers were when Ryckman's Corners was closed.

Mr. Krever replied the numbers were slightly over 100 but it had a Junior Kindergarten to Grade 6 program and a large age span. The numbers being anticipated if the school is re-opened will reach the point where there is a viable program particularly with the smaller grade span.

Mrs. Lowe stated she would like to refer this recommendation and recommendation #4 back to the officials because there was no back up information on the costs involved for these recommendations. Although the members may be in favour of the recommendations, Mrs. Lowe would like to see the financial aspect.

Moved by Mrs. Lowe:

That the following recommendations be referred back to the officials for further study and brought back to the April meeting of the Operations Management Committee:

(a) That Ryckman's Corners School be reopened as soon as the present lease expired (June, 1988);

(b) The present combination playroom/kindergarten be renovated to provide two kindergarten rooms;

(c) A gymnasium be added to the school.

(d) That James Macdonald School receive a substantial addition in 1990 or consideration be given to building a new school in Block 87 (Wellington Chase) in 1990 or 1991.

Mrs. Vine had concerns regarding the tenants now using Ryckman's Corners and asked how much notice would this Board have to give them.

Mr. Penner replied they have been given notice.

Mrs. Lowe's motion was put to a vote and was CARRIED.

Moved by Miss Detwiler:

That the following recommendation regarding accommodation at Thornbrae School be approved:

(a) That one additional portable be added to Thornbrae to accommodate the growth in Block 89 pending the completion of the new school in Block 79 or 89.

CARRIED.

Recommendation from the 1987/1988 Accommodation Report re: Closure of Comley School

Ms. Gillie reviewed the report.

Moved by Mrs. Deans:

That the following recommendation regarding Comley School be approved:

(a) That subject to a review at the time, Comley Elementary School be closed on the opening of a new school to be built in Block 79 or 89.

CARRIED.

Report re: Portables at R. A. Riddell (referred from February Board meeting - 1988 02 18)

Mr. Krever noted the officials are still recommending the demountable addition subject to this Board receiving appropriate grants from the Ministry of Education.

Mrs. Van Horne noted this Board has not been able to receive grants and she asked if there was something different about this recommendation that makes the officials feel we may receive grants.

Mr. Penner replied this demountable would be a replacement for a group of portables and the Ministry may look at it in this sense.

Mrs. Van Horne clarified if the grants are not received then the demountable will not be built and Mr. Krever replied if the grants are not received the officials will come back to this committee with another altnerative.

Mrs. Van Horne stated she could not continue to vote in favour of building particularly when grants are not available because this Board has empty spaces but grants are available for busing.

Mrs. Deans supported the demountable addition because it would continue to be used for at least 10 years. This would also provide needs for the physically handicapped and it would keep the students in the community.

Mrs. Clarke also supported the demountable addition particularly since the area involved is a large area with very few surplus spaces.

Canon Rogers could not support alternative 2 on page 11 of the agenda but he could support alternative 1, the replacement of the old portables.

Moved by Mrs. Lowe:

That the following recommendation regarding R. A. Riddell School be approved:

(a) That the 8 existing portables at R. A. Riddell be demolished and replaced with 8 new portables at an approximate cost of $225,000.

Further discussion ensued and Mr. Whiteman asked how long would it take for an answer from the Ministry of Education on whether or not it is possible for this Board to receive a grant for the demountable.

Mr. Krever replied the reply should be here by the end of March.

Mr. Whiteman suggested since a request has already gone into the Ministry, this matter be referred until the next meeting when the information is obtained from the Ministry on whether or not the Board will receive the grant.

In answer to Mrs. Baskin's question as to why this item appeared on this agenda, Mr. Krever replied the Board is obligated, by the Ministry of Education, to submit a three year plan on what this Board's needs are and as the needs become more evident, recommendations are brought to the members of the Board for their approval. This is now a top priority item and it has come forward for approval.

Miss Cunningham recalled a proviso from the Ministry that only a limited amount of money will be issued in grants and Mr. Krever replied this is correct, his understanding is that the Ministry only has $350 million dollars, therefore, it is possible this Board's request will not receive serious consideration.

Mrs. Deans asked if the demountable is made accessible to the handicapped, could there be extra grants and Mr. Singer replied there would be no difference.

Moved by Mrs. Deans:

That this item be tabled.

CARRIED.

Visual Art Careers Day (postponed from February Operations Management Committee - 1988 02 09

Mr. McKague informed the members if they wished to view the video tape on the Visual Art Careers Day, it will be shown at the end of the meeting.

Before entering into the New Business of the agenda, Mrs. Baskin wished to make a motion regarding accommodation for children who spend their days in Day Care and being admitted into the Senior Kindergarten program.

Mr. McMurrich clarified this could appear as an item on the agenda for next month.

Mr. Krever agreed to discuss this issue with Mrs. Baskin and have a report prepared for the April meeting.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Deans:

That the recommendations of the Director of Education be approved as presented to the members.

CARRIED.

Investment of Short Term Funds

Mr. Penner reviewed the report.

Moved by Canon Rogers:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Penner reviewed the report.

Moved by Canon Rogers:

That the report on Cash Flow be received for information.

CARRIED.

Appointment of Architect G. R. Allan School

Moved by Mrs. Lowe:

That William Souter of the firm Souter, Lenz and Taylor be appointed as Architect for the G. R. Allan addition.

CARRIED.

Sale of Portables - R. A. Riddell

Mr. Penner suggested this item be held until next month because of previous action taken by the committee on R. A. Riddell.

The committee agreed to hold this item until the April meeting.

Transfers to Capital Reserves

Mr. Penner reviewed the report.

Moved by Miss Detwiler:

That the following recommendation regarding the annual transfers to Capital Reserves be referred to the Budget Review Committee:

(a) That annual transfers of $1,000,000 from the Revenue Fund to Capital Reserves be budgeted starting in 1988, reflecting the decreasing level of annual debt charges.

CARRIED.

Purchase of Gas Burners

Mr. Penner reviewed the report.

Miss Detwiler clarified this Capital from Current will go on the levy and Mr. Penner replied yes.

Moved by Miss Detwiler:

That the option to purchase the gas burners for the 18 elementary schools be exercised in 1988 and the purchase price of $145,000 be charged to Capital from Current.

CARRIED.

Templemead Neighbourhood (a) Sale to City for Roadway Purposes

Mr. Penner reviewed the report.

Moved by Miss Detwiler:

That the Board sell to the City a strip of land in the Templemead Neighbourhood for roadway purposes being an area containing approximately .0925 acres for a price of $64,679.00 and that the purchaser also pay any costs including legal and surveying costs in this sale.

Mrs. Deans asked if the officials have any idea on the value of that land and Mr. Penner replied approximately $70,000 an acre.

Miss Detwiler's motion was put to a vote and was CARRIED.

Easement to Region for Sewers

Mr. Penner reviewed the report.

Moved by Mrs. Lowe:

That the Board grant to the Region an easement for sewer purposes being an area of approximately .0131 acres for a price of $4,587.00 and that the purchaser also pay any costs including legal and surveying costs in this sale.

CARRIED.

Barnstown Neighbourhood - Exchange of Lands of Oakdale Estates

Mr. Penner reviewed the report.

Moved by Canon Rogers:

That The Board transfer 18,030 square feet consisting of a portion of its site in the Barnstown Neighbourhood to the developer of Oakdale Estates in exchange for 18,513 square feet of the Developers land in the Barnstown Neighbourhood and that the developer also pay any costs including legal and surveying costs in this exchange.

CARRIED.

Correspondence - Home and School Council

Mrs. Van Horne stated she received this letter from the Home and School Council along with the other letter attached which came from a specific parent.

Mrs. Van Horne felt since the recommendation at the top of page 26 of the agenda came from the Home & School Council, it should be put on this agenda for discussion. The recommendation asks this Board to do a city wide study of parents to obtain their views on the Core French Program.

Mrs. Baskin recalled the Development Committee was going to look into the Core French/French Immersion program and she wanted to know how this item got on this agenda.

Mrs. Van Horne understood the Development Committee was to look at issues brand new to the system and Core French is not brand new. This item appears on the agenda for the Operations Management Committee because Mrs. Van Horne felt it would be a simple thing to ask the members if they want a survey conducted among parents, if so, a motion can be made, if not, this correspondence can be received for information.

Mr. Kennedy suggested this be referred to the officials to bring back a report on whether this study is feasible.

Mrs. Vine did not think a survey can be conducted until this Board finds out if it can first provide the program.

Mr. McKague noted the recommendation on page 26 also refers to extended French. This has been discussed at Curriculum council and in-depth research is being prepared to address this which should be ready by the Fall or Winter of this year. Mr. McKague indicated, however, the points at the bottom of page 26 are valid and if the members wished a survey be conducted, the officials would work toward that end.

As representative of the Home & School Council, Mrs. Bishop was asked to clarify the Council's position.

Mrs. Bishop stated the matter has been before the Council since last October and the letter the members received is a result of a great deal of discussion.

Parents are very concerned about the French program and feel it is an important part of background for students particularly in preparation for the work force and society. There are strong feelings for a very sound Core French Program.

Correspondence - Home and School Council

Mrs. Bishop concluded this is a very important program and all students should have the right to access this program and she hoped the Trustees seriously consider this matter.

Moved by Mrs. Van Horne:

That this matter be referred to the officials for recommendations to be brought forward to a future meeting of the Operations Management Committee.

Miss Cunningham expressed her comments on the importance of students taking these programs and she hoped the officials look at this and come back with solid recommendations.

Mrs. Baskin suggested when the officials look at this, have someone from the Personnel Department look at the release time involved and include an annual cost for this issue.

Miss Cunningham also suggested in view of the concerns, perhaps the officials can look at other countries that teach languages and study how they incorporate their instructions.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Report re: AIDS Policy

Mr. Beveridge reviewed the report and concluded he received a letter from the Medical Officer of Health congratulating the Board on the development of this policy.

Moved by Mrs. Deans:

That the Board of Education for the City of Hamilton receive and adopt the Policy and Guidelines on AIDS/ARC for system implementation.

Regarding the AIDS Policy Committee, Mrs. Deans asked if there will be Trustee representation on it.

Mr. Beveridge replied it will be a committee of Trustees with resources from the administrative staff, etc...

Mrs. Deans' motion was put to a vote and was CARRIED.

Memorial Bursaries

This item was discussed in-camera and approved at the open meeting.

Mr. Beveridge advised the members will recall that a decision had been made to bring the Memorial Bursaries to the Board twice a year and the report now presented is for the second semester.

Moved by Miss Detwiler:

That the applications for the Memorial Bursary be approved, in accordance with Board policy, for the remainder of the 1987-1988 school year, retroactive to February, 1988.

CARRIED.

Report of the Microcomputer Advisory Committee

Mrs. Lowe asked how this report relates to the budgeted proposal. Are the two pages attached to the report related in any way.

Mr. Shewfelt turned the members' attention to page 40 of the agenda and taking the 1987 figure of 1,320,000 and adding $155,000, the total would be $1,475,000. The figure below that of $375,000 reduced by $155,000 would total $220,000. What has happened here is the reallocation of software to hardware and these figures were given at the first Budget Review meeting.

Moved by Miss Detwiler:

That the following report of the Microcomputer Advisory Committee be approved:

(a) That the Microcomputer Advisory Committee recommends abceptance of Draft 3 of the 1988 proposed microcomputer (hardware) budget, and within the scope of directions of the budgeted proposal.

Miss Cunningham wanted to thank Mr. Harkness for the presentation given at the meeting as well as Messrs. McKague, Dixon and Shewfelt for their input. Lengthy discussion took place at that meeting and this recommendation follows the formula from previous years. The budget allocation has been diverted from software to hardware for a total budget package of $1,475,000 and $220,000 for software.

In referring to the grants, Miss Cunningham stated the Board may receive between $300,000 and $400,000 in grants.

Discussion also took place on the A.L.S.B.O. project to which this Board contributes $20,000 a year for the development of software.

It was suggested that the Board not invest in this year's development because it involved a data base package and would not be a wise investment because this Board already has a data base package.

Mrs. Baskin recalled the A.L.S.B.O. package is a data base program about the geography of this country and she wanted to know if the committee was fully informed of this package.

Mr. McKague replied the officials were fully informed and the A.L.S.B.O. data base package outlines the "Jean Talon" project which will take two years to complete.

The Hamilton Board has other data base projects it can call on, however, the A.L.S.B.O. project was taken to COMSAC (Computer Studies Advisory Committee) where lengthy discussion took place. It was then taken to supervisors and in both instances, their advice was not to accede with this request and that the Hamilton Board not join the consortium this year.

Miss Cunningham asked if Mr. Shewfelt could repeat the comments he made at the meeting regarding budget cuts that may have an impact in the computer area.

Mr. Shewfelt drew the members' attention to page 41 of the agenda and noted if there was to be any manipulation of hardware and a move away from the GEMS in favour of other equipment not recognized by the Ministry of Education, this could have an impact on the grants revenue acquired by this Board. If grantable equipment is replaced by non-grantable equipment, this will have an impact on the revenues.

Further discussion took place and Miss Detwiler's motion was put to a vote and was CARRIED.

Correspondence from A.L.S.B.O. re: Bill 76 and Bill 77

Before dealing with the Elementary/Secondary section, Mrs. Van Horne stated she attended an A.L.S.B.O. Executive meeting recently and among the issues discussed, one centered around Bills 76 and 77 dealing with the Trustee distribution. A.L.S.B.O. is suggesting that Boards of Education send letters to the Government asking for a deferral of Bill 76.

There was also discussion on a non-existent bill that has not been written to date but will be applicable and retroactive to January of this year. This Bill involves election expenditures.

This program is not an Arts school and there is no question that Mr. McKague could bring a report back to the Trustees for review and if the members do not want this to continue as part of the OS:IS program, then it will be discontinued.

Mrs. Baskin expressed concerns over the complete lack of control on this issue and the fact that this is being held in only one school. There has been a total lack of communication and consultation on this issue.

Mrs. Lowe commented that this program may not be a School for the Arts but just a program to boost enrolment. According to the newspaper article, students would attend their own school for the regular curriculum subjects and then attend Sherwood for this course and Mrs. Lowe felt this goes beyond the scope of just a subject program.

Mr. Whiteman asked if Mr. McKague could summarize where the officials stood on this issue at the present time.

Mr. McKague did not realize this was being advertised across the mountain and it was his decision which he will stand behind. Mr. McKague is prepared to bring back a report but he did not see this as a major concern. This is not starting a School for the Arts but it is a package put together that focuses mainly on grade 9 students and not beyond that.

Mr. McKague concluded he wanted it understood by the members this was not Ms. Gillie's decision but rather it came through her to Mr. McKague.

Mrs. Deans suggested when the report is prepared that information on the School for the Arts from the Separate School Board be included.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Canon Rogers:

That the recommendations of the Director of Education be approved as presented to the members.

Regarding the Summer Skill School, Mrs. Clarke recalled increasing the fees last year to make it more self-supporting and she wanted to know if this affected the enrolment.

Mr. Beveridge agreed the fees were increased last year but he did not think the enrolment decreased.

Mr. Shewfelt further explained based on last year's operating cost the program cost approximately $60,000. The Board collected approximately $16,500 and since some of the programs were grantable, it received approximately $7,000, therefore, there is a net deficit of approximately $36,000 for the program.

Canon Rogers' motion was put to a vote and was CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....

Chairman.

*jep

APRIL, 1988.

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 04 12

GENERAL

BUSINESS ARISING OUT OF THE MINUTES: PAGE

NEW BUSINESS:

ELEMENTARY/SECONDARY

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 04 12

Present: Robert McMurrich (Chairman);
Trustees Deans, Desmarais, Detwiler, Lowe and Van Horne.

Also Present: Trustees Allen, Baskin, Clarke, Hicks, Kennedy, Mulholland and Vine.

Not Present: Trustee J. Rogers.

Officials Present:
Mr. A. J. Krever (Director of Education and Secretary)
Mr. K. A. Rielly (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. R. Orlando (Superintendent of Plant)
Mr. C. McKague (Superintendent of Curriculum and Special Services)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services - designate)
Mr. J. Forrester (Superintendent of Schools - Area One)
Mr. F. Kelly (Superintendent of Schools - Area Two)
Mr. A. Stockwell (Superintendent of Schools - Area Three)
Ms. P. Gillie (Superintendent of Schools - Area Four)
Mr. D. Rothwell (Superintendent of Schools - Area Five)
Mr. R. Lavoie (Superintendent of Schools - French As A First Language)
Mr. P. Shewfelt (Manager, Accounting and Budget)
Ms. G. Rappolt (Assistant Superintendent of Curriculum)
Mr. D. Kelterborn (Administrative Officer - Business Services)
Mrs. S. Rogers - (Administrative Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes of the last meeting.

Moved by Miss Detwiler:

That the minutes of the last meeting of this committee be approved as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials re: consideration of building the new elementary school in Block 79 or Block 89

Mr. Forrester reviewed the report.

Discussion and debate took place on this item and the Trustees agreed that area of the mountain will have to be monitored because of the growth in that area.

Mrs. Van Horne suggested, since this area involves the new expressway, it may be reasonable for this Board to talk to the City Planner, when the expressway is built, to construct some kind of pedestrian overpass. It is easier to include this in the initial building stages rather than add it on later.

Moved by Miss Detwiler:

That the following recommendation regarding a new junior elementary school be approved:

(a) That a new junior elementary school be constructed in Block 79, to open September, 1989.

Miss Detwiler recalled a pathway that presently goes from the south side of Limeridge Road through to the Ravensbury area. She asked if this would still be available until the expressway is built.

Ms. Gillie replied this will depend on the development of that area, however, there is an agreement between this Board and the City the pathway will be kept clear until such time as the expressway is built.

Miss Detwiler's motion was put to a vote and was CARRIED.

Report from the officials re: re-opening of Ryckman's Corners School

Mr. Rothwell reviewed the report.

Discussion took place on this report and in answer to Mr. Kennedy's question regarding transportation, Mr. Rothwell noted he would not have suggested the recommendation regarding this school unless transportation of students was involved.

Moved by Miss Detwiler:

That the following recommendation regarding Ryckman's Corners School be approved:

(a) That Ryckman's Corners School be re-opened effective September 1, 1988 and that Stage I of the building construction and renovations in the amount of $25,000 be taken from the Capital Reserve Rund.

CARRIED.

Report from the officials re: Addition to James Macdonald School

Mr. Rothwell reviewed the report and concluded this is for information purposes.

Mr. Hicks expressed his concerns regarding the middle school situation. When the officials and accommodation committee prepare next year's accommodation report, he hoped the middle school situation is seriously considered particularly for those students moving on from the junior/primary schools into the middle schools.

Mr. Forrester agreed this is a concern the accommodation committee will be addressing.

It was then agreed:

That the report from the officials regarding the addition to James Macdonald School be received for information.

Report from the officials re: portables at R. A. Riddell

Mr. Penner informed the members the officials expect to hear from the Ministry before the end of the week regarding capital construction approvals. Hopefully a decision could be made at the next meeting of this committee.

A.L.S.B.O. re: deferral of Bills 76, 77 and 106

Moved by Mrs. Van Horne:

That the Board of Education for the City of Hamilton send a letter to Premier David Peterson with copies to the local Members of Parliament requesting deferral of Bills 76, 77 and 106 regarding this year's Municipal Elections.

Mrs. Van Horne commented the three Bills pertain to this year's Municipal Elections and she noted some Boards of Education have been asking for extensions for the terms of Trustees but Mrs. Van Horne did not believe this request will have much impact. If there was a concentrated effort on behalf of Boards of Education to ask for deferral, there may be some action taken.

These Bills are asking too much, too soon and Boards of Education do not know the implications, particularly since they have not had proper readings in the House of Commons. Amendments are still being proposed, yet the Government insists Bills 76, 77 and 106 will be in effect for this coming election.

Miss Detwiler suggested the rationale for the deferral be built into the letters and Mr. Krever agreed to include a rationale.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Report on Sherwood Arts Program

Mr. McKague reviewed the report and introduced Mr. Ken Hall, Principal of Sherwood Secondary School.

Mr. Hall reviewed "The Sherwood Proposal" on page 13 of the agenda and when asked how many students, from other schools, were interested in the Arts Program, he replied, to date, approximately 4 or 5, have shown an interest. Principals from Barton, Hill Park and Mr. Hall himself visited the two feeder schools; Hampton Heights and George L. Armstrong. The principals made a joint presentation at these schools and the presentations included the necessary requirements that parents of students must meet as well as the special programs offered at each secondary school.

At the time of Mr. Hall's presentation at Hampton Heights, some parents were impressed with the fact that there was going to be a different type of Arts program at Sherwood next year and this seemed to have caught the interest of approximately 4 parents whose children would normally go to Barton.

The presentation at George L. Armstrong was only for those students who would attend Sherwood next year and there are no students from Hill Park coming into the program. It is not a very extensive program, however, when the article appeared in the newspaper, it stimulated some interest across the city from people whose children were interested in the Arts field.

Mr. McKague then presented booklets that included course offerings in the secondary school panel. There was a brief outline on page 14 of the agenda. He pointed out for the Arts program at Sherwood, three courses would have to be written and the costs would be minimal. Mr. McKague concluded this report is for information purposes.

Discussion and debate took place on this item and the Trustees expressed their appreciation to Mr. Hall for his dedication to Sherwood and public education.

It was then agreed:

That the report from the officials regarding the Sherwood Arts Program be received for information.

A Proposed Native Languages Program

Mr. McKague introduced Mr. McIsaac, Administrative Assistant to the Superintendent of Curriculum and Special Services along with Mr. Walter Cook, Ms. Cathy Staats and Ms. Coreen Williams from the Indian Community in Hamilton. He then proceeded to review the report.

Mr. McKague concluded the Board of Education has had the utmost co-operation from the Indian Community in preparing this report and the recommendation as shown on page 20 of the agenda asked for a one year extension to properly ensure this program is in place.

Moved by Mrs. Van Horne:

That the following recommendations regarding the Native Languages Program be approved:

(a) That the planning and development for effective program and staffing be carried out over the 1988-1989 school year.

(b) That at least one pilot program be implemented, in a school designated by the Board, in September, 1989.

Discussion took place on this item and Mr. Cooke, representing the Indian community informed the members there was excellent communication between the Board and the Indian Community in preparing this document. He also pointed out that if a program such as this is not in place, then in 10 years only 3 of the Native Languages will survive; Mohawk, Ojibwe and one of the Inuit languages.

In continuing, Mr. Cooke stated when the community and the Board first discussed the Native Languages program, it came to mind there are a lot of single parents among the native people, therefore, transportation may be a problem. Mr. Cooke suggested continuing negotiations on this because he has not had a chance to discuss the transportation concern with the Indian community. He would like this opportunity as well as address the concerns and comments the Trustees of this Board may have.

In answer to a question by Mr. Hicks, Mr. Cooke replied it has been suggested a follow-up questionnaire be sent out to the community and Mr. McKague agreed there is a broader base that this Board should "tap".

Mrs. Deans asked if any approach has been made to the Wentworth County or the Separate School Board if a Native Languages Program is established.

Mr. McKague replied no, but if the members wished the officials to explore these avenues, they will do so.

Mr. Allen did not feel this was necessary because the questionnaire went to thousands of homes in Hamilton. Although he welcomed a follow-up questionnaire, he did not think it was necessary to involve the other Boards.

Mrs. Van Horne's motion was then put to a vote and was CARRIED.

Tenders - Sale of Site - Lot 4, Concession 1, Rymal Road

Moved by Miss Detwiler:

That the following recommendation of the Superintendent of Finance and Treasurer regarding Lot 4, Concession 1, Rymal Road be approved:

(a) That the bid of $715,000 from Starward Homes Limited, 152 Hester Street in Hamilton, be accepted.

In answer to Miss Detwiler's question, Mr. Penner replied the property is in Block 94.

Miss Detwiler's motion was put to a vote and was CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Van Horne:

That the following recommendation of the Director of Education be approved as presented to the members:

(a) That a grant application in the amount of $146,062 to Employment and Immigration Canada (Job Development) for the Community Child Abuse Council and the Board of Education for the City of Hamilton to develop a Family Anti-Violence Program and a community support team consisting of 3 Program Coordinators, 2 Graphic Artists and 2 Word Processor Operators, to work with social service agency personnel and personnel from the three area Boards of Education commencing May 13, 1988, at no cost to the Board be approved.

CARRIED.

Investment of Short Term Funds

Mr. Penner reviewed the report on the Investment of Short Term Funds and this was received for information.

Cash Flow

Mr. Penner reviewed the Cash Flow report and this was received for information.

1987 Audited Trust Fund Statement

Mr. Penner reviewed the 1987 Audited Trust Fund Statement and noted next year one report will incorporate the Audited Trust Fund Statement and the Audited Foundation Statement.

Moved by Miss Detwiler:

That the 1987 Audited Trust Fund Statement be approved as presented to the members.

Mrs. Baskin asked about the Sino-Canadian Award and if it has ever been used.

Mr. Penner replied no and the Board is investigating the possibility of a change in Trust Deed so the monies could be used.

Miss Detwiler's motion was put to a vote and was CARRIED.

1987 Audited Financial Statement

Mr. Penner reviewed the Financial Statement.

Moved by Mrs. Deans:

That the 1987 Audited Financial Statement be approved as presented to the members.

Mr. Hicks asked for clarification of page 48 of the agenda and the Net Long-Term Liabilities.

Mr. Penner explained these amounts are what the Board still owes in debenture payments for buildings constructed a number of years ago. The Hamilton Board has not debentured for approximately 10 years and these figures represent the last payments on those buildings that were debentured.

Mr. Hicks felt this Board should make it known to the people of Hamilton that it is not in a lot of debt and is not paying a lot of interest. He wanted to commend the officials for this because it is a positive sign that the Hamilton Board is a "cash and carry" Board, not a "credit card" operation.

Mrs. Deans' motion was put to a vote and was CARRIED.

1987 Audited Statement for the Board of Education for the City of Hamilton Foundation

Mr. Penner reviewed the Foundation Statement.

Moved by Miss Detwiler:

That the 1987 Audited Statement for the Board of Education for the City of Hamilton Foundation be approved as presented to the members.

CARRIED.

Evans, Philp re: Board contributions - Hamilton Philharmonic Youth Orchestra

Mr. Krever reviewed the letter and stated it is for information purposes.

Moved by Mrs. Van Horne:

That the Board of Education for the City of Hamilton not participate in the A.L.S.B.O. Phase III Computer Based Learning Materials Project.

Mrs. Van Horne hoped the Board writes a letter to A.L.S.B.O. explaining that, although this particular project does not meet our requirements, it is no reflection on what A.L.S.B.O. has done and the fact that the Hamilton Board may want to "opt" back into the project at a future date.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Mount Hamilton Youth Soccer Club re: condition of Hamilton Board's fields

Mrs. Deans stated this has been a long term problem with the Board. She suggested that the officials meet with City officials and come back with a report on the soccer fields.

Further discussion followed and Mr. McMurrich advised a report on this item will come to the May meeting of this committee.

SEAC Membership

Moved by Mr. Desmarais:

That the list of representatives from community organizations and other community personnel, as presented to the members, be appointed to the Special Education Advisory Committee for the 1987-1988 school year.

CARRIED.

Report of the Special Education Advisory Committee

Moved by Mr. Desmarais:

That the following report of the Special Education Advisory Committee be approved:

(a) That the Special Education Advisory Committee commend the Board for directions being taken in respect of their promotion and practices of integration and appropriate programming for students identified as trainable retarded.

(b) That the Special Education Advisory Committee endorse the 1987-1988 Fifth Annual Review and that it be forwarded to the Ministry of Education through the appropriate Board Committees.

CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report re: Admission of children attending Day Care into Senior Kindergarten

Mr. Rielly reviewed the report.

Mrs. Baskin was pleased to see this report and felt one positive aspect of the Radwanski Report is that it may get the children into the school system at an earlier age. Mrs. Baskin suggested a letter be forwarded to the Day Care Centres regarding these procedures.

Moved by Mrs. Deans:

That the following procedures regarding placement of children from Day Care Centres into Senior Kindergarten classes be approved:

(a) That the Superintendent of Schools be requested to:

(i) Consult with the operators of the Day Care Centres in the month of April to discuss their accommodation predictions and requests for the next school year.

(ii) In consultation with appropriate school principals, make every effort to accommodate the numbers of students in the senior kindergarten classes in the schools requested.

(iii) Notify the Day Care Centres by the end of May about the arrangements that can be made with respect to the placement of their students for the next school year.

Mr. Rielly replied to the Trustees' questions regarding this item and Mrs. Baskin thanked the officials for the report.

Mrs. Deans' motion was put to a vote and was CARRIED.

Westmount 1990

Mr. Rothwell introduced Mrs. Andrea Robertson, Principal of Westmount, Mr. John McCutcheon, Head of Geography and Mr. Art Joosse, Assistant Head of Student Services.

Mrs. Robertson reviewed the report.

Discussion and debate took place on this item and the Trustees expressed their appreciation to the presenters for the report.

Moved by Miss Detwiler:

That the following recommendation regarding Westmount 1990 be approved:

(a) That the Board of Education endorse the restructuring of Westmount Secondary School to allow for the concepts in the "Westmount Model".

CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Deans:

That the recommendations of the Director of Education be approved as presented to the members.

CARRIED.

Before the meeting adjourned, Mrs. Van Horne reminded the members that on Thursday, April 28th, a Fashion Show will be held by the F.W.T.A.O. at the Convention Centre. If the members are interested, more information can be obtained from Marguerite Kula, the H.T.F. representative.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

MAY, 1988.

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 05 10

GENERAL

BUSINESS ARISING OUT OF THE MINUTES: PAGE

NEW BUSINESS:

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 05 10

Present: Robert McMurrich (Chairman);
Trustees Deans, Desmarais, Detwiler,
Lowe, and Van Horne.

Not Present: Trustee Rogers.

Also Present: Trustees Barker, Baskin, Clarke, Cunningham,
Kennedy, Mulholland, Paquin, Vine and Whiteman.

Officials Present:
Mr. A. J. Krever (Director of Education and Secretary)
Mr. K. A. Rielly (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. C. McKague (Superintendent of Curriculum and Special Services)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services - designate)
Mr. B. Orlando (Superintendent of Plant)
Mr. F. Kelly (Superintendent of Schools - Area Two)
Mr. R. Lavoie (Superintendent of Schools - French as a First Language)
Ms. G. Rappolt (Assistant Superintendent of Curriculum)
Mr. D. Kelterborn (Administrative Officer - Business Services)
Mr. O. Jackson (Supervisor - Research Services)
Mrs. S. Rogers - (Administrative Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes of the last meeting.

Moved by Miss Detwiler:

That the minutes of the last meeting be approved as presented to the members.

Regarding the motion approving the building of a new school that was presented at the last meeting, Mrs. Deans noted, since then, there have been reports that the Separate School Board is obtaining grants to build day care centres in any new school facilities it builds. She asked if the officials can clarify this and whether this Board should take any action regarding this issue.

Mr. Krever replied, in discussions with the Ministry of Education, grants for day care centres will only be available if the Ministry provides grants to build new schools and this Board has been denied capital grants for building. Mr. Krever concluded Mr. McKague will speak on this item under item #4 on the agenda, Child Care.

Miss Detwiler's motion was put to a vote and was CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the officials re: policy for donations of funds for special projects/activities outside the responsibility of the Hamilton Board of Education

Mr. Penner reviewed the report and concluded this report is for information purposes.

Miss Detwiler recalled a donation was made for a sports event and it was the understanding some of this money would be reimbursed. She asked if any of this money had been returned and Mr. Krever replied no.

Mrs. Baskin suggested this item be referred to the Rules & Regulations Committee so that the Board can come up with a policy that states this Board cannot support events that take place outside the responsibility of the Board of Education.

Moved by Miss Detwiler:

That the report from the officials re: policy for donation of funds for special projects/activities outside the responsibility of the Hamilton Board of Education be referred to the Rules & Regulations Committee.

CARRIED.

In referring to Miss Detwiler's comments, Miss Cunningham remarked there was every indication the Board may not receive any money back because it depended on the attendance at the sports events. If the Hamilton team had reached the finals there would have been more attendance, unfortunately, Hamilton did not make it to the finals.

Mr. McMurrich stated a report will be brought back next month for information.

Report from the officials re: condition of Hamilton Board's fields

Mr. Orlando reviewed the report.

Mrs. Deans was pleased with the report and commended Mr. Orlando for the presentation.

It was agreed:

That the report from the officials re: condition of Hamilton Board's fields be received for information.

CARRIED.

Report from the officials re: portables - R. A. Riddell

Mr. Krever reviewed the report.

Moved by Mrs. Van Horne:

That the motion regarding the demolition of the 8 existing portables at R. A. Riddell to be replaced with 8 new portables at an approximate cost of $225,000 be lifted from the table.

CARRIED.

Moved by Mrs. Van Horne:

That the 8 existing portables at R. A. Riddell be demolished and replaced with 8 new portables at an approximate cost of $225,000 to be paid out of Capital Reserves.

In answer to Mrs. Deans' question, Mr. Penner replied the cost of a demountable is approximately $550,000.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Report from the officials re: Child Care

Mr. McKague reviewed part of the report and then introduced Judi Binns, Bruce Mair, Barbara Howard and Stephanie Fox, members of the committee who prepared the report on Child Care.

Mrs. Binns continued the review of the report.

Several trustees commended Mrs. Binns and her committee on their excellent work in preparing this report and Mrs. Deans felt this Board should approach the Ministry of Education and the Ministry of Community and Social Services for funds that would allow this Board to have Day Care Centres.

Moved by Mrs. Deans:

That the Board of Education for the City of Hamilton approach the Ministry of Education for funds for the addition of a Day Care Centre to the new elementary school being built in Block 79.

Further discussion took place and Mrs. Deans' motion was put to a vote and was CARRIED.

Moved by Mrs. Van Horne:

That the report from the officials re: Child Care be referred to the Development Committee for further analysis and action.

Discussion and debate took place on this motion and it was CARRIED.

Continuing Education - Fairview Adult Learning Centre

Mr. Beveridge reviewed the report and concluded there may be some difficulty in transporting the students from Vincent Massey to the Fairview Adult Learning Centre.

In answer to Mrs. Deans' question as to whether transportation could be provided if the program was offered at Vincent Massey, Mr. Beveridge replied this has not been given any consideration because a similar matter regarding Vincent Massey will be discussed at the next meeting of the Special Education Advisory Committee.

Lengthy debate and discussion followed.

Moved by Mrs. Deans:

That the matter of transportation for students over age 21 at Vincent Massey School be referred to the Transportation Committee.

LOST.

Mr. McMurrich thanked Mr. Beveridge for his report.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Van Horne:

That the following recommendations of the Director of Education be approved:

(a) (i) That a cheque be issued in the amount of $700 to the Hamilton and District Home Builders' Association for awards to students of the Board of Education for the City of Hamilton: and

(ii) That a cheque be issued in the amount of $700 to the Board of Education for the City of Hamilton for awards to students in subject areas related to construction in accordance with Board approval.

CARRIED.

Presentation from A.M. Cunningham Home & School Council

Mr. McMurrich introduced Mr. Wayne Hamilton and Mrs. Carolyn Berti and asked them to proceed with the presentation.

Mr. Hamilton presented the brief on behalf of the A. M. Cunningham Home & School Council.

In reply to Mrs. Vine's question regarding the possibility of moving the French Immersion program out, Mr. Hamilton replied it was discussed, but not considered.

Mr. Mulholland clarified option #3 in the brief and the Delta alternative would be considered by the A. M. Cunningham Home & School Council for one year as long as there was a total commitment of a permanent solution from the Board for the following year, is this correct?

Mr. Hamilton replied this is correct.

Mrs. Deans asked even if the Board provided portables, this would still mean other things in the school would have to be corrected and Mr. Hamilton replied yes.

Further discussion took place and Mr. McMurrich thanked Mr. Hamilton and Mrs. Berti for the presentation and advised them that a report will come back to the June meeting of this Operations Management Committee.

Investment of Short Term Funds

Mr. Penner reviewed the report on Investment of Short Term Funds.

Regarding page 25B of the agenda, Mrs. Van Horne noted all the funds show interest earned to date and they are above what was earned last year however; the projections for the year are below and she wanted clarification.

Mr. Penner replied over the year, there will be fewer funds to invest than in the previous year.

Moved by Mr. Desmarais:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Penner reviewed the report.

It was agreed:

That the report on Cash Flow be received for information.

Cafeteria Report

Mr. Penner reviewed the report.

In answer to Mrs. Deans' question whether students are asked their opinion on cafeteria services, Mr. Penner replied yes, the principals approach the students.

Moved by Miss Detwiler:

That the following recommendations from the Cafeteria Report be approved:

(a) That Beaver Foods continue to operate Barton, Delta, Glendale, Sherwood plus G. P. Vanier Schools as per Option 1 as shown on page 28 of the agenda.

(b) That V.S. Services continue to operate Hill Park, Scott Park, Sir Allan MacNab, Sir J. A. Macdonald, Sir W. Churchill, Westdale, Westmount and the Education Centre as per Option 3 shown on page 28 of the agenda.

CARRIED.

Permission to sell Bell Cairn School

Mr. Penner reviewed the report.

In answer to Miss Detwiler's question, Mr. Penner replied it is anticipated the Board may receive in excess of a half a million dollars for the property.

Moved by Miss Detwiler:

That Bell Cairn School and site be declared surplus to the Board's needs and be sold in accordance with Ministry regulations with the understanding that the Board will not require additional accommodation to replace Bell Cairn School in this attendance area within ten years of the date of disposal.

CARRIED.

Area 3 Office

Mr. Krever reviewed the report.

Moved by Mrs. Van Horne:

That additional funds from the capital from current account be provided in the amount of $25,000 to set up Phase I of the Area 3 office accommodation at Elizabeth Bagshaw School for September, 1988.

CARRIED.

Non-Resident Tuition Fees

Mr. Penner reviewed the report.

Moved by Mrs. Deans:

That the pupil tuition fee schedule for the school year 1988/1989 be approved as presented.

Appointment of Architect elementary school in Block 79

Mr. Orlando reviewed the report.

Moved by Miss Detwiler:

That the following recommendations regarding the appointment of an architect for the new elementary school in Block 79 be approved:

(a) That the firm of Moeller and Hassel be engaged to design and supervise construction of the new elementary school in Block 79.

(b) That the Superintendent of Plant be authorized to prepare and sign the necessary agreements.

(c) That consideration be given to the possibility of adding a day care centre to the new school in Block 79.

CARRIED.

Appointment of Architect renovations for Fairfield and Robert Land Schools

Mr. Orlando reviewed the report.

Moved by Mrs. Van Horne:

That the following recommendations regarding the appointment of an architect for renovations to Fairfield and Robert Land Schools be approved:

(a) That Joseph Singer be engaged for the renovations for Fairfield and Robert Land Schools.

(b) That the Superintendent of Plant be authorized to prepare and sign the necessary agreements.

CARRIED.

Solicitor's Fee for the period January 1, 1988 to March 31, 1988

Mr. Penner reviewed the report.

Moved by Mr. Desmarais:

That the solicitor's fee of Evans, Philp for the period January 1, 1988 to March 31, 1988 in the amount of $21,174.15 be paid.

CARRIED.

Report of the Special Education Advisory Committee

Moved by Mrs. Deans:

That the following report of the Special Education Advisory Committee be approved:

(a) That the Category A Schools, as defined in the Report of the SEAC Sub-Committee on Accessibility (October, 1987), display an international wheelchair sign that is visible from the street.

CARRIED.

Report of the French Language Education Council re: Transportation

Mrs. Barker stated, due to a possible Conflict of Interest, she would not discuss nor vote on this matter.

Mr. Desmarais reviewed the report.

Moved by Mr. Desmarais:

That, as a pilot project, the students of Georges-P.-Vanier be issued a monthly buss pass effective 1988 09 01, and that a report be brought back to the Board in the spring of 1989.

In answer to Mrs. Baskin's question as to how many bus passes are given to secondary school students, Mr. Penner replied bus passes have never been purchased by the Board for secondary school students.

Concerns were then expressed by the members on whether this would set a precedent for other secondary school students as well as the appearance of fairness and equality.

Mrs. Baskin suggested the transportation policy should be reviewed again and information given on how many secondary school students purchase bus passes. Perhaps this matter should be referred to the Transportation Committee and she also suggested that the Board may be able to negotiate "a deal" with the Hamilton Street Railway for these bus passes.

Mrs. Baskin also suggested sending correspondence to the new Trustee Association, the Ontario Public School Boards Association to explore the possibility of bus passes for all secondary school students as well as what is being done for those students who live in the urban areas.

Further debate and discussion took place on this item and Mrs. Van Horne made the following motion:

Moved by Mrs. Van Horne:

That the report of the French Language Education Council re: Transportation of students, Georges-P.-Vanier and the issue of transporting secondary school students be referred to the Transportation Committee.

Lengthy debate and discussion followed and Mr. Paquin urged the members to approve the report rather than refer it. There is an urgency to this matter because the Board may lose students if transportation is not provided for Georges-P.-Vanier.

Mrs. Van Horne's motion was then put to a vote and was CARRIED.

Mrs. Vine suggested a motion should be made to transport the Georges-P.-Vanier students without specifically stating bus passes. There is a policy that Vanier students be transported and this could still be provided while the other issues are reviewed by the Transportation Committee.

Moved by Mr. Desmarais:

That transportation be provided for students attending Georges-P.-Vanier living beyond two miles from the school, effective 1988 09 01.

CARRIED.

Moved by Mrs. Van Horne:

That the Transportation Committee be reconstituted for 1988 with the same number of members as in 1987, to be named by the Chairman of the Board to review the report of the French Language Education Council re: transportation of students, Georges-P.-Vanier and to study secondary school student transportation in the City of Hamilton.

CARRIED.

Report of the Communications Advisory Committee

Mrs. Clarke reviewed the report.

Moved by Mrs. Van Horne:

That the following report of the Communications Advisory Committee be approved:

(a) That the following three surveys relative to the evaluation of the Board's public relations programme be adopted:

(i) Market Survey - written survey to the parents of students who have transferred into this system;

(ii) Public Survey - random telephone survey of 300 households;

(iii) Staff Survey - written survey to every tenth staff member in the system.

Mr. McMurrich asked if this was within the budget and Mrs. Clarke replied yes, it is part of the budget of the Communications Advisory Committee.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

Due to the lateness of the hour and the lack of a quorum, the elementary/secondary section of the agenda was not discussed.

The meeting adjourned at 22:20 hours with the following Elementary/Secondary members in attendance; Trustees Van Horne, Deans and McMurrich.

READ AND CONFIRMED,

.....
Chairman.

*jep

JUNE, 1988.

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 06 07

GENERAL

ELEMENTARY/SECONDARY

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 06 07

Present: Robert McMurrich (Chairman);
Trustees Deans, Desmarais, Detwiler,
Rogers and Van Horne.

Also Present: Trustees Allen, Baskin, Clarke, Cunningham,
Kennedy, Mulholland, Paquin and Whiteman.

Not Present: Trustee Lowe.

Officials Present:
Mr. A. J. Krever (Director of Education and Secretary)
Mr. K. A. Rielly (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. C. McKague (Superintendent of Curriculum & Special Services)
Mr. B. Orlando (Superintendent of Plant)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services - designate)
Mr. F. Kelly (Superintendent of Schools - Area Two)
Mr. A. Stockwell (Superintendent of Schools - Area Three)
Mr. R. Lavoie (Superintendent of Schools - French as a First Language)
Mr. P. Shewfelt (Controller)
Ms. G. Rappolt (Assistant Superintendent of Curriculum)
Mr. J. Hill (Co-ordinator of Languages)
Mr. K. Honybun (Staff Assistant, Mechanical)
Mrs. S. Rogers - (Administrative Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes from the last regular and special meeting of 1988 05 19.

Moved by Canon Rogers:

That the minutes of the last regular and special meeting of 1988 05 19 be approved as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials re: funds reimbursed from the O.F.S.A.A. Hockey Finals held at Copps Coliseum - 1988 03 26

Mr. Penner reviewed the report.

It was agreed:

That the report from the officials re: funds reimbursed from the O.F.S.A.A. Hockey Finals held at Copps Coliseum - 1988 03 26 be received for information.

MINUTES OF THE

OPERATIONS ADMINISTRATIVE COMMITTEE

ASEAN SEAT

Present: Federal Aviation Administration;
Trustees Dunn, Overstreet, Dubwiner,
Roberts and Van Brunt.

Absent: Trustees Hilton, Zanin, Fisher, Cunningham,
Kearney, Mulholland, Pogain and Wickenden.

Also
Present: Trustee Cone.

Officials
Present: Mr. Ad G. Kaser (Director of Education and Secretary)
Mr. W. A. Reilly (Associate Director of Education)
Mr. J. Fraser (Manager of Finance and Treasurer)
Mr. C. Peck (Superintendent of Instruction & Special Services)
Mr. D. Hilton (Sport Director of Flying)
Mr. P. Overstreet (Superintendent of Construction, Grounds and Buildings)
Mr. T. Reilly (Superintendent of Schools - Area Two)
Mr. A. Stewart (Superintendent of Schools - Area Three)
Mr. M. Lewis (Superintendent of Schools - Foreign and First Responsibility)
Mr. P. Sheridan (Controller)
Mr. E. Cowell (Assistant Superintendent of Instruction)
Mr. L. Hall (Coordinator of Training)
Mr. M. Dubwiner (Staff Assistant, Personnel)
Mrs. S. Morris - (Administrative Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes from the last regular and special meeting of 1958-59 ID.

Moved by Trustee Dunn:

That the minutes of the last regular and special meeting of this ID be approved as presented to the members.

Carried.

GENERAL

Matters for information of the Minutes:

Report from the Attorneys re: Frank Thomson and Frank Ehr. U.F.S.A.A. Motor Fleet Yield at Course Crossing - 1958 UA 26

Mr. Kaser reviewed the report.

It was agreed:

That the report from the attorneys from Robinson, Cox and U.F.S.A.A. Insurance Fund at Cost & Coleman - 1958 UA 26 be received for information.

Report from the officials re: A. M. Cunningham School

Mr. Kelly reviewed the report.

Mr. Mulholland thanked Mr. Kelly for the report and noted it was fair and factual.

Mr. Mulholland stated he would be prepared to accept the recommendations save for one and that was clause (e). He hoped a member of the Operations Management Committee would delete clause (e) and add the following in its place: "That 4 classrooms be added to A. M. Cunningham to be completed by September, 1989". Mr. Mulholland concluded there is a definite need in that school for these additions.

Canon Rogers felt the five recommendations were suitable for this point in time; however, he did want assurance that the whole issue would be looked at and reviewed prior to February, 1989. All alternatives and possibilities should be looked at before deciding to build additions. Canon Rogers was not arguing there is a severe accommodation problem and the Board needs to come up with an immediate response; however, the timeline of February, 1989 would allow the Board members to study all alternatives to resolve this problem.

Moved by Mrs. Deans:

That the following recommendations regarding A. M. Cunningham School be approved:

(a) That three rooms at Delta Secondary School be used to accommodate two Junior Kindergarten classes, two Kindergarten classes and one French Immersion Kindergarten class for the school year 1988-1989.

(b) That a separate entrance and play area be established for these students at Delta.

(c) That appropriate building modifications be made at Delta to accommodate the younger children.

(d) That appropriate resources, supplies and equipment be made available to these classes at Delta.

(e) That four new classrooms be added and renovations be made to A. M. Cunningham School to be completed by September, 1989.

Mr. McMurrich clarified that clause (e) referred to the last paragraph on page 4 of the agenda and Mrs. Deans replied this is correct.

Mrs. Deans supported Mr. Mulholland's suggestion and urged the trustees to visit the school to view for themselves the deplorable conditions of the washroom facilities and the staff room.

Mr. Whiteman supported what the A. M. Cunningham Home and School have done but was concerned with the entire picture of accommodation. This Board has to look at dollars and cents and how the A. M. Cunningham scenario fits into the whole picture.

Mr. Krever stated clause (e) in the original recommendations to review the situation at A. M. Cunningham was proposed because the officials do not have enough information on whether an addition would be appropriate. The Board will not know for certain until Mr. Jackson from the Research Department gets the enrolment information which will not be available until the middle of August. This information will tell the Board if that school is being artificially enhanced by French Immersion students who live outside the neighbourhood in which case space may be freed in A. M. Cunningham when spaces in other French Immersion classes are available in their own neighbourhood schools. The officials wanted this time to look at the situation and be brought up to date with the latest enrolment figures then come back to the Trustees with firm recommendations based on the most current data.

Mr. Allen asked what would be the annual maintenance cost of portables and Mr. Orlando replied approximately $2,000 to $3,000 per year.

Mr. Allen asked how long would it take to build the type of building that is being proposed by the Home & School Association.

Mr. Orlando replied it would take approximately 4 months to design and approximately 8 to 9 months to construct; in total it may take less than a year.

Mr. Allen noted the report does not address the urgency of repairs for A. M. Cunningham and he asked if the officials had anything in mind to address the immediate needs of the school itself.

Mr. Kelly replied no because no budget figure was allotted for this school this year. The officials had considered modifications for storage within the building and doing something with the existing rooms; however, this would be at additional costs.

Mr. Kelly continued the officials have visited the school and talked about some possible help for the storage situation but there is little that can be done unless this is budgeted for in next year's budget.

Referring to the cost of maintaining a portable, Mrs. Van Horne asked how would this compare with the upkeep of a regular classroom on a regular basis.

Mr. Orlando replied the cost would be a little higher for the portables because they are removed from the main building. The costs could be 25% higher as opposed to having the same area within a building.

Mrs. Van Horne requested these be voted on separately and the committee agreed. She went on to say she preferred the original clause (e) and although she has no argument with any of the comments made by the Trustees, she did believe there could be several alternatives other than a permanent addition.

Mr. Kennedy also expressed his concerns regarding building a permanent addition in the time allotted and he asked if this permanent addition could be ready for September, 1989.

Mr. Orlando replied if this is approved within the next two months, the addition could be ready by September, 1989.

Miss Cunningham pointed out it may be two years before the addition is built because if this proposal follows Board procedure, it would be included in the Budget review deliberations next year, therefore, the students may remain at Delta for two years unless the Board approved portables.

Miss Cunningham did not think Mr. Krever's comments applied to A. M. Cunningham because the majority of French Immersion students come from that area. Since this Board is not going to look at single track French Immersion for the lower city, something must be done for this community. She supported the addition because it is the only alternative for A. M. Cunningham.

Miss Detwiler wanted to see some concrete figures before a definite decision is made for this school, therefore, she would not support an addition at this time.

Mrs. Baskin supported the comments made by Canon Rogers and Mrs. Van Horne.

The accommodation committee should look at the situation and she hoped a member of the Operations Management Committee made a motion that will improve things at A. M. Cunningham. She hoped that before September, 1988 the washrooms and staff room would be put in better shape.

Mr. Mulholland pointed out to date, the enrolment at A. M. Cunningham stands at 385 and with the composition of the school, if in fact portables were to be added, it would need 6 additional portables. The need is there for that school and Mr. Mulholland also pointed out that out of 174 French Immersion students at A. M. Cunningham, 90% reside in the area and only approximately 10% do not.

There are also other factors to consider. Bartonville School was closed leaving A. M. Cunningham as an isolated junior school. Mr. Mulholland suggested that the Bartonville property will in fact house 25 residential units whose children will have to go to A. M. Cunningham School. If clause (e) is not supported and alternatives found, one of those alternatives may be to delete a program from that school; however, if clause (e) is approved, then the children coming into that community in 1989 will have a school to attend. He urged the Trustees to support the motion on the floor rather than waiting for alternatives that may remove a program from the school.

Mrs. Clarke commended the community for doing an excellent job with this issue. Although she may support a permanent addition sometime in the future, Mrs. Clarke needed more information before deciding on this solution.

In answer to Mr. Allen's question, Mr. Penner agreed the Capital Reserve Fund is approximately five million dollars which has been allocated for projects. The Robert Land and Fairfield renovations were provided from last year's budget but there are revenues coming into the Reserve account as well.

Mr. Allen commented the addition at A. M. Cunningham would cost approximately $630,000 and something that this Board must keep in mind is that the funding resources are dwindling rapidly. Everytime the Board looks after a need the funds get smaller so that eventually this Board may not have any reserves left. The Board must take a look at the total structure and be prepared to underwrite worthwhile projects.

Mr. Mulholland argued the Board is disposing of lands and buildings it no longer needs to finance renovations and additions.

Mr. Penner clarified the Board is not disposing of a lot of land but it has divested itself of schools it no longer needs. The sale of these properties are added to capital reserves to be used towards construction projects.

Further discussion and debate took place and Mr. Mulholland asked that the votes be recorded.

Clause (a) was put to a vote and was CARRIED unanimously.

Clause (b) was put to a vote and was CARRIED unanimously.

Clause (c) was put to a vote and was CARRIED unanimously.

Clause (d) was put to a vote and was CARRIED unanimously.

Clause (e) was put to a vote and was LOST with Trustees Mulholland, Deans and Cunningham voting in favour and Trustees Rogers, Baskin, Whiteman, Allan, Detwiler, Kennedy, Desmarais, Paquin, Clarke and Van Horne being opposed.

Moved by Canon Rogers:

That the whole issue of accommodation at A. M. Cunningham be reviewed prior to February of 1989.

Moved in amendment by Mrs. Deans:

That the whole issue of accommodation at A. M. Cunningham be reviewed for September, 1988.

Mr. Allen supported the amendment because the concerns of Mr. Mulholland's may be realities if the Board waits too long.

Mr. Allen commented the addition of A. M. Cunningham would cost approximately $20,000 and considering that this board was an error in the testing, economies are desirable in this. Overview the board looks after a most the funds put aside so that minimally, this board too not have any reviews left. The board must take action at the total without and be prepared to underwrite additional deficits.

Mr. Mulholland argued the board is disposing of land and buildings it no longer needs to finance rehabilitation and restoration.

Mr. Rymer pointed out the board is disposing of a lot of land but it has difficulties keeping a house no longer needs. The sale of land permitted the school to expand, converts to be non-limiting conditions property.

Mr. Hartman discussed and briefly commented Mr. Mulholland argued that the value is excessive.

Motion (1) was put to a vote and was CARRIED unanimously.

Motion (2) was put to a vote and was CARRIED unanimously.

Motion (3) was put to a vote and was CARRIED unanimously.

Motion (4) was put to a vote and was CARRIED unanimously.

Motion (5) was put to a vote and was CARRIED with Trustees Mulholland, Brown and Cowling voting in favour and Trustees Gouzos, Dunton, Cunningham, Allen, Dunfield, Kinsey, Beaudoin, Hagen, Stuart and Van Horne having opposed.

Moved by Lawson Hagen:

That the date for a commencement at A. M. Cunningham be set forward until February of 1989.

Moved in amendment by Mrs. Beaudoin:

That the whole issue of commencement at A. M. Cunningham be reviewed for September, 1988.

Mr. Allen suggested the amendment be with the consent of Mr. Mulholland saw be reviewed if the board notice too long.

Debate and discussion followed and the amendment was put to a vote and was LOST with Trustees Whiteman, Allen, Mulholland, Deans, Desmarais and Cunningham in favour and Trustees Rogers, Baskin, Detwiler, Kennedy, Paquin, Clarke and Van Horne opposed.

Discussion and debate took place on Canon Rogers' motion and it was put to a vote and was CARRIED with Trustees Rogers, Baskin, Detwiler, Kennedy, Desmarais, Paquin, Clarke and Van Horne in favour and Trustees Allen, Deans and Cunningham opposed.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Miss Detwiler:

That the following recommendations of the Director of Education be approved:

(a) That the Board approve a grant application from the Barriers Participation (Co-op) fund for $19,377.00 - for the purpose of assisting Georges P. Vanier co-operative education students with travel between work stations and school/and or home during the 1988-1989 school year.

(b) That the names of those texts, as distributed, be approved for use in the schools and be added to the lists of texts previously approved by the Board of Education for the City of Hamilton.

CARRIED.

Investment of Short Term Funds

Mr. Penner reviewed the report.

Moved by Canon Rogers:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Penner reviewed the report.

Moved by Mrs. Deans:

That the report on Cash Flow be received for information.

CARRIED.

Correspondence from Hamilton Council of Home & School Associations re: parent volunteers who smoke when driving children on school trips.

The members reviewed the letter and Miss Detwiler could not see how this Board could forbid parents to smoke in their own cars.

Moved by Miss Detwiler:

That the correspondence from the Hamilton Council of Home & School Associations re: parent volunteers who smoke when driving children on school trips be received and filed.

CARRIED.

Mrs. Deans suggested a letter be sent to the Hamilton Council of the Home & School Associations stating that the Board could request parents not to smoke since this is the only thing the Board can do.

Mr. Krever assured the members a letter will be sent to the Hamilton Council of Home & School Associations clarifying that this Board can only request that parent volunteers do not smoke while driving children on school trips.

Proposal - Buy/Sell Natural Gas

Mr. Orlando reviewed the report.

Moved by Miss Detwiler:

That the following recommendations regarding the Proposal - Buy/Sell Natural Gas be approved:

(a) That approval in principle be given to allow the Board of Education for the City of Hamilton to proceed with the provision of information to Union Gas to allow the necessary documents to be drafted in order to form a consortium of the Boards noted for the purpose of establishing a buy-sell agreement.

(b) That a sum of money be authorized up to the amount of $10,000 to cover the Hamilton Board's share of the costs which may be encountered in legal and consultant's fees to review and execute the necessary documentation.

CARRIED.

Moved by Mrs. Deans:

That this meeting extend beyond 23:00 hours.

CARRIED.

Correspondence from Hamilton Council of Home & School Associations re permit volunteers and some men driving children on school trips.

Proposal - Buy/Sell Natural Gas

Elgin County Board of Education - Resolution concerning forensic units

Moved by Mrs. Deans:

That the Board of Education for the City of Hamilton support the Elgin County resolution and that the Minister of Justice be contacted regarding the request to amend the Criminal Code to ensure local representation on any Board of review, and stricter supervision of those at large on day passes under such Warrants.

CARRIED.

Smoking Cessation Programs

Moved by Mrs. Van Horne:

That this item be tabled.

CARRIED.

Sale of Inverness School and Site

Mr. Penner reviewed the report and concluded the portable presently at the school will be moved by this Board.

In reply to Mrs. Van Horne's question, Mr. Penner replied the site is just over an acre in size.

Moved by Mrs. Deans:

That the offer of $182,000 from the Corporation of the City of Hamilton for the purchase of Inverness School and Site be accepted.

CARRIED.

Release of Right-of-Way, Lot 11, Concession 7, (formerly Barton Township)

Mr. Penner reviewed the report.

Moved by Miss Detwiler:

That a portion of the right-of-way giving access to the Board property in Lot 11, Concession 7 (formerly Barton Township) which is no longer required because of existing road access, be released to the owner Stonechurch Holdings Limited.

CARRIED.

Report of the Special Education Advisory Committee

Moved by Canon Rogers:

That the following report of the Special Education Advisory Committee be approved:

(a) That the members of the Special Education Advisory Committee are informed of and invited to all Professional Activity Days.

(b) That the Special Education Advisory Committee supports the overall planning and proposed direction as indicated in the report relative to future directions for Vincent Massey.

(c) That the following recommendations relative to Conduct Disordered Students be approved:

(i) That the Board continue with the proposed program of identification and in-service to assist conduct disordered students.

(ii) That the Board continue its research into conduct disordered students in co-operation with Chedoke-McMaster and the University of Wales.

(iii) That the program be evaluated by the Psychological Department in co-operation with the Research Department and a report be submitted to the Board when appropriate.

CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report from the officials re: Core French

Mr. McMurrich asked Ms. Rappolt and Mr. John Hill, Co-ordinator of Languages to proceed.

Ms. Rappolt reviewed the report.

Moved by Mrs. Van Horne:

That the following recommendations regarding Core French be approved:

(a) That a survey of parent views on Core French Programming be postponed until the first group of students have completed 600 hours of elementary school Core French instruction (June, 1992).

(b) That a system-wide review of both student outcomes and program be conducted in the Spring, 1992 and a full report be brought back to the Board in November, 1992.

(c) That the existing Board policy regarding Core French program policy as adopted in March, 1985 and amended in October, 1986 remain in place until the results of the 1992 review have been thoroughly analyzed and discussed by the Board.

Regarding recommendation #1, Miss Cunningham asked if this survey would involve just the parents of children who enrolled in the Core French program and completed 600 hours or would it be a city wide survey to assess what the needs are in the community.

Ms. Rappolt replied this would be up to the Trustees. A city wide survey may be invaluable if it could be included with the survey of parents whose children completed the 600 hours of Core French.

Miss Cunningham felt the request from the Home & School Association was to have a survey conducted to see if there is interest among parents in Core French.

In reply to Mrs. Deans' questions regarding courses to retrain teachers for teaching the French Language, Mr. Hill replied there are several program opportunities which the Ministry of Education makes available through the summer and the teaching year.

Mr. Kennedy commended Ms. Rappolt and Mr. Hill for the report and supported the recommendations to review this in 1992 when the first set of students have completed 600 hours.

Mrs. Baskin asked if the students entering grade 8 this September will be the last set to receive 180 hours total instruction and Mr. Hill replied yes.

Mrs. Baskin then asked if the students entering grade 8 in 1989 will receive 570 hours and Mr. Hill replied yes and after two years those students who started in grade 4 in 1987 will have completed the 600 hours mandated by the Province.

Mrs. Baskin commented there are three groups of students the officials could work with right now. She suggested rather than approving the first recommendation, proposing another one that a survey of student achievement in grade 8 be conducted for the next four years in Core French. This could provide excellent research and interesting factors. This would permit the members of the Board to see if, in fact, starting Core French earlier or providing a more intense program does increase ability.

Mr. Hill agreed the suggestion is interesting; however, there are some predictable elements. Those students graduating from grade 8 this year would have had a different length of time in their instructional days and the outcome of the structural base could be predicted. The learning materials would also be different for each group.

The group that follows this group presently graduating will have had different learning materials and the reading would have been introduced at a different stage.

Mr. Hill concluded he was not sure what the members of this Board wanted tested.

Mrs. Baskin felt the hypothesis should be the introduction of the Core French Program, the time given to it and if more or less time increases or decreases ability. She felt if this Board was going to do an evaluation then it should be meaningful.

Mrs. Clarke was also concerned with a survey of parents' views; however, she would like Mrs. Baskin's suggestion also considered.

Mr. Krever agreed Mrs. Baskin has made a unique suggestion and he and Mr. McKague could look into this possibility. Basically, Mrs. Baskin's suggestion is asking if three times as many hours means three times as much learning.

Mr. Krever mentioned, however, the purpose of recommendation #1 is to find out the reactions of the parents and if they were happy with the program or if it should be changed.

Mrs. Deans felt Mrs. Baskin's suggestion may answer the questions by the Home and School; however, she would like to get the reaction of the Home and School.

Mrs. Bishop, representative of the Home & School Association stated some parents will be disappointed; however, Mrs. Baskin's suggestion will meet with general approval. The only questions that have not been answered is the program enhancement and/or extension of Core French in which the parents were interested. Perhaps the system wide review will consider these questions.

Mrs. Van Horne then agreed to add the following clause to her motion:

"That an evaluation of grade 8 students be done on a yearly basis until 1992 regarding the Core French Program".

Further debate and discussion took place and Mrs. Van Horne's motion was put to a vote and was CARRIED.

The group that follows this group possibly producing well have had different learning materials and the reading would have been introduced at a different stage.

Mr. Hill was happy he was not sure what the measure of this Bacon wanted testing.

Mrs. Baskin felt the hypothesis should be the introduction of the Cove French Program, the item dying in 32 and if more or less time increases or decreases widely. The fact of this death was going to do an evaluation then it would be meaningful.

Mrs. Clark was also concerned with a survey of central views however, she would like Mrs. Baskin's suggestion also considered.

Mr. Kerr stress Mrs. Baskin has made a major suggestion and to ask Mr. McKegney could look into this possibility. Basically, Mrs. Baskin's suggestion is making if there were in any place where there was more learning.

Mr. Vroom mentioned, however, the purpose of commencement is to find out the tendencies of the parents and if they were happy with the program or if should be changed.

Mrs. Fiona Fitz Mrs. Baskin's suggestion was based the questions on the cover and basically however, the main thing is to get the reaction of the teachers and students.

Mrs. Blakey, representative of the Home & School Association, also gave permission with the questionnaire however, Mrs. Baskin's suggestion was met with general approval. The only questions that have not been answered is the program commencement. Mrs. Vroom explained in the program commencement. Mrs. Vroom explained in which the parents were interested. Perhaps the system was review with consider these questions.

Mrs. Van Horne then agreed to set the following phase in the motion.

"That an evaluation of grade 8 students be done on a yearly basis until 1982 regarding the Core French Program".

Further debate and discussion took place and Mrs. Van Horne's motion was put to a vote and was CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Deans:

That the following recommendations of the Director of Education be approved:

(a) That the Board of Education for the City of Hamilton approve a grant application in the amount of $6,000 from the Ministry of Education, Ministry of Skills Development, Experience 1988, to be applied to the cost of hiring 15 summer school monitors (at $4.55 per hour) for 30 hours per week for 6 weeks commencing July 4, 1988.

(b) That the Board of Education for the City of Hamilton approve a grant application in the amount of $4,187.14 from the Ministry of Education, Ministry of Skills Development, Experience 1988, to hire 4 students to assist in the "See and Be Reading Program" (Community Schools) at $4.55 per hour for 30 hours per week for 7 weeks commencing June 27, 1988, at no cost to the Board.

(c) That the following trip request be approved:

(i) G. L. Armstrong/Hill Park, Grades 7-9, Washington D.C., 1988 06 22-26 (Wednesday to Sunday).

CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

NEW BUSINESS:

Recommendations of the Director of Education

MINUTES

JULY, 1988.

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 07 12

GENERAL

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 07 12

Present: Robert McMurrich (Chairman);
Trustees Deans, Desmarais, Detwiler,
Lowe, Rogers and Van Horne.

Also Present: Trustees Allen, Barker, Baskin, Clarke, Cunningham, Hicks, Vine and Whiteman.

Officials Present:
Mr. A. J. Krever (Director of Education and Secretary)
Mr. K. A. Rielly (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. B. Orlando (Superintendent of Plant)
Mr. C. McKague (Superintendent of Curriculum & Special Services)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services - designate)
Mr. A. Stockwell (Superintendent of Schools - Area Three)
Ms. P. Gillie (Superintendent of Schools - Area Four)
Mr. P. Shewfelt (Controller)
Ms. G. Rappolt (Assistant Superintendent of Curriculum)
Mr. J. Yurkiw (Supervisor of Adjustment Services)
Mr. O. Jackson (Supervisor - Research Services)
Mr. J. Kerr (Supervisor - Technological Studies)
Mrs. S. Rogers - (Administrative Secretary)

The Chairman called the meeting to order and asked the members' wishes with respect to confirmation of the last minutes.

Moved by Miss Detwiler:

That the minutes of the last meeting be approved, as presented to the members.

CARRIED.

Mr. McMurrich welcomed Joan Browning, representative of the Hamilton Teachers' Federation and invited her to sit at the table.

BUSINESS ARISING OUT OF THE MINUTES:

Smoking Cessation Programs (tabled from June meeting 1988 06 07

It was agreed this item be lifted from the table.

Mr. Rielly informed the members a number of smoking cessation programs were reviewed and the officials felt 3 of these programs would be acceptable to assist staff to quit smoking.

One is from the Lung Association entitled "Compound" and the cost is $75 per individual. This program includes 7 group sessions and the Association recommends enrolment of 16 to 25 in the group. Materials are given in addition to the sessions.

Another program is Hypnosis by Dr. Bill Carson. The cost of this program is $150 per person if done in a group session, otherwise, it is $355 for individual sessions.

In discussions with the various organizations offering smoking cessation, it was discovered that it would be preferrable if the programs were offered on a user pay basis. This would make for a strong commitment from the staff and increase the probability of success.

The officials are recommending the Board review other programs for the Fall that may be considered by staff members, develop a small committee that could monitor what is happening with these programs and implement additional programs if the need arises. On a user pay basis, it is being suggested the Board reimburse half the user fee upon successful completion of whichever program the employee uses.

Mrs. Vine noted a number of places reimburse a percentage of the fee to the user halfway through the program as an incentive. This acts as a sort of support along the way.

In answer to Mr. Desmarais' question, Mr. Rielly replied the sessions will take place after school hours and the companies are willing to schedule evening and weekend programs.

Mr. Hicks asked if the officials considered a program from Addiction Management Systems called "The Last Pack". The Canadian Imperial Bank of Commerce used this program with a great deal of success. Mr. Hicks also asked if the officials, at any time, looked at offering one evening or one day seminars to answer existing questions of staff to help them obtain more knowledge regarding smoking cessation programs?

Mr. Rielly replied the officials obtained information from two of the three companies recommended that would provide seminars and although nothing along these lines has been planned, the seminars could be part of the program.

Mr. Hicks asked if there are any plans for students presently in the system. He recalled the Vancouver Board of Education produced a colour booklet for its students on the dangers of smoking.

Mr. Rielly replied he is not familiar with the book; however, the Lung Association and the Cancer Society have provided learning materials for elementary students. Mr. Rielly concluded he would be interested in learning more about this colour booklet.

Mr. Hicks suggested a meeting with the Presidents of the Student Councils take place to give them the opportunity for input into the smoking cessation programs.

Mr. Rielly concurred a meeting with the Presidents of the Student Councils has been scheduled for September 14th or September 15th.

Moved by Canon Rogers:

That the recommendations of the Associate Director of Education concerning the initiation of smoking cessation programs be approved.

In reply to Mr. Whiteman's question regarding the cost to the Board, Mr. Rielly stated a report could come back in September which would include the program suggested by Mr. Hicks by the Addiction Management Systems and perhaps the number of people interested in enrolling in the smoking cessation programs.

Mr. Desmarais asked if there will be programs for students as well as staff. He felt the Board should be seriously concerned about the students.

Mr. Rielly replied the officials have not dealt with the students; however, the Lung Association program could involve students as well. Mr. Rielly also pointed out there are programs in the elementary and secondary panel within the Health and Physical Education programs that deal with alcohol abuse and drug addiction. This is the only thing planned for students at this point.

Canon Rogers' motion was then put to a vote and was CARRIED.

Correspondence from O.S.S.T.F., District 8, & H.T.F. re: smoking ban

Mrs. Deans asked how will this Board respond to the letter by the O.S.S.T.F.

Mr. Krever replied the answer to O.S.S.T.F. will be that the Board has reviewed their correspondence; however, it has a policy on a no smoking ban. The smoking ban will be monitored and if there are any serious problems in September or October, the members of the Board will be apprised of those problems.

Regarding the letter from H.T.F., Mr. Hicks noted this teacher federation wants to be involved in some of the smoking cessation programs the Board is considering. He suggested a small committee with representation from O.S.S.T.F. and H.T.F. and other resource staff be established to monitor concerns in September and October regarding the smoking ban.

Moved by Mrs. Deans:

That a staff committee be established with representation from H.T.F. and O.S.S.T.F. as well as other resource staff and community groups to allow input into the selection and provision of smoking cessation programs and to monitor concerns regarding the smoking ban.

Further discussion took place on the necessity for such a committee and Mrs. Deans decided to WITHDRAW her motion. Mr. McMurrich also stated discussion on this issue should not be lengthy because the Board approved a smoking ban and it would take a 2/3rd's majority vote at the Board level to re-open discussion.

Moved by Mr. Desmarais:

Addendum

That the correspondence from O.S.S.T.F., District 8 and H.T.F. regarding the smoking ban be referred to the July Board meeting scheduled for Thursday, July 21st.

Mr. Desmarais felt if the Board is going to lead, it should lead properly and discuss enforcement policies. The Board meeting is the place to discuss this along with the letters from the teacher federations.

Lengthy discussion and debate regarding the smoking ban took place and Mr. Desmarais' motion was put to a vote and was LOST.

Moved by Mrs. Van Horne:

That the correspondence from O.S.S.T.F., District 8 and H.T.F. regarding the smoking ban be received and filed.

Mrs. Van Horne also suggested along with receiving and filing these letters, input is sought from O.S.S.T.F. and H.T.F. as the Board goes about starting up smoking cessation programs.

In answer to Miss Detwiler's question, Mr. Krever replied the agendas for the staff relations committees are developed on a monthly basis; however, there is no doubt this will be one of the items.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

Report from the Officials re: Child Abuse Prevention Curriculum

Mr. McKague reviewed the report and concluded the amount of $6,000 will come from this year's budget with the remaining $12,000 out of the 1989 budget.

Moved by Miss Detwiler:

That the following recommendation regarding Child Abuse Prevention Curriculum be approved:

(a) That the Board of Education for the City of Hamilton approve the presentation of the play "Touching", dealing with the prevention of physical and sexual abuse, to 60 primary/junior schools (grades one to grade 5/6) at the cost of $300 per play:

October, 1988	20 performances	$ 6,000
January, 1989	20 performances	$ 6,000
April, 1989	20 performances	$ 6,000
		$18,000

Mrs. Vine noted there were some good suggestions in the feedback for some improvements in the play and she wanted to know if there were any plans to modify the play in any way.

Mr. Yurkiw replied there is an on-going prevention committee that meets and recommendations will be going back to the Toy Town Troupers who will update the play according to the recommendations provided by the various surveys.

Mrs. Van Horne wanted to know if all parents are informed when the play is shown and Mr. McKague replied yes. He further advised that, similar to other sensitive issues, the parents can reserve the right not to have their children involved.

Mr. Allen asked if it would be possible to enter into negotiations with the Toy Town Troupers regarding the possibility of producing a video of this live presentation. If there was a video in the Board's inventory, it could be used more often and would be more economical.

Mr. Yurkiw replied the possibility has been discussed; however, the interaction between the students and players would be lost with a video production.

Miss Detwiler's motion was then put to a vote and was CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Mr. Krever advised there are no recommendations of the Director of Education for this month.

Investment of Short Term Funds

Mr. Shewfelt reviewed the Investment of Short Term Funds.

Moved by Canon Rogers:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report on Cash Flow.

Moved by Canon Rogers:

That the report on Cash Flow be received for information.

CARRIED.

Burglary, Theft and Vandalism Report

Mr. Penner reviewed the Burglary, Theft and Vandalism Report.

Mr. Allen asked if it was possible to obtain a report on the number of library books that were stolen last year and perhaps the approximate cost of the books.

Mr. Rielly replied the officials will provide this information for Mr. Allen in the Fall.

Miss Detwiler recalled a community centre attached to Robert Land School and asked if there is a distinction between items stolen between the school and the community facility.

Mr. Penner replied the equipment in the community facility belongs to the Board of Education.

Mrs. Deans asked if the police ever recover stolen goods and Mr. Penner replied yes.

Moved by Mr. Desmarais:

That the Burglary, Theft and Vandalism Report be received for information.

Mr. Whiteman suggested sending the Police a note advising them that our burglary, theft and vandalism has gone down and this could help promote the fact that the Police are talking to the children in the schools.

Mr. Desmarais' motion was put to a vote and was CARRIED.

Education Archives Project

Mr. Krever reviewed the report and asked Mr. Fred Neumann, (Administrative Assistant to the Director), to show some of the interesting artifacts for the Archives Project.

Moved by Canon Rogers:

That the following recommendations regarding the Education Archives Project be approved:

(a) That the Hamilton Board of Education establish an educational archives in appropriate surplus space.

(b) That up to $10,000 be initially expended to cover the cost of equipment, supplies and temporary assistance.

Mrs. Vine stated she would like to have an idea of the size of the project and how much it will cost in the long run.

The members of the Board spoke in favour of this project and Mrs. Deans suggested Vincent Massey be investigated as the location.

Miss Detwiler asked about the possibility of Mohawk Trail and Mr. Neumann replied Mohawk Trail could not properly lend itself to this purpose, however because of the Mohawk Trail Museum, the Archives Project may be able to obtain Federal and Provincial funding under the Museums Act.

Mr. Whiteman asked about the cost of security and if there was a Historical Society in Hamilton that can be approached about funding this project.

Mr. Krever replied the Archives Committee is looking into funding to see if grants are available.

Mr. Hicks supported the motion and suggested the Archives committee consider having community representation for input on this project.

Canon Rogers' motion was then put to a vote and was CARRIED.

Tenders re: (a) Fairfield Elementary School and (b) Robert Land Elementary School

Mr. Orlando reviewed the report and noted the renovation figures came in under budget.

Moved by Canon Rogers:

That the tender from Harm Schilthuis & Sons Ltd., in the amount of $791,000 be accepted for the renovations at Robert Land and Fairfield Elementary Schools, for a total of $961,000 including $60,000 for Architectural and Engineering Fees, $60,000 for Mechanical Renovations and $50,000 for Contingencies and Permits and that the project be financed from Capital Reserves.

Mr. Allen asked if this is approved, how quickly will the renovations begin at Robert Land and Fairfield and when will they end.

Mr. Orlando replied the contractors will proceed as quickly as possible and hopefully the completion date will be by October.

Canon Rogers' motion was put to a vote and was CARRIED.

(c) R. A. Riddell Elementary School Portables

Mr. Orlando reviewed the report and again noted the figures for the project came in under budget.

Moved by Canon Rogers:

That the tender from Niagara Relocatable Bldgs., Ltd., in the amount of $104,880.00 be accepted for the replacement of portables at R. A. Riddell Elementary School, for a total of $150,000 including $45,120 for Demolish, Hook-up and Installation and that the project be financed from Capital Reserves.

Mrs. Deans asked if any provision has been made that the portables must be done by a certain time for R. A. Riddell.

Mr. Orlando replied the Board was a little late with its decision to proceed with the portables; therefore, all the portables will not be installed. Arrangements have been made for two to be added and the remaining 6 will be added by next summer.

Mrs. Deans asked what sort of guarantee does the Board have and Mr. Orlando replied there is a commitment and guarantee from the contractor that by next July, the portables will be in place.

Canon Rogers' motion was put to a vote and was CARRIED.

George R. Allan Elementary School Addition

Mr. Orlando reviewed the report.

Moved by Mrs. Deans:

Addendum

That the tender from G. S. Wark in the amount of $739,000 be accepted for the addition at George R. Allan Elementary School, for a total of $859,000 including $60,000 for Architectural & Engineering Fees and $60,000 for Contingencies and Permits and that this project be financed from Capital Reserves.

Although Mr. Orlando explained the increase was due to trade union increases as well as sales tax increases, several members of the Board expressed their concern regarding the almost half a million dollar increase over the original estimate figures of $515,000.

Mr. Hicks asked what type of timeline would be necessary if this were to be re-tendered?

Mr. Orlando replied the Board has two options. It could re-tender as soon as possible which would probably be September in which case there would not be much improvement in prices or there is the possibility of re-tendering this job in the early part of Winter with planned construction to start in the Spring. The Board may be in a better competitive position by then.

Mr. Hicks asked if this has happened before where an almost 50% increase in price was quoted?

Mr. Penner replied it has happened before and the Board has re-tendered. In the case of George R. Allan, most of the contractors were not interested because construction is extremely busy at the present time. Only two contractors bid for the project, however, if there had been 6 or 7, a lower bid may have come in at between $500,000 and $700,000.

Mr. Whiteman asked how much did the Board base its price on per square foot and Mr. Orlando replied $80 per square foot but the contractor's price is $128 per square foot.

Mr. McMurrich asked what is the difference in this project as compared to the other three just approved?

Mr. Orlando replied the other three came in under the budgeted figures.

Mr. McMurrich felt this refutes the theory for the increase in prices for George R. Allan.

Mr. Orlando replied not necessarily because George R. Allan is new construction and the other projects are interior renovations.

Further discussion took place on re-tendering for this project and Mrs. Baskin asked for a copy of the sketch plans approved by the Board.

Mrs. Deans' motion was put to a vote and was LOST.

Moved by Mrs. Lowe:

That the Board of Education for the City of Hamilton re-tender for the addition to George R. Allan Elementary School in January or February, 1989 for construction to commence in the Spring for completion September 1, 1989.

CARRIED.

1989 Proforma Budget

Mr. Shewfelt reviewed the report.

Miss Detwiler asked what amount of money is involved in sales tax. Mr. Shewfelt stated based on 7%, approximately 1.4 million dollars.

Mr. Hicks asked about the review in November and what would happen now as far as guidelines to the field.

Mr. Shewfelt stated that process in some areas has already started. In past years, the Budget Department has gone to the system and asked for requirements in the twenty areas of expenditures. The "floodgates" would open and then meetings would take place with Senior officials to discuss the guidelines. These guidelines would result in administrative reductions. Following that, the information would be brought to the Trustees which would mean further reductions.

Through the re-organization and decentralization processes, changes are being implemented. Requests for submissions in certain areas have gone to the principals with preliminary guidelines. In addition, the principals and department heads are submitting their budgets through their respective Superintendent of Schools. This will reduce everyone's administration and give the Budget Department a clearer picture at an earlier point.

Mr. Hicks asked if this will happen before or after the November review.

Mr. Shewfelt replied that many of the reductions will probably occur before the November meeting.

Mrs. Clarke pointed out the Board is becoming more decentralized and she asked if Mr. Shewfelt saw a need for in-service to ensure the staff has more responsibility and is the Finance Department prepared to provide this in-service.

Mr. Shewfelt replied this offer has already been made and there has been a good response. The responsibility will lie directly with the Superintendents. Mr. Shewfelt saw two levels of in-service; one for the Superintendent of Schools and the other for other Superintendents (Human Resources, Information Services, Plant, etc...)

Miss Detwiler asked if this discussion has dealt with 20% of the Board's expenditures?

Mr. McMurrich replied less than that. This report is a preliminary view of what the Board may expect in February of next year.

It was then agreed:

That the recommendations regarding the 1989 Proforma Budget be approved:

(a) That the 1989 Proforma Budget be received for information.

(b) That the 1989 Proforma Budget be reviewed in November.

Red Hill Neighourhood - Sale of Board site (Hixon Road) Lot 31, Concession 3 (Saltfleet)

Mr. Penner reviewed the report.

Moved by Miss Detwiler:

That the following recommendation regarding the Red Hill Neighbourhood - Sale of Board site (Hixon Road) Lot 31, Concession 3 (Saltfleet) be approved:

(a) That the Board sell the 1.10 acre parcel of land in Lot 31, Concession 3 (Saltfleet) in accordance with Ministry Regulations and that the funds realized for this sale be placed in reserves for capital projects as approved by the Board.

CARRIED.

Sale of Binkley School

Mr. Penner reviewed the report.

Moved by Canon Rogers:

That the following recommendation regarding Binkley School be approved:

(a) That Binkley School and site be declared surplus to the Board's needs and be sold in accordance with Ministry regulations with the understanding that the Board will not require additional accommodation to replace Binkley School in this attendance area within ten years of the date of disposal.

CARRIED.

Sale of Land for Roadway Purposes - Templemead Area Block No. 90

Mr. Penner reviewed the report.

Moved by Miss Detwiler:

That the following recommendation regarding the sale of land for roadway purposes - Templemead Area - Block No. 90 be approved:

(a) That the Board sell to the City a strip of land in the Templemead Neighbourhood for roadway purposes by an area containing 5,610 square feet for the price of $8,344.00 and that the purchaser also pay any costs including legal and surveying costs in this sale.

CARRIED.

Sale of Land for Roadway Purposes - Broughton East Neighbourhood - Lillian Heights Division

Mr. Penner reviewed the report.

Moved by Mrs. Lowe:

That the following recommendation regarding the sale of land for roadway purposes - Broughton East Neighbourhood - Lillian Heights Division be approved:

(a) That the Board sell to the City a strip of land in the Broughton East Neighbourhood for roadway purposes by an area containing 23,757 square feet for the price of $35,635.50 and that the purchaser also pay any costs including legal and surveying costs of this sale.

CARRIED.

Report re: Senior Composite and Vocational A.I.D.S. Programme

Mr. McKague reviewed the report.

Moved by Miss Detwiler:

That the report on AIDS education be received for information.

CARRIED.

Report from the Superintendent of Curriculum and Special Services re: Hamilton and District Home Builders' Association

Mr. McMurrich asked Mr. McKague to proceed with the report.

Mr. McKague thanked the Chairman and introduced Mr. Bud Sinclair, Chairman of the 1989 Conference Planning Committee and Mr. Scott Sutherland, Chairman of the 1989 Conference House Project Committee.

Mr. McKague then presented the report and concluded Messrs. Sinclair and Sutherland will answer any questions the members may have.

Mr. Hicks asked about the value of the home and Mr. Sutherland replied the estimated value of the building could be approximately between $75,000 to $100,000.

Mr. Allan supported the proposal and he challenged the Public Relations Department of this Board to come up with different fund raising ideas for the ultimate use of this building.

Mrs. Deans asked how many rooms would there be in this house.

Mr. Sinclair replied a meeting has been scheduled with the Canadian Home Builders Association to put together concepts of what this house should be. Mr. Sinclair then invited members of the Board to participate in the meeting and give their input.

Moved by Mr. Desmarais:

That the following recommendation of the Superintendent of Curriculum and Special Services regarding the Hamilton and District Home Builders' Association be approved:

(a) That the Hamilton and District Home Builders' Association be allowed to use 12 parking spaces on the north-east corner of the Education Centre parking lot from January 1, 1989 to March 15, 1989, for the purpose of building and displaying a movable experimental home after which time the home would become the property of the Board of Education for the City of Hamilton.

CARRIED.

Communication from Kirkland Lake & District Roman Catholic Separate School Board

Moved by Miss Detwiler:

That the Board of Education for the City of Hamilton support the following resolution from the Kirkland Lake & District Roman Catholic Separate School Board:

(a) That the Kirkland Lake & District Roman Catholic Separate School Board petition the Government of Ontario to exempt School Boards from paying Provincial Sales Tax; and

(b) That the support of School Boards across the Province be sought.

Miss Detwiler also suggested going through the Trustee Associations again with this issue.

Mr. Krever agreed this Board could make representation to the Association of Large School Boards in Ontario supporting the resolution.

Miss Detwiler agreed to add this to her motion.

Mrs. Vine also suggested it should be made clear to the parties concerned that the Hamilton Board has been opposed to School Boards paying Provincial Sales Tax for a long time and has supported other Boards of Education with the same view.

Miss Detwiler's motion was put to a vote and was CARRIED.

A.L.S.B.O. Task Force on Technological Studies

Mr. Beveridge reviewed the report.

Moved by Mrs. Van Horne:

That the following recommendation regarding the A.L.S.B.O. Task Force on Technological Studies be approved:

(a) That the Board of Education for the City of Hamilton endorse the recommendations contained in the Association of Large School Boards in Ontario TASK FORCE Report on Technological Studies.

In answer to a question by Mr. Allen, Mr. Kerr replied yes, a student can graduate from secondary school and enter into an apprenticeship program.

Further discussion took place and Mrs. Van Horne's motion was put to a vote and was CARRIED.

Report re: External Research Proposals

Mr. Beveridge reviewed the report.

Moved by Mr. Desmarais:

That the following recommendations regarding the External Research Proposals be approved:

(a) That the request of McMaster University and Chedoke-McMaster Hospitals to include our students in a study on "Conduct Disorder" be granted, provided that the involvement of students is voluntary and with parental consent.

(b) That the request of the University of Toronto to include our students in a study on "Communication Development in Hearing Impaired Children" be granted, provided that the involvement of students is voluntary and with parental consent.

(c) That the request of Wilfred Laurier University to include our students in a study on "Touching - Evaluating the Effectiveness of a Play on Sexual Child Abuse" be granted, provided that the involvement of students is voluntary and with parental consent.

(d) That the request of McMaster University and Chedoke-McMaster Hospitals to include our students in a study on "High School Drop-Outs" be granted, provided that the involvement of students is voluntary and with parental consent.

Mr. Desmarais then asked that each recommendation be dealt with separately and the committee agreed.

Questions and concerns were raised regarding recommendation #1 and Mrs. Lowe asked if the Board will see the results or receive any sort of feedback on this type of research.

Mr. Beveridge replied yes, the Board will receive feedback and a report will be presented to the Board members.

Mrs. Baskin wanted to point out these requests are funded by the Federal and Provincial Governments. Any follow-up that is done will be done by research assistants and little time is involved for teachers of the randomly selected students.

Clause (a) was then put to a vote and was CARRIED.

Clause (b) was then put to a vote and was CARRIED.

Clause (c) was then put to a vote and was CARRIED.

Regarding clause (d), Mrs. Van Horne asked for some background information on the researcher.

Mr. Jackson replied the following people are involved in the research; Dr. McFarlane who has a PH.D. in Psychiatry and is the principal investigator in this study, Dr. Jeff Norman who has a PH.D. in Psychiatry and Dr. Anthony Bellissimo who also has a PH.D. in Psychiatry. All three doctors work with the Faculty of Health Sciences at Chedoke-McMaster Hospitals.

In answer to Mrs. Van Horne's question, Mr. Beveridge replied it will be a three year study beginning with students in grades 10 through to grades 11 and 12 that are in school.

Mrs. Vine hoped when the students are interviewed, the researchers can also identify those students for whom the academic system is not right for and/or the system does not serve their needs.

Again, it was pointed out by Mr. Beveridge, this research is funded by the Government and research assistants will be appointed to come in and conduct the study.

Clause (d) was then put to a vote and was CARRIED.

Report of the Special Education Advisory Committee

Moved by Canon Rogers:

That the following report of the Special Education Advisory Committee be approved:

(a) That, through the Board, the Special Education Advisory Committee requests the Ministry of Education to track the effects of OS:IS on exceptional students for the next four years.

CARRIED.

Report of the Transportation Committee

Moved by Canon Rogers:

That the following report of the Transportation Committee be approved:

(a) That the Hamilton Board of Education supply bus tickets to all resident students of Georges-P-Vanier who require transportation to go to school according to Board policy.

Mrs. Barker stated, due to a possible Conflict of Interest, she will not be debating nor voting on this matter.

Lengthy debate and discussion followed and Canon Rogers' motion was put to a vote and was CARRIED.

Education Centre Parking Lot

The following was discussed in-camera.

Moved by Mrs. Van Horne:

That an ad hoc committee of Trustees and Officials be established according to the Board's Rules and Regulations to study future parking needs.

CARRIED.

Summer Adjournment

Moved by Canon Rogers:

That, when this committee adjourns, it stand adjourned until the September meeting unless called for a special meeting by the Chairman of the Board.

CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Mr. Krever stated there is one recommendation under Elementary/Secondary and that is the naming of the Caledon Alter-Ed program. He asked Mr. Rielly to proceed.

Mr. Rielly stated in meetings with Mr. Robertson, Program Leader of the Caledon Alternative Education Program, it was discovered the students in the program came up with the name "The Phoenix Alternative Education Program" and Mr. Rielly wanted to present this recommendation for the members' approval.

Moved by Mrs. Deans:

That the following recommendation of the Director of Education be approved:

(a) That the Caledon Alternative Education Program be named "The Phoenix Alternative Education Program".

CARRIED.

Report from the Officials re: Vincent Massey School

Mr. Beveridge reviewed the report.

Moved by Mrs. Deans:

That Vincent Massey School be studied for closure, effective June, 1989.

CARRIED.

Moved by Mrs. Van Horne:

That this meeting extend beyond 23:00 hours.

The public meeting then adjourned and the committee moved into the in-camera session.

READ AND CONFIRMED,

.....
Chairman.

*jep

SEPTEMBER, 1988.

MINUTES

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 09 06

GENERAL

ELEMENTARY/SECONDARY

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 09 06

Present: Robert McMurrich (Chairman);
Trustees Deans, Desmarais, Detwiler,
Lowe, Rogers and Van Horne.

Also Present: Trustees Allen, Barker, Clarke, Cunningham, Hicks, Kennedy, Mulholland, Vine and Whiteman.

Officials Present:
Mr. K. A. Rielly (Director of Education and Secretary)
Mr. A. Stockwell (Associate Director of Education)
Mr. J. Penner (Superintendent of Finance and Treasurer)
Mr. B. Orlando (Superintendent of Plant)
Mr. P. Beveridge (Superintendent of Curriculum, Special and Educational Services)
Mr. P. Shewfelt (Controller)
Mr. F. Kelly (Superintendent of Schools - Area Two)
Mr. R. Binns (Superintendent of Schools - Area Three)
Mr. J. Yurkiw (Assistant Superintendent - Special Services)
Mrs. S. Rogers - (Administrative Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes from the last regular and special meeting of 1988 07 21.

Moved by Canon Rogers:

That the minutes of the last regular and special meeting of 1988 07 21, be approved as presented to the members.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Smoking Cessation Programs (from July O.M.C. - 1988 07 12)

Mr. Stockwell informed the members a memorandum has been prepared for the system reaffirming the non-smoking policy of the Board. The memorandum will ask for the co-operation of all staff concerned. It will also include four recommended smoking cessation programs; "Countdown", "Kick It", hypnosis and "The Last Pack" that will be available to employees. If successful, the Board will reimburse 50% of the cost of the program to the employee.

In continuing, Mr. Stockwell indicated it is still too early to receive an indication of what the cost will be to the Board, but hopefully, by the October Board meeting, the officials may have a good indication of the number of employees who may wish to take advantage of these programs.

Mr. Stockwell concluded meetings with students will be conducted to allow them to express their concerns. Material for students is available through the health programs. There is also the possibility of providing the students with more information by the Lung Association.

In answer to a question by Mr. Allen regarding publicity campaign posters, Mr. Stockwell replied there are No Smoking signs in the schools; however, if the members were considering a more mass appeal, Mr. Stockwell stated he will explore this possibility through Information Services.

Mr. Hicks asked about the new direction from the Minister of Education regarding upgrading education on tobacco use. How does this affect the programs now in place in grades 4, 5 and 6 for the Hamilton Board?

Mr. Rielly replied he has not viewed the guidelines to date; however, he cannot see the new guidelines making a marked change at the present elementary school level. When the guidelines are received shortly, the officials will be able to make a fair assessment at that time.

In answer to Mrs. Van Horne's question regarding hypnosis, Mr. Stockwell replied there is a specific program given by Bill Carson for people who wish to stop smoking. Information on these programs will be included in the memorandum and the "Countdown" program is sponsored by the Hamilton-Wentworth Lung Association.

Discussion took place on programs for students and Mr. Stockwell pointed out there are awareness programs through the curriculum.

It was then agreed:

That the report from the officials re: Smoking Cessation Programs be received for information.

NEW BUSINESS:

Recommendations of the Director of Education

Mr. McMurrich pointed out there are no recommendations of the Director of Education under General this month.

Investment of Short Term Funds

Mr. Shewfelt reviewed the report on the Investment of Short Term Funds.

Moved by Canon Rogers:

That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report on Cash Flow.

Moved by Mrs. Deans:

That the report on Cash Flow be received for information.

CARRIED.

Progress on Building Projects

Mr. Orlando reviewed the report regarding the progress on building projects and presented the updated status of the projects.

Discussion took place on the report and Mr. Hicks expressed his concern that when the new school is built in the lower east end of the city, a new large gym will be considered as part of the design. Through giving up Elizabeth Bagshaw, the Hamilton Board is losing a triple gym facility and the new gym in the new school will replace this loss.

Regarding the new school on Block 79, Canon Rogers asked if the cost of air conditioning has been included in the plans.

Mr. Orlando replied yes, his department asked for a separate price to include air conditioning in the new school.

Mr. Mulholland asked the cost of the portables this year and Mr. Orlando replied the last tender that was advertised showed an approximate cost of $22,000 per portable.

Regarding the R. A. Riddell gymnasium, Miss Detwiler asked if there is a public address system and Mr. Orlando replied he will check into this and report back to the members.

Further discussion took place and Mr. Mulholland asked if he could receive the final figures on the building projects to enable him to compare them to the budgeted figures.

Mr. Orlando replied he will have these figures available by the end of the month.

Moved by Lakin Hunter:

That the report on the Investment of Sewer Trust Funds be received for information.

CARRIED.

Gas Line

Mr. Newbolt reviewed the report on Gas Line.

Moved by Mr. Lakin:

That the report on Gas Line be received for information.

CARRIED.

Progress on Building Projects

Mr. Orando reviewed the report covering the progress on building projects and presented the budget at this of the division.

Discussion took place on the sewer system. Mr. Kirkpatrick expressed the concern that wherever the sewer trunk is built, in the lower east end of the City, a tax levy will be contemplated. Mayor of the Township of the Township, Mr. Orando, up Elizabeth Avenue, the Hamilton Beach Lateral, a trunk gas facility, and the sewer system on the new school will replace the sewer.

Regarding the new school on Lakeshore Rd., Commissioner advised if the case of the road, lighting facilities included in the plans.

Mr. Orando reported that, has determined, after two a storm's pure in vicinity are contemplation in the new subdivision.

Mr. Whitehead asking the cost of the purchasing Mr. Mr. and Mr. Orando replied to the last Council, that was $1,250,000 based on approximate cost of $12,000 per hundred.

Regarding the R. S. Hubbell property, Mr. Orando reported it there is a motor vehicle [illegible] Orando replied he will [illegible] back to the members.

Further discussion took place and Mr. Whitehead asked if Mr. Orando received the tender for the building projects to enable him to compare them to the budgeted figures.

Mr. Orando replied he will have those figures available by the end of the month.

It was then agreed:

That the report regarding Progress on Building Projects be received for information.

CARRIED.

Evans, Philp Account

Mr. Penner reviewed the account.

Moved by Miss Detwiler:

That the account of Evans, Philp in the amount of $51,400.75 to cover the period April 1, 1988 to June 30, 1988, be paid.

CARRIED.

Report re: D. F. Lunnen Tax Refunds (Canada) Limited

Mr. Shewfelt reviewed the report and advised the members as the result of a successful appeal on behalf of the Dalhousie University by D. F. Lunnen Tax Refunds (Canada) Limited, Boards of Education have become eligible for refunds of Federal Sales Tax on certain building renovation and alteration costs.

In August, 1988, D. F. Lunnen Tax Refunds (Canada) Limited were hired to review the Board's operating accounts for the purpose of determining and obtaining sales tax rebates. Their fee is 35% of refunds received. Although a report has not been received from the firm yet, one is due shortly.

Lengthy discussion and debate took place and it was agreed:

That the report regarding D. F. Lunnen Tax Refunds (Canada) Limited be received for information.

CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Canon Rogers:

That the recommendations of the Director of Education be approved.

CARRIED.

Presentation from the Hamilton Chapter of Canadian Parents for French re: transportation (busing) for French Immersion students

Mr. McMurrich introduced Mr. Ken Stone, President of the Hamilton Chapter of Canadian Parents for French. Before asking Mr. Stone to proceed, Mr. McMurrich advised on the procedures regarding presentation of briefs to committees by the public. He then asked Mr. Stone to proceed.

Mr. Stone introduced Mr. Bill McArthur, Chairman of the Committee who prepared the brief and informed the committee Mr. McArthur will present the brief and both he and Mr. McArthur will answer questions.

Mr. McArthur proceeded to present the brief on behalf of the Hamilton Chapter for Canadian Parents for French.

At the conclusion of the presentation, Miss Detwiler noted the brief included statistics showing 21 out of 25 school boards in Ontario provided transportation for its French Immersion students. She wanted to know if Mr. McArthur could mention other school boards besides the two mentioned in the brief.

Mr. Stone replied the Toronto area school boards provide busing and more specifically Ottawa, Toronto and Windsor.

Mr. Hicks asked if there were any statistics at this time that would benefit the request of the organization that busing would increase the number of French Immersion students for this system.

Mr. Stone stated from the Provincial Headquarters for Canadian Parents for French, information was gathered from those school boards that provide busing. The statistics showed an increase of approximately 10% in the Toronto area. This is an average increase and Mr. Stone indicated the increase would not be more than 10% for Hamilton.

Mrs. Deans asked how many schools would be affected and how many buses would be needed if transportation was provided?

Mr. Stone replied unofficially, it is estimated 9 buses would be needed although he was not positive of which schools would be affected although school-to-school transportation would be a good compromise.

In answer to Mr. Mulholland's question regarding the rate of increase in enrolment for French Immersion, Mr. McArthur replied it is levelling off.

Mr. McMurrich then thanked Mr. Stone and Mr. McArthur for their presentation and advised that a report from the officials regarding their brief will be presented to the October meeting of this committee.

Naming of New School in Block 79

Mr. Rielly stated, in the past, an ad hoc committee has been established to recommend a name for a new school and he recommended the same be done for the new school in Block 79.

Moved by Mrs. Lowe:

That an ad hoc name search committee made up of 5 trustees be established to study the naming of the new elementary school in Block 79. The report to be presented to the Operations Management Committee within two months.

Discussion took place regarding inviting community input and Miss Cunningham asked the committee to consider naming the school after a street rather than a person making it easier for people to find the new location.

The committee then agreed the following Trustees would be members of the committee:

Trustees Allen, Deans, Kennedy, Lowe and Van Horne.

Mrs. Lowe's motion was put to a vote and was CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

OCTOBER 1988

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

INDEX

OPERATIONS MANAGEMENT COMMITTEE

1988 10 11

The Board of Education for the City of Hamilton

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1988 10 14

TO THE CHAIRMAN AND MEMBERS,
BOARD OF EDUCATION.

Ladies and Gentlemen:

The Superintendent of Plant, Mr. Orlando, has provided the following information in response to the questions raised by Trustee Whiteman at the Operations Management Committee meeting, 1988 10 11 during the discussion on air conditioning for the Block 79 School:

1. The estimated additional operating costs attributable to the inclusion of air conditioning in the building is estimated at approximately $150.00 per month.

2. The anticipated maintainance costs attributable to the inclusion of air conditioning are estimated to be approximately $4,500 per annum.

I trust this information will be of assistance to you.

Yours sincerely,

K. A. Rielly,
Director of Education
and Secretary.

sr

MINUTES OF THE

OPERATIONS MANAGEMENT COMMITTEE

1988 10 11

Present: Robert McMurrich (Chairman);
Trustees Deans, Detwiler, Lowe, Rogers, Desmarais and Van Horne.

Also Present: Trustees Clarke, Cunningham, Hicks, Kennedy, Mulholland, Paquin, Vine and Whiteman.

Officials Present:
Mr. K. A. Rielly (Director of Education and Secretary),
Mr. A. Stockwell (Associate Director of Education),
Mr. P. Shewfelt (Acting Superintendent of Finance and Treasurer),
Mr. B. Orlando (Superintendent of Plant),
Mr. B. Sinclair (Superintendent of Human Resources),
Mr. F. Kelly (Superintendent of Schools - Area Two),
Mr. R. Binns (Superintendent of Schools - Area Three),
Ms. P. Gillie (Superintendent of Schools - Area Four),
Mr. D. Rothwell (Superintendent of Schools - Area Five),
Mr. J. Yurkiw (Assistant Superintendent - Special Services),
Mrs. S. Rogers (Assistant to the Secretary).

The Chairman called the meeting to order and requested confirmation of the minutes of the last regular meeting.

Moved by Miss Detwiler:

That the minutes of the last regular meeting of the Operations Management Committee be approved as presented to the members.

CARRIED

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials re: Hamilton Board of Education's Smoking Policy

Mr. Stockwell reviewed with the members, the Report re: Hamilton Board of Education's Smoking Policy. He explained that it was not meaningful to survey the system until there had been some experience with the policy passed on September 15th. Mr. Stockwell noted there has not been a great response to the Smoking Cessation programs; however, there is a feeling within the system that fewer teachers and students are smoking than prior to this year. Two staff members have completed the "Hypnosis Clinic" and the Board's share of the cost is $150.

Miss Detwiler referred to page A3 and said she has talked to a few people in the Education Centre where the largest number of adults in our system who smoke are centred and the lack of suitable arrangements for them should be taken into consideration. She pointed out that some people have great difficulty in trying to stop smoking. Miss Detwiler then commented on an article in the press that stated there has been an increase in smoking recently.

Mrs. Deans recalled one of the reasons for allowing smoking outside, on the property, was to get the students off the street and she wondered if that had changed.

Mr. Stockwell stated the response from the principals has been that it has solved that administrative problem.

Mrs. Vine expressed concern with the decrease in the number of volunteers and also the problem with Evening School and she hoped both will be monitored very carefully. We have changed our policy once and she hoped we could be flexible again.

Mrs. Van Horne was of the opinion that the Board had made a major mistake and we should have inside designated smoking areas.

Mr. Hicks inquired if the survey circulated at this time had any questions "hooked up" with the original survey done by the Smoking Committee of the Board. Mr. Stockwell replied the questions in this survey were new and designed to monitor the situation and were not linked to the other questionnaire. Mr. Hicks wondered where the money would be found if we were to have inside designated smoking areas. He then referred to the washroom situation and asked if the problem of students smoking in the washrooms had been reduced in some of the "hot" areas. He felt it would be interesting to do a follow-up with the President's Council on that as it was a concern of students.

Mr. Stockwell commented that it has never been a major issue although it has always been there to a degree. He did not feel it was worse than before; however, he could not comment on whether or not it was any better.

Miss Detwiler pointed out that with the approach of the winter season it is going to become more difficult for people to go outside to smoke and therefore we can not expect any great improvement in the situation in the coming months.

Mrs. Deans inquired about the containers used for cigarette butts in the outside designated areas.

Mr. Stockwell replied a variety of containers are used; e.g. some schools have large garbage cans which are collected at certain times each day while other schools have large stone or concrete receptacles.

When Mrs. Deans asked if it would be possible to have the large concrete containers located at each designated smoking area to encourage the placement of butts in the proper containers, Mr. Stockwell replied yes, if the money is available.

Mr. Kennedy stated you can not legislate behaviour nor nicotine addiction which is one of the stronger and harder ones. What we did has not worked and must be rectified in some way although he did not believe it should be opened up again. Mr. Kennedy asked if Mr. Orlando was aware of the costs to this point. Some schools would be more expensive to install a filtration system in than others. Also, some schools have more space available than others.

Mr. Orlando replied he was not generally aware of the estimates made with respect to making some accommodation for smoking in our schools. He had prepared an estimate to provide an isolated area in this building to accommodate smokers at a cost of approximately $20,000. Mr. Orlando suggested that would be an average figure which would be required for most of our buildings and even more in some.

It was agreed:

✓ That the Report re: Hamilton Board of Education's Smoking Policy be received for information.

NEW BUSINESS:

Recommendations of the Director of Education

Mr. Rielly stated there were no recommendations under General.

Investment of Short Term Funds

Mr. Shewfelt presented the report on the Investment of Short Term Funds for the month of September.

Moved by Canon Rogers:

✓ That the report on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt presented the report on Cash Flow.

Moved by Mrs. Van Horne:

✓ That the report on Cash Flow be received for information.

CARRIED.

Appointment of Architects
New School/Renovations

Mr. Orlando reviewed the report on Appointment of Architects--New School/Renovations and stressed that time is of the essence.

Mrs. Deans recalled that when the community learned that Elizabeth Bagshaw School was being transferred to the Separate School Board, one of their concerns was the large gymnasium they were losing. She asked if consideration had been given to the new school having an equal facility.

Mr. Orlando replied it was on the priority list and the incorporation of a large gymnasium in that building will be looked at.

Mrs. Deans noted another concern was with the name of the school which the community would like to keep, i.e. Elizabeth Bagshaw. She asked if the Board has committed itself to keeping the name.

Mr. Rielly replied that at this point there has been no discussion along that line; however, it would be the decision of the trustees.

Canon Rogers felt that everyone assumed the name would be maintained although it should be named the Dr. Elizabeth Bagshaw School. Canon Rogers then referred to the moving of the Albion students and warned that time is slipping by and he wanted to ensure that the students being removed from their home school will have adequate or even superior accommodation to carry on the education to which they are entitled. There is a very short time between now and September 1989 and we have to make certain of these things.

Moved by Canon Rogers:

(a) That the Superintendent of Plant be authorized to engage an Architect for design and supervision for work on a New Elementary School to replace Elizabeth Bagshaw.

(b) That the Superintendent of Plant be authorized to engage an Architect for design and supervision for work required in connection with renovations to Albion School and to a school to be identified for Vocational students.

(c) That the Superintendent of Plant be authorized to engage an Architect for preliminary design work required in connection with the Board's major renovations program for 1989/90 in advance of 1989 Budget approval, and as required for other renovation work approved by the Board in the 1989 Budget.

Tenders-Block 79 School

Mr. Orlando referred the members to the report re tenders for the Block 79 school and advised he is in receipt of six bids with Cochren Bros. Limited being the lowest bidder at $3,256,000.00. To air condition the entire building there would be an additional cost of $96,728; to air condition the gymnasium only would be an additional $19,315.

It was the opinion of Canon Rogers that if we have Day Care then that area would require air conditioning and if we wait and add it at a later time, it will cost more.

Moved by Canon Rogers:

That the tender of Cochren Bros. Limited be accepted for the Block 79 School and that a contract be awarded in the amount of $3,352,728 and that funds be provided as noted below:

Tender	$3,256,000
Architectural/Engineering Fees & Contingency	290,000
Furniture & Equipment	70,000
Air Conditioning, total school	96,728
	$3,712,728
Grant recoverable from Ministry of Education for a Day Care Centre	258,000
	$3,454,728

Mr. Kennedy expressed concern where this might leave the Board financially as the Ministry will only allocate money for completely new pupil places and accommodation on the mountain is very critical. The way the mountain is expanding, another school will be needed there.

Mr. Rielly commented the Board is "down the line" in terms of being granted money for pupil places.

Lengthy discussion ensued regarding the air conditioning with trustees commenting on the length of the school year; the Day Care Centre operating on a 12 month basis, the cost of adding air conditioning at a later date, the overall cost for running and maintaining the air conditioning, the cost of air conditioning other schools and if we are setting a precedent.

Mr. Whiteman stated he would really like to know how much this air conditioning will cost the taxpayers and Mr. McMurrich suggested perhaps this information, if available, could be provided to Mr. Whiteman prior to the Board meeting next week. Mr. Orlando said he would request, from a contractor, the cost of maintaining and running the system.

In reply to Mr. Whiteman's question as to the price per square foot for this school, Mr. Orlando stated it is approximately $92 per square foot. The initial estimate for this project was $2,700,000 before the air conditioning, Day Care Centre and additional parking facilities were included.

Mr. Hicks wished clarified that when we sell old school buildings and properties, the money we realize from those sales goes into our capital funds and we can use some of that money for new buildings.

Mr. Shewfelt explained the proceeds from these sales go into our capital reserves and are split 50/50. The Board controls one account and the second account is held in trust and we must receive permission from the Ministry of Education to use that money.

Mr. Hicks emphasized the taxpayers must realize the Board is recovering some of the revenues and putting them into building new facilities because the Ministry will not free-up any money.

Mr. Mulholland spoke in favour of the air conditioning being put in now while the school is being built otherwise we will have many problems if we have to adapt the system. While Mr. Mulholland was not opposed to air conditioning for the Day Care Centre and the gymnasium, he was not in favour of air conditioning a school which is in operation for only ten months of the year.

Mr. Desmarais inquired if the Day Care Centre would, in fact, operate on a twelve month basis and Mr. Rielly replied he did not have the answer to that but the potential is there and also for the gymnasium to be used by the community on a twelve month basis. Miss Gillie commented there is an expectation the Day Care Centre will operate on a twelve month basis but no decision has been made.

Mrs. Clarke clarified the community would determine the length of operation as they are the group of people who run the Centre. The Board does not run the Centre.

In reply to Mr. Mulholland, Mr. Rielly said we do have some Day Care Centres in our schools operating on a ten month basis.

Canon Rogers' motion to approve the tender for the Block 79 School, including air conditioning for the entire school, was put to a vote and was CARRIED.

Report from Superintendent of Plant re: Core Schools

Mr. Orlando reviewed the report re Core Schools and commented that portables are a very economical way of using classroom space. The approach we are taking now, particularly with the new school in Block 79 might be a better approach.

Mrs. Lowe expressed her appreciation for the concise report presented by Mr. Orlando and remarked that she was not interested in having a firm provide services to develop specific guidelines.

Mr. Mulholland stated he had many questions on the report. It is costing $92 per square foot to build the Block 79 school, how much would it cost to buy a relocatable? He was also concerned with the comments regarding damage and pointed out that he has never seen any damage reports on C. B. Stirling or Prince Philip Schools. Another concern of Mr. Mulholland's was the statement "In our opinion, maintenance, relocation and re-erection would be difficult and expensive.....". It was Mr. Mulholland's opinion that very few know what a relocatable or demountable type of unit could do for our system.

Mrs. Deans said she liked the core school concept. In this day and age with the population growing, we know we have to be adding something on to the schools and it should not be portables but it should have a hallway to connect with the school. Mrs. Deans referred to the Peel Board of Education which has the same kind of problems as ours and which is using demountables.

Mr. Hicks inquired if, when a community uses this type of core design school, can it be secured to allow evening use. He wanted to ensure that these types of facilities are available to the community for after school use. Also, when we are talking a core concept for elementary schools, we should take into account adult learners and senior citizens.

Mr. Mulholland clarified that a core concept does not have anything to do with the community. His concern was that if it cost $92 per square foot for bricks and mortar and $60 for a demountable, then it does not matter if it is relocatable. We should be looking at other alternatives to provide school accommodation for students where we do not have places for them in their own communities.

Mrs. Deans referred to her Notice of Motion when she requested this study and felt that some of the questions to be answered in that study have not been answered, e.g. timelines or overall guidelines for the entire City. Where are the guidelines the firm developed with the Ministry? While Mrs. Deans agreed we do not need a firm to study our guidelines, her concerns were not answered.

Mr. Orlando explained the difficulty in using the rationale used in some previous studies to determine the criteria and said if it is the desire of the trustees to have some type of policy developed then the officials would like to engage an architect who has expertise along that line.

It was agreed:

That the report of the Superintendent of Plant re Core Schools be received for information.

Health & Safety Co-Ordinator's Report re (WHMIS)

Mr. Rielly informed the members that one of the developments from Bill C70 is that the Canadian Government has initiated the Workplace Hazardous Materials Information System (WHMIS). Mr. William Urie, the Board's Health & Safety Co-Ordinator, has been working with the Superintendents, Senior Management, principals and schools on this issue.

Mr. Urie presented his report with the aid of an overhead presentation in addition to the report included in the agenda package.

Miss Detwiler inquired as to how many substances are we talking about in our system and Mr. Urie replied we have approximately 1,500 to 2,000 substances in our system.

Mr. Desmarais expressed concern with the budget costs as shown on page 10 and felt some items had been left out. He was aware that labels were available at 15¢ per label and showed an example.

Mr. Urie advised that a steering committee has been put together and the issues of labels and worker training programs have been left to that group to determine. He has, however, looked at centralized labels at a similar cost.

Mr. Desmarais pointed out that wall charts at a cost of $100 per chart were also missing from the budget. Mr. Urie explained that the charts are listed under labels and we can get them for approximately $15 per; they go hand in hand with the labels.

When Mr. Desmarais stated he would like to know where the Board could get the wall charts for $15, Mr. McMurrich advised that the officials will get that information for him.

Mrs. Deans asked about the records being kept and updated on each school's computer and Mr. Urie responded that is the intent at some time in the future. Mr. Urie then made reference to the intention of having a Health & Safety Committee in each school in the future. While our present system is acceptable to the Ministry of Labour, we realize, Mr. Urie said, that to better address the problems at the school level, it is better to have a committee there.

Mrs. Vine expressed her hope that the Board would make full use of the Canadian Centre for Occupational Health and Safety.

When Mr. Whiteman suggested that if printing is required, we should be asking our vocational schools to offer their services for the printing, Mr. Urie stated he would take that suggestion back to the steering committee for consideration.

Mr. Mulholland suggested the Board could tie in with other organizations in the City to learn from their experiences; e.g. large industry has an eight hour course for every employee and perhaps our Co-Ordinator should sit in on one of these training sessions. Mr. Mulholland asked what the Board is doing about contractors. Is the onus on them to give the fact sheet at their cost for material they bring on our property in their trucks?

Mr. Urie responded that in a few locations where we have contract cleaners, they would be required to provide their own training for their staff. For firms coming into our schools, we have been asking for their data sheets and we are requesting prior consultation wherever possible, with the principal in the school. Presently, our system has been "after the fact" but through discussions with the Superintendent of Plant we will make our system more proactive in the future.

Miss Cunningham asked what the trustees may be looking at in the way of the budget for 1989. Mr. Urie explained he does not know right now what the costs will be but he hoped to have that information within the next few weeks and will provide the information to our budget people.

Moved by Mrs. Van Horne:

(a) That the Workplace Hazardous Materials Information System (WHMIS) Steering Committee be endorsed in its mandate to ensure legislative compliance.

(b) That 1988 WHMIS costs of $14,500 be allocated.

(c) That 1989 budget costs be identified as soon as possible and placed in the budget forecast.

CARRIED.

Opening Exercises

Mr. Rielly referred the members to the report re Religious Opening Exercises in Our Schools attached to the agenda and briefly reviewed the contents.

Mrs. Deans inquired if copies of the Toronto book are available to each school for staff to select passages.

Mr. Rielly reported he has not ordered copies for all schools as they cost $10 per book and he wanted to see what action the trustees wanted to take. In reply to a further question by Mrs. Deans, Mr. Rielly pointed out that a World Religion course is offered at the beginning of the year although not in all secondary schools.

Canon Rogers felt that this report should be referred to the Race Relations Committee as it is part of our race relations with one another. What we do as a public board is Race Relations and taking into account the values of all other people.

Moved by Canon Rogers:

That the report re Religious Opening Exercises in Our Schools be referred to the Race Relations Committee for further consideration and recommendations as to what should become part of our overall policy for Opening Exercises.

Mrs. Clarke hoped there would be some discussion with the principals who are running our schools as they would have excellent ideas, suggestions, procedures, etc. they would like us to look at.

In response to Miss Detwiler's question, Mr. Rielly reported he has received two telephone calls against the action taken by the Board and one call in favour. As stated in the memo attached to the report, the Ministry is still exercising its option to carry this further.

Mr. Whiteman wondered about the feelings of the students and teachers in our schools. He suggested that perhaps some religious leaders could get together and come up with a generic prayer as he was opposed to anyone, in any position, outlawing prayer.

The vote was called on the motion and it was CARRIED.

Proposed Child Care Centre, Scott Park Secondary School

Mr. Kelly explained that the report re a Proposed Child Care Centre, Scott Park Secondary School, is a follow-up to a presentation to the Board last Spring by Mrs. Judi Binns and Mr. McKague. There is a 14 step operating procedure to be followed for submission for outside funding for a program of this nature; we are at step 12. At this point we have received a verbal commitment for funding from the Ministry of Commercial and Social Services. This program is comparable to the program operating at Hill Park.

Moved by Mrs. Deans:

That approval be granted to proceed with the proposed Child Care Centre at Scott Park Secondary School at no cost to the Board.

Discussion followed as to how the determination is made for the admittance of children into the Child Care Centre as well as subsidization of fees.

Mr. Mulholland felt it was time this Board hired a Co-Ordinator for the Child Care Centres as the program is getting bigger and bigger. If grant funds are available, then we should take advantage of those grants.

Mr. Rielly advised the members that a report will be presented to the November meeting of the Development Committee and perhaps consideration for the hiring of a Co-Ordinator could be part of that report.

The motion was voted on and was CARRIED.

Memorial Bursaries

Mr. Rielly stated that in the past, Memorial Bursaries have been discussed in-camera. Last year, trustees suggested there is a need for financial assistance for some students who have difficulty waiting for approval by this Committee. The money for these bursaries is within budget and has never been exceeded and therefore it is suggested the officials should go ahead, do the appropriate screening, and award the monies.

Moved by Mrs. Van Horne:

That the Board authorize administration to provide Memorial Bursary assistance to carefully screened composite secondary students who are experiencing marked financial hardship. Such assistance should be within the budgetary limitation as approved annually by The Board of Education for the City of Hamilton.

Mrs. Van Horne remarked that on a fairly regular basis, the past practice has allowed the trustees to modestly increase the amount of financial assistance and she hoped there would be some mechanism, perhaps at budget time, for this item to be highlighted for consideration of an increase if the trustees feel they should.

Several trustees commented the past reports were helpful in allowing them to know the kinds of people in our schools receiving bursaries, the results of those people being helped through our secondary schools and the number of people we have helped. It was requested such a report could be presented perhaps at budget time.

The Chairman called the vote on the motion and it was CARRIED.

Report of the Committee to Study Future Parking Needs - Education Centre

Moved by Mrs. Van Horne:

That the following Report of the Committee to Study Future Parking Needs - Education Centre be approved:

(a) That the Committee to Study Future Parking Needs invite the City of Hamilton to specifically respond to the Mayor's letter of 1987 12 22.

CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Interim Report from Officials re transportation (busing) for French Immersion Students

The Chairman stated the Report from the Officials re transportation (busing) for French Immersion Students will be presented at the November meeting to allow the officials time to gather additional information. The Canadian Parents for French who presented the brief was notified to this effect prior to this meeting.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Canon Rogers:

That the recommendations of the Director of Education be approved.

Mrs. Vine strongly objected to the trip to Paris, France, 1989 03 09-18.

The motion was voted on and was CARRIED.

Correspondence from the Toronto Board of Education re French As a Second Language - Teacher Shortage

Mr. Rielly reported that when he received the correspondence from the Toronto Board of Education re: French As a Second Language - Teacher Shortage he met with the Board's Curriculum Department and Senior Officials to discuss the matter and they all shared the same concerns as the Toronto Board.

Moved by Miss Detwiler:

That the Hamilton Board of Education endorse the position taken by the Toronto Board of Education with respect to French As a Second Language and instruct officials to write to the Minister of Colleges and Universities to reinstate French as an option in the Primary/Junior Pre-service program.

CARRIED.

Report from the Officials re: Closure of Vincent Massey School

Ms. Gillie presented the report from the officials re: Closure of Vincent Massey School and updated the members on what has happened to date and what should happen in the future under the Board's closure policy.

It was agreed:

That the officials' report re: Closure of Vincent Massey School be received for information.

Report from the Name Search Committee -- Block 79 School

Moved by Miss Detwiler:

That the following Report of the Name Search Committee be approved:

That the staff, students and community of the Block 79 neighbourhood be involved in an advisory capacity in the naming of the new school and that the method in which this is to be accomplished be determined with the co-operation of the Associate Director, Superintendent of Schools and the principals of the schools involved, and that the advisory group report back to this committee of the Board by February 1, 1989.

Mrs. Deans referred to the letter from The Hamilton Women Teachers' Association submitting three names for the Board's consideration and asked that a copy of that letter be sent to that committee.

Mrs. Van Horne explained that copies of that letter were given to the Board's Committee and those names will be taken into consideration. She was not sure why we would send those names out as we are looking for a broad area of input without putting any ideas into people's minds. Mrs. Van Horne assured Mrs. Deans the three names would be taken into consideration.

Mrs. Deans felt strongly that if the people in the community were aware of the names: Agnes MacPhail, Queen Elizabeth and Ellen Fairclough they may like to use one of them and that information should be given to that community as well.

Ms. Gillie informed the members that a copy of the letter from the H.W.T.A. would be part of the package that would be provided to the community.

The motion was put to a vote and was CARRIED.

The meeting then adjourned.

Read and confirmed.

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CHAIRMAN.

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November, 1988

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X

OPERATIONS MANAGEMENT COMMITTEE

1988 11 08

GENERAL

ELEMENTARY/SECONDARY

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1988 11 08

Present: Mr. Robert McMurrich (Chairman);
Trustees Deans, Desmarais, Detwiler, Lowe, Rogers and Van Horne.

Also Present: Trustees Allen, Baskin, Clarke, Cunningham, Hicks, Kennedy, Mulholland, Paquin and Whiteman.

Officials Present:
K. A. Rielly (Director of Education and Secretary)
A. Stockwell (Associate Director of Education)
P. Beveridge (Superintendent of Curriculum, Special & Educational Services)
P. Shewfelt (Superintendent of Finance & Treasurer)
F. Kelly (Superintendent of Schools - Area Two)
R. Lavoie (Superintendent of Schools - French As A First Language)
B. Orlando (Superintendent of Plant)
B. Sinclair (Superintendent of Human Resources)
Ms. G. Rappolt (Assistant Superintendent of Curriculum)
J. Yurkiw (Assistant Superintendent of Special Services)
J. Hill (Languages Co-ordinator)
Ms. S. Wilson (Transportation Officer)
J. Kerr (Technological Studies Co-ordinator)
Mrs. S. Rogers (Assistant to the Secretary)

The Chairman called the meeting to order and asked for confirmation of the minutes of the last meeting.

Moved by Canon Rogers:

That the minutes of the last meeting of this committee be approved, as presented to the members.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials re: transportation (busing) French Immersion Languages, Students

Mr. Beveridge reviewed the report and introduced John Hill, Co-ordinator, Languages and Susan Wilson, Transportation Officer, who helped co-ordinate the report.

Mr. Hill reviewed page 3 of the agenda, "Program Quality" as well as Section B, "Possible Implications".

Mr. Shewfelt then reviewed the "Financial Implications" of the report and the "Transportation Issues".

Mr. Beveridge concluded by reviewing the "Non-resident French Immersion Students" part of the report and the recommendation.

MINUTES OF THE
COORDINATING COMMITTEE
TECHNICAL

Present: Mr. Robert Mohnsitch (Chairman).
Ministers Young, Demarco, Cerqueira, Sano,
Lowery and Mr. Moore.

Also: Fujimaka Alley, Rankin, Murphy, Dandridge, Morse,
Present: Ferguson, Hendricks, Tupin and Mitchell.

Officials Present: A. Riggs (Director of Potsdam and Cartoscry)
B. Nicholls (Executive Director of Education)
C. Beverly (Superintendent of Curriculum, Special
& Vocational Services)
D. Sheffield (Superintendent of Finance & Business)
E. Kelly (Superintendent of Schools - Area Two)
F. Lavoie (Superintendent of Schools - Area Three)
G. Orlando (Superintendent or Plant) Ester Langmann
H. Brooks (Superintendent of Human Resources)
Mr. D. Carroll (Assistant Superintendent of Curriculum)
J. Murphy (Assistant Superintendent or Special Services)
K. Hall (Personnel Consultant)
Mr. M. Milton (Transportation Officer)
L. Kerr (Technical Services Coordinator)
Mrs. S. Rogers (Secretary to the Secretary)

The Chairman called the meeting to order and asked for consideration of the minutes of the last meeting.

Moved by Canon Sonnen:

That the minutes of the last meeting of this committee be approved, as presented to the members.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES:

Moved from the Officials Report (Training) re. transportation Lunch Hour, French Immersion Language, Transportation

Mr. Cerqueira reviewed the report and introduced John Hill, Coordinator, Language and Simon Miles, Transportation Officer, who helped co-ordinate the report.

Mr. Hill reviewed page 5 of the agenda, "Program Quality" as well as Section M, "Transition Implications".

Mr. Stewart then reviewed the "Financial Implications" of the report and the "Transportation Issues".

Mr. Beverlidge concluded by reviewing the "Non-resident French Immersion Programs" part of the report and asking for comments.

Although Mrs. Deans supported the motion and the report, she suggested parents be included on the committee for input.

Mrs. Van Horne asked if the eligibility for grants per bus is a province-wide figure or based on each individual Board of Education.

Mr. Shewfelt replied it is province-wide.

In answer to Mrs. Van Horne's question regarding the 75 additional spaces, the members were referred to page 11 of the agenda. Mr. Hill explained where the additional spaces occur.

In answer to Miss Cunningham's question regarding 5 students in the grade 4 French Immersion program at Peace Memorial and how this class is handled, Mr. Hill replied this class is stacked with a grade 3 French Immersion class.

Mr. Whiteman asked if, from looking at this report, the Board is agreeing to dual track French Immersion and forgetting the possibility of single track French Immersion?

Mr. Rielly replied if the establishment of an Ad Hoc Committee is approved, this could be part of the deliberations and discussions of that committee.

Canon Rogers also supported the recommendation; however, he had a concern on how this would affect other programs in this educational system.
Other parent groups may ask this Board for transportation if we continue to extend transportation to certain groups.

Canon Rogers suggested perhaps it was time to review the entire transportation policy once again to ensure that this Board is running a system that is fair to all people.

In answer to Miss Detwiler's question regarding the English As A Second Language program, Mr. Beveridge replied English As A Second Language is a half-day program. The students are enrolled in their home school and move to an EASL centre and some degree of transportation is provided.

Mr. Hicks asked when the last time the issue of French Immersion was discussed

and Mr. Rielly replied approximately three years ago.

Mr. Hicks asked, if this Board is to study French Immersion again, how difficult would it be and what types of timelines will be followed. Will this be done in co-operation with the yearly Accommodation Report and would the timeline allow input from this ad hoc committee to the accommodation committee?

Mr. Rielly replied if the full accommodation report is presented to the Board in December, it will not be possible to complete the study by this ad hoc committee by then.

Mr. Rielly stated however, it is really not appropriate to present the accommodation report in December/January but rather in June to coincide with the Capital Expenditure Forecast in which case if the ad hoc committee's report has accommodation implications, then perhaps these could be incorporated in the accommodation report presented in June.

Mr. Rielly further elaborated he would like to present an interim accommodation report in January with a further report coming annually in June to coincide physically with the report presented to the Ministry of Education.

Mr. Hicks' major concern is safety and he wondered if there could be any interim solutions to some of the safety concerns that have been expressed by parents as well as teachers. Mr. Hicks was referring specifically to the Norwood Park situation. If these concerns are not addressed, they could cause serious problems. Do the officials have any suggestions how to eliminate some of these safety concerns?

Mr. Beveridge replied the whole area of safety is a major issue in the report. The officials did not include any specific initiatives because they felt it would have been presumptuous to recommend something before the committee met and discussed this area.

Mr. Hicks recommended strongly if the committee has any interim solutions, to present them to the Board for discussion before the final report is presented.

Miss Detwiler commented that in speaking to the principal and superintendent of schools, she understood that in the upcoming budget, some kind of arrangement will be made for parking in the north/east corner of the Norwood Park property. This would take care of the people trying to leave students at the school and picking them up.

Mr. Rielly agreed there has been discussion on this and further consideration will have to be given at budget time.

Mr. Mulholland suggested if this recommendation is approved, discussions should include the costing because, in essence, this will be a cost to the taxpayers. Mr. Mulholland pointed out because this is an optional program, if transportation is provided, the cost could increase to an annual cost of $400,000 within three years, is this not correct? Mr. Shewfelt replied the trend does indicate that.

Mrs. Baskin noted this report does not mention how many students attend French Immersion classes from outside their own neighbourhood school and she felt it was important to know this. Mrs. Baskin wanted clarification on whether this report was discussing the Norwood Park situation or the entire French Immersion program.

Mr. Hill pointed out the statistics indicate the majority of students attending French Immersion classes in the areas of George R. Allan, Earl Kitchener and A. M. Cunningham all live within those catchment areas. Similar enrolment is occurring at Glen Echo and Sanford Avenue Schools. The mountain situation is different because of the two locations serving the entire area.

Mrs. Baskin was pleased to have these statistics and stated the Board should not change anything in those areas that do not have any concerns.

Mrs. Baskin concluded she would like to see the recommendation amended to reflect the study of single track French Immersion on the mountain, in terms of transportation, because the Board may run into difficulties if this program is studied in general.

Moved by Mrs. Van Horne:

That an Ad Hoc Committee of elected and board officials be established to assess the implications of this report relative to:

The French Immersion Program
Policy Implications for Other Programs.

Moved in amendment by Mrs. Deans:

That the words "and parents as resource members" be added after "officials".

Lengthy debate and discussion followed and Trustees Deans and Van Horne agreed to WITHDRAW their motion and amendment in order to allow Mrs. Deans to make the following motion:

Moved by Mrs. Deans:

That an Ad Hoc Committee of elected and board officials be established to assess the implications of transportation relative to The French Immersion Program and Policy Implications of Other Programs and that the committee invite appropriate community groups for input.

CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Canon Rogers:

That the following recommendation of the Director of Education regarding the Year-End Holidays be approved:

(a) That the Secondary Schools and the Education Centre offices be closed during the Christmas and New Year's Holiday period in accordance with the following schedule, and that, in future, the Holiday schedule be incorporated into the School Year Calendar:

Friday, 1988 12 23 - 12:00 Noon closing
Monday, 1988 12 26 - Boxing Day
Tuesday, 1988 12 27 - For Christmas Day (1988 12 25)
Friday, 1988 12 30 - 12:00 Noon closing
Monday, 1989 01 02 - For New Year's Day (1989 01 01)

CARRIED.

N.B. Elementary Schools not included due to the fact that all elementary schools are closed during the Christmas Break and 12 month employees are assigned

temporary duties in the Education Centre during this period.

Investment of Short Term Investments.

Mr. Shewfelt reviewed the report on Short Term Investments.

Moved by Canon Rogers:

That the report from the officials on the Investment of Short Term Funds be received for information.

CARRIED.

Cash Flow

Mr. Shewfelt reviewed the report on Cash Flow.

Moved by Canon Rogers:

That the report on Cash Flow be received for information.

CARRIED.

Evans, Philp - Quarterly Account - 1988 07 01 to 1988 09 30 - $8,973.70

Mr. Shewfelt presented the quarterly account from Evans, Philp to cover the the period 1988 07 01 to 1988 09 30 in the amount of $8,973.70.

Moved by Mrs. Lowe:

That the amount of $8,973.70 be paid to Evans, Philp to cover the quarterly account for the period 1988 07 01 to 1988 09 30.

CARRIED.

Report from the Officials Technological Studies in Hamilton

Ms. Rappolt gave an overview of the report and introduced Mr. Jim Kerr, Co-ordinator, Technological Studies, who presented the report.

Miss Cunningham commended Mr. Kerr and the officials on the report and hoped as this Board moves into more highly technical areas in the secondary schools that the lower grades benefit also.

Regarding this Board's liaison with industry and addressing the needs of industry, Miss Cunningham asked if this means there will be future jobs for students.

Mr. Kerr replied with the technical subjects being taught today, yes, the students are almost guaranteed future jobs.

Mr. Allen expressed his concern for the "Trowel" trade; bricklaying, ceramic

Investment or Short
Term Investments.

Cash Flow

Evans, Philip - Quarterly
Account - Item 07 of the
Agenda - Jan.27,70

Report from the Technical
Technological Studies
in Engineering

temporary duties in the Education Centre during this period.

Mr. Sherwin received the report on Short Term Investments.

Moved by Conon Hopper:

That the report from the officials on the investment of Short Term Funds be received for information.

CARRIED.

Mr. Sherwin received the report on Cash Flow.

Moved by Conon Hopper:

That the report on Cash Flow be received for information.

CARRIED.

Mr. Sherwin presented the quarterly account from Philip Evans to cover the period 12th Oct. 69 to 12th Jan. 70 in the amount of $8,973.70.

Moved by Mrs. Lowe:

That the amount of $8,973.70 be paid to Evans, Philip to cover the quarterly account for the period 12th Oct 69 to 12th Jan 70 ND.

CARRIED.

Mr. Hopper gave an overview of the report and introduced Mr. Jim Davis, Co-ordinator, Technological Studies, who presented the report.

Miss Cunningham commended Mr. Davis and the officials on the report and felt we had this Board never into fully explored areas in the secondary schools that the Joint Grades benefits mean.

Mr. Hopper: This Board a liaison with industry and administer the needs of industry. Miss Cunningham asked if this work. Jobs will be future jobs for students.

Mr. Kerr replied with the technical subjects being taught today. Yes. The graduate are almost guaranteed future jobs.

Mr. Allen expressed his concern for the "Proved" trade; bricklaying, ceramic

tile, etc... and he wanted to know if this area was being addressed.

Mr. Kerr replied they are being built into the Home and Maintenance Repair.

Mr. Allen wanted clarification whether a person is qualified to go into apprenticeship after grade 12 with the technical subjects he or she has learned and Mr. Kerr replied yes.

Mr. Kerr further explained the program called "S.W.A.P" will be implemented in Wellington County next September. This involves the industry approaching Boards of Education and asking for students. Students take 14 credits at the grades 9-10 level. They spend 2 days in school and the other 3 days in an apprenticeship program. They will also spend 8 weeks at a community college in the summer for in-service training.

Students will then sign on as apprentices at the grade 11 level and are assured of a job when they graduate.

Mr. Kerr concluded the Hamilton Board is investigating this program and meetings have and will take place with the Ministry of Skills and Development to make a judgement on the benefits of this type of program.

Mr. Mulholland asked the Board to carefully consider this program because the industry may not be able to guarantee jobs because they are union-oriented. The Board may have good intentions, however, Mr. Mulholland hoped industry does not lower the employment level of many of these youngsters that graduate from this program.

Mr. Kerr agreed and assured the members that the Hamilton Board is not jumping into this and is investigating the program very closely.

Further discussion took place and the members expressed their appreciation for the report.

Moved by Canon Rogers:

That the following recommendations regarding the report on Technological Studies in Hamilton be approved:

(a) That Phase III of the Five Year Plan be received for information.

(b) That an amount of $280,000 be allocated in the 1989 budget to implement Year III of the plan.

(c) That the plan for the ensuing years be subject to annual program and budget review.

CARRIED.

Request from the Addiction Research Foundation re: Continued Province-Wide Survey of Students' Alcohol and Drug Use

Mr. Beveridge reviewed the report.

Moved by Mrs. Lowe:

That the following request from the Addiction Research Foundation be approved:

(a) That the Board of Education for the City of Hamilton continue to co-operate with the Addiction Research Foundation and participate in the province-wide survey of students' alcohol and drug use.

In answer to Mr. Allen's question regarding who administers the questionnaire, Mr. Beveridge replied the teacher.

Although Mr. Allen was in favour of the request, he had concerns regarding the time it takes for the teachers to administer it. He asked if the officials view the questionnaire before it is distributed.

Mr. Beveridge replied yes and it is a very sophisticated questionnaire.

Mr. Allen concluded he felt it is important that this questionnaire addresses contemporary concerns about narcotic uses.

Mrs. Lowe's motion was put to a vote and was CARRIED.

Report of the Special Education Advisory Committee

Moved by Mr. Desmarais:

That the following report of the Special Education Advisory Committee be approved:

(a) That the Hamilton-Wentworth Communication Collective and Home Care have this committee's encouragement to sit on the Special

Request from the Administration Research Foundation for Contracted Firms: Study of Students Alcohol and Drug Use

Report of the Special Education Advisory Committee

Education Advisory Committee as resource personnel.

(b) That the Special Education Advisory Committee recommend to the Board of Trustees that the programme, Operation Employability, be incorporated into the education system of the Hamilton Public Board of Education where it will become an option available to meet the needs of the young people who have different types of disabilities. We recommend that if this motion is passed, that there will be no gap in provision of service following the discontinuation of funding from the Job Futures Programmes which finishes in December, 1988.

In answer to Mrs. Van Horne's question regarding clause (a) and the reason why these representatives are not regular members, Mrs. Bishop, Chairman of the Special Education Advisory Committee explained their executive members could not meet the requirements of the Hamilton Board of Education to be a voting member.

Mr. Beveridge elaborated they may have a voting delegate now and this would solve the problem.

Mrs. Baskin had concerns about bringing both parts of this report at the same time. Clause (b) will involve a budget expenditure of $22,000. This program has been in existence through COMSOC which has now quit their funding and the Board of Education is being asked to pick up this funding. Mrs. Baskin intended to refer this to the Budget Review Committee at the Board level.

Mr. Desmarais' motion was then put to a vote and was CARRIED.

Report from the Officials
Operation Employability

Mr. Beveridge reviewed the report and noted a formal report will be made to the Board in 1990.

Moved by Canon Rogers:

That the following recommendations regarding Operation Employability be approved:

(a) That the Board of Education for the City of Hamilton supports the request of the Industry-Education Council to provide funding for a

job coach for the mentally and/or physically handicapped students involved with Operation Employability.

(b) That this position be a two-year appointment, subject to a formal review by administration, and resulting in an evaluation report which shall be submitted to the Board during the fall of 1990.

Canon Rogers felt this was such a unique opportunity to service the hard-to-serve students that if this is referred to the Budget Review committee, it may hinder the progress of the program.

Discussion and debate then took place and Canon Rogers' motion was put to a vote and was CARRIED.

Report of the Communications Advisory Committee

Mrs. Clarke presented the report of the Communications Advisory Committee and after lengthy discussion and debate, the following motion was made:

Moved by Canon Rogers:

That the following report of the Communications Advisory Committee be referred back to that committee:

(a) That a sign measuring 13'4" long and 5'9" high be placed in front of the Education Centre bearing the Board of Education logo and the words "The Board of Education for the City of Hamilton" at an approximate cost of $13,000.

(b) That the 1989 Budget Estimates for the Communications Programs of the Board of Education for the City of Hamilton amount to $133,700 representing an 8% increase over last year's Communications Program budget.

CARRIED.

Moved by Miss Detwiler:

That the following report of the Supervised Alternative Learning for Excused Pupils Committee be approved:

(a) That the Statistical Report for 1987-1988 be approved as presented to the members.

CARRIED.

Moved by Miss Detwiler:

That the members extend to Mr. Robert McMurrich their appreciation for the courteous and efficient manner in which the business of the committee has been conducted during the past year.

CARRIED.

ELEMENTARY/SECONDARY

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Mrs. Van Horne:

That the recommendations of the Director of Education be approved.

CARRIED.

Report of the Communications Advisory Committee

Moved by Canon Rogers:

That the following report of the Communications Advisory Committee be approved:

(a) That the Superintendent of Plant be authorized to pursue the direction of the City concerning the signage at Central Elementary School and a report be presented to the Operations Management Committee as soon as possible.

CARRIED.

The meeting then adjourned,

READ AND CONFIRMED,

.....
Chairman.

*jep

DECEMBER, 1988.

OPERATIONS MANAGEMENT COMMITTEE

THE BOARD OF EDUCATION
FOR THE CITY OF HAMILTON

I N D E X
OPERATIONS MANAGEMENT COMMITTEE
1988 12 06

GENERAL

ELEMENTARY/SECONDARY

MINUTES OF THE
OPERATIONS MANAGEMENT COMMITTEE
1988 12 06

Present: Miss Margaret Cunningham (Chairman);
Trustees Bishop, Desmarais, Detwiler, Lowe, Penner, Rogers and Clarke.

Also Present: Trustees Allen, Baskin, Deans, Johnston, Kennedy, Korz, Mulholland, A. Stewart, R. Stewart, Van Horne.

Officials Present:
K. A. Rielly (Director of Education and Secretary)
A. Stockwell (Associate Director of Education)
P. Beveridge (Superintendent of Curriculum - Special and Educational Services)
F. Kelly (Superintendent of Schools - Area Two)
R. Binns (Superintendent of Schools - Area Three)
D. Rothwell (Superintendent of Schools - Area Five)
B. Orlando (Superintendent of Plant)
B. Sinclair (Superintendent of Human Resources)
J. Yurkiw (Assistant Superintendent of Special Services)
D. Kelterborn (Manager, Property/Insurance)
G. Rutledge (Budget Supervisor)
E. Hodgins (Manager, Financial Services)
Mrs. S. Rogers (Assistant to the Secretary)

Before asking for confirmation of the minutes, Miss Cunningham welcomed Sandy Hill from the Home & School Association and Joan Browning from the Hamilton Teachers' Federation.

The chairman then requested the members' wishes with respect to the minutes of the last meeting.

Moved by Miss Detwiler:

That the minutes of the last meeting of this committee, be approved as presented to the members.

CARRIED.

GENERAL

BUSINESS ARISING OUT OF THE MINUTES:

Re-tendering - George R. Allan School Addition

Mr. Rielly reviewed the report and noted Mr. Orlando will answer any questions the members may have.

Mrs. Bishop expressed her concerns that the two story permanent addition may not be adequate for the long term needs of this school and perhaps a three story addition should be considered.

Mr. Rielly stated the accommodation report addresses Mrs. Bishop's concerns. The proposal for an addition to George R. Allan was brought to the Board and the Trustees approved a two story permanent addition. If, however, the members wish to consider a three story addition, Mr. Orlando could bring back a report with costings for this consideration.

Several trustees felt this issue dealt with the re-tendering of the original plans and if the Superintendent of Plant was asked to bring back new plans, this would have to be discussed further.

Mr. Rielly further explained Mr. Forrester projected enrolment figures in the accommodation report for this area and Mr. Kelly has those figures.

Mr. Kelly clarified the accommodation report indicated a growth of approximately 20 students for George R. Allan and this has materialized; although at the present time, this figure has decreased by 7 or 8 students. Mr. Kelly concluded the growth figures projected for 1985 to 1987 have been consistent.

Moved by Canon Rogers:

That the Superintendent of Plant be authorized to re-tender in January, 1989 for the George R. Allan Elementary School addition, based on the scale drawings presented, outlining the scope of the work.

Mr. Penner asked if the proposed structure would support an additional two classrooms at a later time if the need warranted such an addition and Miss Cunningham recalled at the time the original proposal was prsented to the committee, the members were assured that the addition would accommodate this extra story.

Moved in amendment by Mrs. Bishop:

That the Superintendent of Plant be authorized to re-tender in January, 1989 for a three story addition instead of a two story addition for George R. Allan Elementary School.

Mrs. Bishop still had concerns regarding the growth of the school and felt a three story addition would be more suitable.

Mr. Orlando pointed out this amendment would delay the re-tendering process because the plans would have to be redesigned to accommodate the larger addition.

Discussion took place on the amendment and it was put to a vote and was LOST.

Mr. Mulholland requested a recorded vote on the motion with respect to the two story addition.

The motion was CARRIED with Trustees Cunningham, Bishop, Desmarais, Detwiler, Lowe, Penner, Rogers, Clarke, Allen, Baskin, Deans, Johnston, Kennedy, Korz, Mulholland, A. Stewart and R. Stewart voting in favour and Trustee Van Horne opposed.

NEW BUSINESS:

Recommendations of the Director of Education

Mr. Rielly noted there are no recommendations under General this month.

Formation of Ad Hoc Committees

Moved by Canon Rogers:

That the following committees be re-constituted for 1989 with the same number of members as in 1988, to be named by the Chairman of the Board and with the same goals and objectives as in 1988:

Communications Advisory Committee (5)
Name Search Committee - Block 79 (5)
Committee To Study Future Parking Needs (5)
A.I.D.S. Policy (5)
Microcomputer Advisory Committee (5)
Committee to Study Transportation Implications - French Immersion and Other Programs (5)

CARRIED.

Resolution re: Signing Authority

Mr. Rutledge reviewed the report.

Moved by Mrs. Lowe:

That the following resolutions regarding Signing Authority be approved:

(a) That the Canadian Imperial Bank of Commerce (the Bank) be and it is hereby authorized and directed to pay all instruments purporting to be cheques, drafts or orders for the payment of money issued by the Corporation and purporting to bear facsimile signatures of the following officers who are authorized to sign such instruments for and on behalf of the Corporation:

The Chairman and the Superintendent of Finance and Treasurer;

(b) That all such instruments may be dealt with by the Bank to all intents and purposes and shall bind the Corporation as fully and effectually as if signed in the handwriting of and duly issued by such persons for and on behalf of the Corporation;

(c) That the Corporation shall provide the Bank with a certified copy of this resolution and specimens of such facsimile signatures which may be acted upon by each branch of the Bank with which any dealings are had by the Corporation until notice to the contrary or of any change therein has been given in writing to the Manager or Acting Manager of such branch.

CARRIED.

Investment of Short Term Funds

Mr. Rutledge reviewed the report.

Moved by Mr. Penner:

That the report on the Investment of Short Term Funds be received for information.

Miss Detwiler clarified the Capital Reserves are funds this Board will have to use to build and/or renovate, is this correct?

Mr. Rutledge replied yes and turned the members' attention to page 8C where it shows the Capital Reserves total at approximately 8 million dollars.

Mr. Penner's motion was put to a vote and was CARRIED.

Cash Flow

Mr. Rutledge reviewed the report.

Moved by Mr. Penner:

That the report on Cash Flow be received for information.

CARRIED.

Membership and Term of Office for the Special Education Advisory Committee

Mr. Beveridge reviewed the report.

Moved by Canon Rogers:

That the representatives from Community Organizations, as presented to the Board members, be appointed as members to the Special Education Advisory Committee, for a period of 3 years, beginning December 1, 1988 and extending through November 30, 1991.

Canon Rogers' motion was put to a vote and was CARRIED.

(d) That the Corporation shall provide the Bank with a certified copy of this resolution and specimens of such fascimile signatures which may be acted upon by each branch of the Bank with which our dealings are had by the Corporation until notice to the contrary or of any change therein has been given in writing to the Manager of dealing Manager of each branch.

CARRIED.

Investment of Short Term Funds

Mr. Lathlaye reviewed the report.

Moved by Mr. Penner:

That the report on the Investment of Short Term Funds be received for information.

Miss Lathlaye stressed the length of terms are short this board will have to use an Inside Auditor (Internal) for this company.

Mr. Fetherby explained yes and further the matters referring to page 82 where it shows the Computed Reserve Ratio is approximately 8 million dollars.

Mr. Penner's motion was put to a vote and was CARRIED.

Cash Flow

Mr. Lathlaye reviewed the report.

Moved by Mr. Penner:

That the report on Cash Flow be received for information.

CARRIED.

Membership and Fees of Dues for the Special Education Advisory Committee

Mr. Lathlaye reviewed the report.

Moved by Donna Kolb:

That the recommendations from Community Organizations, as presented to the Board members, be approved as members for the Special Education Advisory Committee, for a period of 2 years, beginning December 1, 1982 and expiring through November 30, 1984.

Donna Kolb's motion was put to a vote and was CARRIED.

Report of the Special Education Advisory Committee

Moved by Mrs. Bishop:

That the following report of the Special Education Advisory Committee be approved:

(a) That the officials ascertain the effectiveness of the All Terrain Wheelchair Vehicle by either borrowing or purchasing from the supplier and thereby determine the number that may be required to meet the needs of the system.

Mrs. Bishop explained the All Terrain Wheelchair is a a very advanced wheelchair that can withstand all sorts of inclement weather as well as other difficult surfaces.

Mrs. Bishop's motion was put to a vote and was CARRIED.

Renewal of Insurance Policies

Mr. Kelterborn reviewed the insurance report.

Moved by Miss Detwiler:

That the report on the Renewal of Insurance Policies be approved.

In answer to Mrs. Deans' question regarding the Ontario School Boards' Insurance Exchange and if this Board will put other insurance policies into this, Mr. Kelterborn replied yes; for example, Crime, Dishonesty, Destruction and Disappearance is being considered at the present time as to whether it will be feasible to do this.

Miss Detwiler's motion was put to a vote and was CARRIED.

Section 16 Programs
(a) New Adolescent Day Treatment Pilot Program
(b) Dawn Patrol Group Homes - Expansion

Mr. Beveridge reviewed the report.

Moved by Mrs. Bishop:

That the following recommendations regarding Section 16 Programs be approved:

(a) That subject to approval by the Board of Education for the City of Hamilton and approved funding by the Ministry of Education, effective January, 1989, an educational program be provided at the Adolescent Day Treatment Program (Woodview Children's Centre) at no cost to the Board.

(b) That subject to approval by the Board of Education for the City of Hamilton and approved funding by the Ministry of Education, effective January, 1989, an educational program be provided at Patterson House (Dawn Patrol Group Homes - Phase II Open Custody), at no cost to the Board.

Miss Detwiler stated Mr. Kennedy and herself are members of the committee that are looking at the future of Vincent Massey School and she wanted to know if Mr. Beveridge could see how these Section 16 programs will aid any of those students coming from Vincent Massey.

Mr. Beveridge replied these programs will not help any developmentally handicapped students from Vincent Massey School.

Mrs. Deans asked how are these students identified?

Mr. Beveridge replied through the needs assessment of this Board as well as through the Association of Agencies for Treatment and Development (AATD).

Mrs. Deans asked how many students will benefit from these programs and Mr. Beveridge replied a maximum of 16; 8 students in the morning who then go for treatment and then 8 in the afternoon.

Mr. Desmarais requested the motions be dealt with separately.

Mr. Beveridge then clarified that these Section 16 programs are for people who have the opportunity for rehabilitation.

Mrs. Stewart asked what is the teacher ratio anticipated for this program and Mr. Beveridge replied this Board of Education provides a teacher and COMSOC provides a Child Life Worker to assist a maximum of 16 students which means a ratio of approximately 4 to 1.

Dr. Johnston noted some of the Section 16 programs are in co-ordination with other groups and he asked if the Adolescent Day Treatment Pilot Program will have someone working with this who is not part of this education system.

Mr. Beveridge replied yes, the Woodview Children's Centre.

Mrs. Bishop's motion to approve clause (a) was then put to a vote and was CARRIED.

Mrs. Bishop's motion to approve clause (b) was then put to a vote and was CARRIED.

Miss Pentelter stated Mr. Kennedy and herself are members of the committee that was forming at the Centre of Vicinity Nature School and she thought it Mr. Everidge would see that these feelings in process will add one of these elements regarding open Thomas Gentry.

Mr. Everidge replied those people are well and fully aware developmentally handicapped students from Thomas Gentry School.

Mrs. Green asked how are these students terry/fair?

Mr. Kennedy stated already has been contacted at this Board as well as attended the Interpretation of Agencies for Trainable and Developmental (GATD).

Mrs. Green asked how many students will actually from these programs and Mr. Everidge replied a maximum of ten a students in the morning are from up to lunchtime and then 2 or the afternoon.

Mr. Donnelly requested the employee to deal with separately.

Mr. Everidge then clarified that these Section 28 programs are for people who have the opportunity for rehabilitation.

Mrs. Stewart asked what is the teacher ratio assigned to this program and Mr. Kennedy replied this Board of Education provides a teacher and teacher assistant while a Child Care Worker to assist a maximum of 16 students which means a ratio of approximately 4 to 1.

Mr. Johnston added some of the Section 28 programs are co-ordinated with other groups and to advise if the Assistance for Trainable Pilot Program will have someone working with this who is not part of this education system.

Mr. Everidge replied yes, the Woodview Children's Centre.

Mrs. Kenny's motion to approve items (1) was then put to a vote and was CARRIED.

Mrs. Kenny's motion to approve items (2) was then put to a vote and was CARRIED.

Capital Expenditure Forecast

Mr. Rielly reviewed the beginning section of the Capital Expenditure Forecast and noted this has been submitted to the Ministry of Education with the understanding that this has to be approved by the Hamilton Board of Education.

Mr. Rielly wanted to mention several points before asking Mr. Kelly to proceed with his review.

The members will note this forecast is for the period between 1990-1994 and there are no current items in this report for 1989 grant applications. This is the first stage of the capital grant program for grant application and if approved, anything that is to be discussed will come back to the Trustees and nothing will occur until such time as it is approved by this Board. Even though this forecast is being submitted to the Ministry, it does not "lock in" this Board to the submitted forecast.

In addition to this, Mr. Rielly advised the members the date to present the Accommodation Report has been scheduled for January 26th, 1989 with another meeting to be scheduled for sometime in June, 1989 with the Capital Expenditure Forecast being submitted shortly after that.

Mr. Rielly further stated the Trustees will have every opportunity to discuss all items presented in this Capital Expenditure Forecast at the time the Accommodation Report is presented in January, 1989. The officials are now asking that the members of this Board review and approve this report.

Mr. Rielly concluded this Board has not had very much "luck" in obtaining grants for renovations and/or building; however, the Ministry of Education is more receptive to providing grants for roofing and boiler repairs as well as for safety items and Mr. Kelly will review these in the report.

Mr. Kelly then reviewed pages 29 & 30 of the agenda and noted the letters "MECR" stand for "Ministry of Education Equity Capital Reserves". These are funds owned by the Hamilton Board of Education but the Board has to make application to use these funds.

Mr. Kelly concluded the details for the projects on pages 29 & 30 are outlined in pages 31-35 of the agenda.

Mrs. Van Horne asked if this is the first time the Provincial Government has asked for a five year plan and if so, why?

Mr. Rielly replied yes, this is the first time and one of the reasons is because there are some problems being faced in the demands being made by Boards of Education for capital. The Ministry of Education is trying to get a better handle on what requests are coming in and what the forecasts may involve.

Mrs. Van Horne hoped the Government of Ontario knows when predictions are requested, needs may change throughout a given time period; therefore, if Boards of Education are expected to do this, they are not expected to remain within these forecasts and the Ministry must understand how the needs of Boards of Education may change.

Moved by Canon Rogers:

That the Capital Expenditure Forecast for 1990 to 1994 be approved for submission to the Ministry of Education.

In answer to Mr. Allen's question regarding the renovations needed at Adelaide Hoodless Elementary School, Mr. Kelly pointed out Adelaide Hoodless is scheduled for major renovations commencing in 1990.

When asked about the safety concerns the parent group presented to this committee previously, the members were assured that any of the safety needs at the school have been taken care of.

Mrs. Baskin appreciated the comments made in the report regarding the boys' and girls' vocational schools. She hoped when the accommodation report is presented, the elimination of sexually segregated vocational schools is addressed.

Mr. Kelly confirmed this issue will be addressed in the report being presented on January 26, 1989.

Regarding the roof repairs, Mrs. Deans noted the new roofs manufactured today do not last as long as they did in the past; therefore, would this mean the Board will have to consider roof repairs again in approximately 10 years' time?

Mr. Orlando explained the roof repairs mentioned in this report are the restoration of existing roofs. This would be done by stripping off the existing roof and doing a re-roofing job and Mrs. Deans is correct in that they may have to be looked at again in approximately 10 years' time.

Regarding the outcome of the Tribunal, Mr. Kennedy asked what the Minister of Education allowed the Hamilton Board of Education in funds?

Mr. Kelly turned the members' attention to page 30 of the agenda. This outlines the five million dollar grant allocation from the Ministry of Education which translates to $3,350,000. The figure of $258,000 is real dollars for the Day Care Centre at the new elementary school on Bagshaw property. The $1,141,000 is a grant established through Bill 30 for school facilities transferred from a public to a separate Board and relates to the loss of Southmount and Bagshaw.

Mr. Kennedy expressed his concerns on what these expenditures will mean to the taxpayers.

Mr. Mulholland also expressed his concern and surprise that the five million dollars from the Ministry did not mean five million dollars but rather five million dollars based on this Board's grant rate. He suggested sending correspondence to the Minister of Education expressing this Board's concern that the taxpayers of Hamilton will be responsible for paying in the neighbourhood of two and one-half million dollars for building schools that should have come out of the Separate School Funding in the first place and should never have been the responsibility of the local taxpayers.

Miss Detwiler asked if the Board ever combined capital projects by moving funds from the Capital Reserves and some from the Current Levy?

Mr. Hodgins replied yes, it depended on a particular project and the combined pressure on the Current Levy from other sources. This would be for smaller projects.

Mrs. Stewart asked if the dust collection system is classified as a safety concern and Mr. Kelly replied yes. He further elaborated that the report is not saying what the Board has now is not effective, it is just saying the Board would like it upgraded and improved.

Further discussion took place and Canon Rogers' motion was put to a vote and was CARRIED.

Moved by Mr. Mulholland:

That the Board of Education for the City of Hamilton send a letter to the Minister of Education concerning the short fall of grants considered to be an expense of Separate School Funding recoverable by all Boards of Education and that the total dollar value should be recovered by public Boards.

Mr. Stockwell pointed out the agreement signed by this Board, the Hamilton-Wentworth Roman Catholic Separate School Board and the Ministry of Education represented final settlement of any issues regarding accommodation due to Separate School Funding.

Lengthy discussion and debate took place and before the vote was taken, Mr. Mulholland suggested perhaps this should be researched to see if the separate school funding will cover the cost of the new school as a result of this Board giving up Elizabeth Bagshaw. If in fact, the research can be done, then Mr. Mulholland was willing to withdraw his motion and have this issue dealt with at the next meeting of this committee.

Mr. Mulholland's motion was then put to a vote and was LOST.

1989 Proforma Budget

Mr. Rutledge reviewed the report.

Moved by Mrs. Van Horne:

That the 1989 Proforma Budget be received for information.

Mr. Mulholland asked what has been the experience of this Board in the past 5 years regarding increases or decreases to grants and what would happen if the grants were raised to 33%.

In answer to Mr. Mulholland's first question, Mr Rutledge replied the grants have been holding fairly well with the exception of last year when there was a slight increase and hopefully this increase will happen again this year.

In answer to Mr. Mulholland's second question, Mr. Rutledge replied the difference would be approximately 10 million dollars if the grant percentage was increased to 33%.

Mrs. Van Horne's motion was put to a vote and was CARRIED.

ELEMENTARY/SECONDARY

BUSINESS ARISING OUT OF THE MINUTES:

Report from the Officials re: Sign at Central Elementary School

Moved by Mrs. Baskin:

That no action be taken with respect to a sign at Central Elementary School.

CARRIED.

NEW BUSINESS:

Recommendations of the Director of Education

Moved by Miss Detwiler:

That the recommendations of the Director of Education be approved, as presented to the members.

Mrs. Van Horne expressed her opposition to clause (a) (x) and the trip to Paris, France. She requested this be dealt with separately from the other recommendations.

Discussion and debate then took place on clause (a) (x) of the recommendations and the motion to approve the recommendations excluding clause (a) (x) was put to a vote and CARRIED.

The approval of clause (a) (x) was put to a vote and was CARRIED.

Report of the Special Education Advisory Committee

Moved by Mrs. Bishop:

That the following report of the Special Education Advisory Committee be approved:

(a) That due to a large number of identified exceptional students at Dalewood, SEAC requests that appropriate extra staff be considered.

Mrs. Bishop then explained the rationale behind this request.

Mrs. Van Horne asked the officials to comment on this recommendation and Mr. Rielly stated it is in order. The Special Education Advisory Committee is asking that appropriate staff be considered for a specific school and the officials would like to look at this immediately; (i.e. increasing the Learning Resource Teacher from .5 to full-time).

Mr. Mulholland questioned whether as an elected individual of the Board, he could make the same request for another school and if the same would apply for any of the elected members of the Board.

It was pointed out that the Special Education Advisory Committee is asking the officials to look at a formula for staffing Learning Resource Teachers.

In defense of the report, Mrs. Baskin stated Dalewood is unique in that there is a pilot project occurring at the present time in that school.

The Special Education Advisory Committee is not trying to tell the Board what to do, but merely, asking the officials to look at the Dalewood situation. If the students are going to continue to be desegregated, appropriate resource must be allocated to assist these students moving into the regular classrooms.

Mrs. Baskin concluded this request was made through a member of the Special Education Advisory Committee and that member represents the Association of Children and Adults with Learning Disabilities (ACLD). This Association represents all students with learning disabilities in the City of Hamilton and Dalewood School was "zeroed in on".

The motion was then put a vote and was CARRIED.

Before the meeting adjourned, Mrs. Baskin requested three items be placed on the agenda for the January meeting of this committee:

1. A report from the officials regarding lockers for the boys' locker rooms in the schools.

The boys' locker room at Westdale Secondary School does not have lockers whereas the girls' locker room does and the male students do not have a place for their possessions. Mrs. Baskin would like to know if the same holds true for the entire system.

2. A report from the officials regarding the new Ministry policy on canvassing and fundraising.

Mrs. Baskin pointed out this policy is covered under Regulation 26A of Bill 262.

3. A report from the officials regarding the exchange program with the Province of Quebec.

Mrs. Baskin recalled mentioning this to Mr. Rielly during this past summer. This program involves an organization where students who have financial difficulties are allowed the opportunity to go on school trips through scholarships.

Mr. Stockwell assured the members the reports requested by Mrs. Baskin will be presented at the January meeting of this committee.

The meeting then adjourned,

READ AND CONFIRMED,

*jep

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Chairman.

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